

JOB TITLE: OCCUPATIONAL THERAPIST

BASIC FUNCTION

Under the direction of the Coordinators of Special Education, the Occupational Therapist will provide educationally related Occupational Therapy Services to Special Education and Section 504 students as identified in a student's Individual Education Plan (IEP) or Section 504 plan.

ESSENTIAL JOB FUNCTIONS

- Collaborate with multi-disciplinary team members.
- Devise a program aimed at improving the identified area of function, as they relate to the child's educational needs.
- Participate in the Individualized Education Plan (IEP) or Section 504 meeting to develop/update identified goals/objectives and provide direct service and/or consultation in order to meet these goals.
- Maintain records and reports as required and for complying with the District's administrative policies, State and Federal laws and regulations.
- Attend meetings and conferences.
- Travel to different sites as required.
- Schedule, plan and administer an occupational therapy program for students with physical limitations, orthopedic impairments, and/or other problems for the purpose of aiding their physical rehabilitation according to Individualized Education Program (IEP) goals and the intervention plan developed for the student.
- Recommend, design, create, and assist in acquiring adaptive equipment and special educational tools as needed.
- Provide assistance to educational staff as part of case management through consultation, training and direct individual and group activities.

JOB REQUIREMENTS - QUALIFICATIONS

Skills, Knowledge and/or Abilities Required:

Skill to:

- Evaluate students using standardized tests, observations, and/or clinically derived surveys in areas including perceptual-motor skills, motor coordination, sensory development, and muscle strength.
- Demonstrate and monitor the use of adaptive equipment and technology.
- Respond to questions, inquiries, concerns to clarify occupational therapy goals and services to parents, students, teachers, and special education staff.

Knowledge of:

- Occupational Therapy theory and practices, as well as teaching and learning processes.
- Support service delivery system according to California Department of Education guidelines.
- Current diagnostic procedures in Occupational Therapy Sensory Integration.

Ability to:

- Work and communicate effectively with staff, parents and the identified IEP administration to focus resources toward the achievement of identified goals.
- Work independently, as well as facilitate interaction that demonstrates consensus building, conflict resolution and shared decision making.

PHYSICAL DEMANDS

The physical requirements indicated below are examples that an employee in this position classification must perform in carrying out essential job functions.

- While performing duties of this job, the employee is regularly required to stand, walk, run, talk, hear and write. The employee is regularly required to sit, occasionally to climb and balance, regularly lift up to 75 pounds. Specific vision requirements are peripheral vision and depth perception. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXPERIENCE AND EDUCATION REQUIREMENT

Experience:

Experience in providing occupational therapy services to students of various ages. Experience working as part of an educational team. A minimum of two years of experience is required.

Education:

Bachelor's degree from an accredited institution.

LICENSE AND/OR CERTIFICATE REQUIREMENT

Certification:

Certification by the National Board of Certified Occupational Therapists (NBCOT) in occupational therapy and by the California Board of Occupational Therapy (CBOT).

License Requirement:

Possession of a valid California Motor Vehicle Operator's License.

WORK ENVIRONMENT

Activities are indoors and outdoors. Noise level is typically moderate. Exposure to some bodily fluids.