Public Notice

1. PUBLIC NOTICE: The writings, documents, or public records described in SB 343 are available at the school office, currently located at 3915 Lusk Street, Oakland, CA 94608.

2. PUBLIC NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodation, including auxiliary aids or services, in order to participate in the public meetings of the school’s governing board, please contact the Office of the Superintendent at (510) 594-3900. A 72 hours notification prior to the meeting will enable the school to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

Call to Order

2.1 CALL TO ORDER: The Chairman of the Governing Board will call the Oakland Military Institute College Preparatory Academy meeting to order at 3:30 PM, or as soon thereafter as possible.

Revision/Adoption/Ordering of Agenda

3.1 REVISION/ADOPTION/ORDERING OF AGENDA: November 13, 2017
Recommendation: It is recommended that the Board approve any revision/adoPTION/ordering of the agenda of the regular meeting of the Oakland Military Institute College Preparatory Academy for November 13, 2017.

Invitation to Address the Board

4.1 INVITATION TO ADDRESS THE BOARD: Non-agendized items.
Summary: Members of the audience are invited to address the Board of Trustees on items shown on the closed session agenda. Agenda items may be discussed at the time they are considered by the Board. The Ralph M. Brown Act limits the Board and staff’s ability to respond to comments on non-agendized matters at the time such comments are made. Public comment is limited to three (3) minutes, unless the Board grants additional time. Those wishing to address the Board should stand to speak when recognized by the President of the Board.

Adjourn to Closed Session

5.1 Discussion of anticipated litigation pursuant to Government Code Sec 54956.9(d)(4).

Oral Reports
6.1 Superintendent’s Update
• California Cadet Corps- Colonel Grace Edinboro
• Update on STEM Club- Science Technology Engineering and Math
• Enrollment/Winter Camp

6.2 Report of Executive Committee

6.3 Audit Proposal from School Services

Financial Update Report

7.1 BUSINESS: Financial Update Report for the Month of November

Summary: The report is a monthly update of key financial positions including, cash balance, monthly attendance, YTD donations, line of credit status and others. This report was developed to answer many common questions about the school financial status.
Recommendation: It is recommended that the Board receive the Financial Update Report for the Month of November.

Consent Calendar

8.1 CONSENT CALENDAR: Approval of Consent Calendar Items

Summary: All items listed under the Consent Calendar are considered to be routine by the Board and will be acted upon with one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.
Recommendation: It is recommended that the Board approve the items listed under the Consent Calendar categories of General Functions, Personnel, Curriculum, Buildings and Grounds, and Business.

8.2 GENERAL FUNCTIONS: Minutes of the Regular Board Meeting of the Oakland Military Institute College Preparatory Academy meeting October 19, 2017.
Recommendation: It is recommended that the Board approve the minutes of the Oakland Military Institute College Preparatory Academy Board Meeting of October 19, 2017.

8.3 BUSINESS: Year-To-Date Income Statements for October.
Summary: Attached is an Income Statement which includes all activity for the month of September and a YTD comparison to the annual budget, in both operations and fundraising.
Recommendation: It is recommended that the Board approve Year-To-Date Income Statement for Month of October.

8.4 BUSINESS: Report of Expenditures for Month of October.
Summary: The Report of Expenditures includes all checks written and disbursed for the month of September. Checks are written to cover virtually every facet of school operations.
Recommendation: It is recommended that the Board approve the Report of Expenditures for the Month of October.
8.5 BUSINESS: Acceptance of Donations
Summary: The attached report shows the amount and source of donations made to the school in the month November.
Recommendation: It is recommended that the Board accept the donations listed on the report.

Action Items
9.1 APPROVAL OF BID AWARD FOR SITE WORK ON LIBRARY PORTABLE
Summary: OMI and Persinger Architects have received and reviewed two proposals for the site work needed for the Library Portable. Ground Hog Construction has been selected as the most viable bidder.
Recommendation: It is recommended that the Board approve Ground Hog Construction as the contractor for the Library Portable site work.

9.2 LEASE AGREEMENT FOR PORTABLES APPROVED AND SIGNED
Summary: The Board is asked to approve and sign the 5-year lease agreement with Mobil Modular for the amount of $12,374.49/month.
Recommendation: It is recommended that the Board approve and sign the Mobil Modular lease agreement.

9.3 BANK SIGNATURE CARD
Summary: The signing authorities for all Bridge Bank accounts need to be updated to reflect the changes in leadership on the Board. We request that The Board resolve the removal of former Superintendent Richard Wallis and former Acting Superintendent, James Gabrielli, and the addition of newly elected Board President, Arnold Grisham. Current signers, Johnna Grell, William Bowen and B.Baxter Rice will remain on the account.
Recommendation: It is recommended that the Board approve the described changes for the Bridge Bank accounts.

Adjournment
10.1 ADJOURNMENT: Regular meeting of the Board of Directors, Oakland Military Institute College Preparatory Academy; November 13, 2017.
Recommendation: It is recommended that the Board of Directors adjourn the November 13, 2017, regular meeting of the Oakland Military Institute College Preparatory Academy.