

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

August 9, 2016

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Alan Rasmussen, Interim Superintendent Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Deputy Superintendent, Human Resources Owen Crosby, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office August 9, 2016
CALL TO ORDER:	The Board President, Dr. Dishno, called the meeting to order at 6:03 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 6:04 p.m. to consider Public Employee Appointment/Assignment/Reassignment/ Discipline/ Dismissal/ Release – Government Code section 54957 and Education Code sections 44896 and 44951. Present were Dr. Alan Rasmussen and Dr. Carolee Ogata.
RECONVENED:	The meeting was reconvened at 7:04 p.m. Dr. Dishno announced that no action was taken in Closed Session.
PLEDGE OF ALLEGIANCE: (II)	The Pledge was led by Ms Delgado.

APPROVAL OF
MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Dr. Simons, to approve the minutes of the Regular Board meeting held July 12, 2016.

Motion carried 4-0.

Dr. Dishno abstained due to absence.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S
REPORT: (III-C)

Dr. Rasmussen reminded Board members of the Leadership Team Retreat which will take place on Wednesday, August 17, 2016.

Dr. Rasmussen asked Ms Carrie Delgado, Assistant Superintendent, Business Services, to provide an update on the installation of turf at four of our high schools. She reported that the work is complete at Marina High School; the work at Fountain Valley High School is complete as of this evening; work at Edison High School has a completion date of September 5; and Ocean View High School will be finished September 15. All original completion dates will have been met.

Dr. Rasmussen reported that the New Teacher Orientation will take place on August 26, and invited Board members to attend.

Dr. Dan Bryan, Director of Student Services, provided an update on the Huntington Beach Leadership Program at which he was a speaker.

The on-line survey for the position of Superintendent has been posted. It asks employees and the community to provide information on characteristics deemed important in looking for a new superintendent. This input will close on August 29. At that time the data will be compiled and provided to the Board at the September Board meeting. Dr. Rasmussen thanked staff for making this a reality.

STAFF PRESENTATION
– EDUCATIONAL
SERVICES: (III-D)

Dan Bryan, Director of Student Services, and Doug Siembieda, Director of Special Education, presented information about Multi-tiered Systems of Support (MTSS).

STAFF PRESENTATION
– PERSONNEL: (III-E)

Alyssa Griffiths, Public Information Coordinator, presented information on the HBUHSD Newsroom and other social media avenues.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT FOR CSEA: (III-F)	The enactment of AB1200 and subsequent legislation required public disclosure of agreements between the district and the bargaining unit prior to adoption. The public disclosure was presented in the form prescribed by the Orange County Department of Education.
PUBLIC COMMUNICATION TO THE BOARD: (III-G)	Cindee Suruki and Courteney Nojiri, parents; Courtney Suruki, and Caitlyn Nojiri, students; and Elizabeth Potter and Mary Lee, parents, commented on an athletic issue at one of our schools.
CONSENT CALENDAR: (IV)	It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the Consent Calendar as presented.
Motion unanimously carried.	
PURCHASE ORDERS: (IV-A)	Approval was granted for purchases orders in the amount of \$6,740,667.71 as presented.
PERSONNEL REPORT: (IV-B)	Approval was granted for Personnel Report No. 2 as presented. The Board approved the employment of two administrators in the district. Dr. Ogata introduced Matthew White, Assistant Principal, Edison High School; and Dr. Angela Harding, new Principal of Coast High School.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PART C RESPITE COSTS REIMBURSEMENT – WOCCE: (IV-G)	Approval was granted for the Huntington Beach Union High School District to reimburse a parent of an infant for respite care. Respite care is determined to be an appropriate service under Part C criteria of the infant’s Individual Family Service Plan (IFSP).
TEACHING INTERNSHIP AGREEMENT: (IV-H)	Approval was granted for a teaching internship agreement between the high school district and California State University, Fullerton effective from August 9, 2016 through June 30, 2018. The purpose of this agreement is to resolve one of our school’s need for a physics teacher with a limited list of qualified candidates and the recommendation of CSU Fullerton to provide the requisite education and training for a candidate who is pursuing the California Preliminary Teaching Credential.
SPECIAL EDUCATION TEACHING INTERNSHIP AGREEMENT: (IV-I)	Approval was granted for a special education teaching internship agreement between the high school district and National University, effective from August 1, 2016 through July 1, 2018. The purpose of this agreement is to fill the district’s need for employing special education teachers and to provide services in support of the Internship Program that meet the regulations and standards of the Commission on Teacher Credentialing, as needed.
APPLICATION FOR FUNDING - CARL PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: (IV-J)	Approval was granted to submit an application to the California Department of Education for continued funding under Section 131 of the Carl D. Perkins Vocational and Applied Technology Education Act. Preliminary funding allocation for the 2016-2017 school year is in the amount of \$297,146. Funds will be used to support business education, industrial technology, family and consumer sciences, and agricultural programs. No district matching funds were required. Authorization to expend funds upon receipt was granted.
CARL PERKINS – DISTRICT ADVISORY COMMITTEE MEMBERS: (IV-K)	Approval was granted for the list of committee members on the District CTE (Career Technical Education) Committee be approved. The Carl D. Perkins Vocational and Applied Technology Education Act requires that the district approve the committee members as part of the funding requirements. The list of committee members was be available in Educational Services.
ADULT EDUCATION COURSES OF STUDY: (IV-L)	Approval was granted for adoption of the proposed courses and classes offered through Adult School for the 2016-2017 school year.
NOTICE OF COMPLETION: (IV-M)	Approval was granted to accept Purchase Order No. J74R3377 – Allied Paving Enterprises Inc. as complete and authorize the Notice of Completion to be filed with the County Recorder.

PIGGYBACK BIDS & CONTRACTS: (IV-N) Approval was granted to utilize the public agency contracts as presented. Contracts to be used on an as-needed basis through the term of the contract.

RE-CLASSIFICATION AND DESTRUCTION OF RECORDS: (IV-O) Approval was granted that the records listed be classified as Class 3 (disposable) and their destruction was authorized.

RESOLUTION-ELECTRONIC VENDOR PAYMENTS: (IV-P) Approval was granted to adopt a resolution authorizing the designated district employees to approve vendor payments electronically effective August 9, 2016.

RESOLUTION NO. 1: AYES: IVERSON, HENRY, SIMONS, CASTREY, DISHNO
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

AMENDMENT TO AGREEMENT WITH THE OFFICE OF ADMINISTRATIVE HEARINGS: (V-A) It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve an agreement with the Office of Administrative Hearings to cover their scope of work, budget detail and payment provisions effective June 12, 2015. The agreement is hereby amended to increase the maximum payable from \$48,000.00 to \$96,000.00. All other terms and conditions shall remain the same.

Motion unanimously carried.

RATIFICATION OF CSEA CONTRACT: (V-B) It was moved by Ms Castrey, seconded by Mrs. Iverson for the tentative agreement for the 2015-2018 school years between the District and the California School Employees Association and its HBUHSD Chapter 157, subject to ratification by CSEA membership. This agreement included a 4.75% salary increase retroactive from July 1, 2015, a 0.5% salary increase retroactive from July 1, 2016, and a 0.5% salary increase effective July 1, 2017 with the possibility of an additional increase in 2017-2018 dependent on state funding levels.

Motion unanimously carried.

SALARY SCHEDULE FOR CLASSIFIED SERVICE EXEMPT EMPLOYEES: (V-C)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to grant a 4.75% salary increase retroactive from July 1, 2015, a 0.5% salary increase effective July 1, 2016, and a 0.5% salary increase effective July 1, 2017 with the possibility of an additional increase in 2017-2018 dependent on state funding levels to all classified exempt employees.

Motion unanimously carried.

PERSONNEL COMMISSION APPOINTMENT – CLASSIFIED EMPLOYEES: (V-D)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the appointment of Mr. Anthony Ramirez for a second three-year term on the Personnel Commission beginning December 1, 2016.

Motion unanimously carried.

PROFESSIONAL GROWTH STIPENDS: (V-E)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to award \$800 or \$1,600 to classified employees who earned 10 or 20 approved growth points in accordance with article 12.11 of the CSEA contract and Board Policy 4331.5, with addendum.

Motion unanimously carried.

CITY OF HUNTINGTON BEACH COMMUNITY SERVICES COMMISSION DISTRICT REPRESENTATIVE: (VI-A)

It was moved by Mrs. Henry, seconded by Ms Castrey, that Roy Miller be the district’s representative to the City of Huntington Beach Community Services Commission for the term July 1, 2016 to June 30, 2017.

Motion unanimously carried.

BOARD POLICY: (VII-A)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 1312.3 – Community Relations
Uniform Complaint Procedures

Motion unanimously carried.

NEW BUSINESS: (VIII)

Ms Castrey requested that staff continue investigating the complaints brought up against an employee during Public Communication to the Board.

Ms Castrey asked if there would be a printed paper survey available for the Superintendent Search for people who do not have on-line capability. Dr. Rasmussen responded that this can be done; however, another option planned is to have general

meetings here where the community and staff can come in to give input. These meetings will be conducted by two associates. The best avenue is for sites to share the survey with booster groups, PTAs, etc.

Mrs. Iverson suggested that the information be circulated in the School News publication.

Dr. Dishno announced that the next meeting of the Board Presidents would take place on September 12 here at the Huntington Beach Union High School District Office. He asked if Board members had any items for the agenda.

Dr. Dishno asked staff for a copy of the Personnel Directory which he and others refer to constantly. Discussion took place and Dr. Ogata agreed that it would be provided.

Dr. Rasmussen announced that the district has been nominated through the Orange County Register as a Top Workplace.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (IX)

None.

CLOSED SESSION: (X)

The Board recessed to Closed Session at 8:12 p.m. to continue with the item listed on page one.

ADJOURNMENT:

The meeting was adjourned at 9:29 p.m.



Clerk



Secretary