



Board of Trustees Minutes May 14, 2013

In Attendance:

Sheldon Worthington, Shawn Turner, Robin Hough, Bob Eaton, Scott Nelson, Russell Schmidt, Liz Smith, Debbie Peterson, Kristi Swett, Jan Hunsaker, Ana Gregoire, MJ Gregoire

Past Minutes

There were no minutes from the previous meeting to review.

Follow up items from previous minutes include:

- In May/June the Board of Trustees should plan major agenda items for the next school year and establish a working calendar for the 2013-2014 school year.
- Robin requested at the 2/2013 meeting that an academic report for all students will be presented to the board at the April meeting.
- At the May meeting Sheldon has been asked to present a list of administrative reports and their due dates.

PTO Report

Liz Smith reported that she has a robust list of parent names for the PTO. She plans to start the PTO sooner next year.

Thanks was given to the PTO for organizing the staff lunch, breakfast, and gift baskets. The PTO has done a fabulous job this year in showing their appreciation for the faculty.

Financial/Facilities Report

The purchases report was reviewed and approved unanimously.

Faculty Reports

None

Committee Report

Robin reported that she has only received comments about the Administration Evaluation template back from 2 people. No structural changes have been received. Robin has asked that additional board comments be sent to her over the next few days.

Administration Report

Sheldon Worthington reported:

- Progress toward graduation: 4 students are still working packets. Amber, the counselor, is in daily contact with these 4 students.
- Enrollment: 265-270 students are registered. 30 additional applications have been received. There is another registration day next week. SPA expects to be close to 300 registered students for next year. (Current enrollment is 217)

Jan Hunsaker reported:

- Accreditation: accreditation was successful. On a scale of 1 to 4 SLSPA received a 3.2. The next accreditation will be in 5 years. There will be no visits in between. An improvement plan will need to be submitted in 2 years. This is the best outcome that is granted.
- The 3 powerful practices noted include: (1) Engaging families (2) Students feel like they have an adult advocate at SLSPA and feel that they can go to most teachers if they need help and (3) Support services are strong (counseling educational, front office, business office.)
- Areas for improvement that need to be addressed over the next 5 years include (1) Training and working with faculty to gather and analyze performance data and support the findings of the data in the daily curriculum. (2) Professional development for faculty (3) Early Years Enhancement – better mentoring for early year teachers (4) Leadership evaluation – need to adapt the Salt Lake City School District evaluation for SLSPA (4) Need to codify the job description of board and the job description of the principal and define the borders between the two. (5) Improve the tenure of school leadership – administration in general and specifically the principal.
- (Note: With regard to gathering and analyzing performance data, Kristi Swett noted that many measurements have already been established by the Professional Learning Communities at Highland High School.)
- At the state drama competition 8 students received superiors. SLSPA placed in the top 10 at the competition.
- 5 students attended the Logan Musical Theater Awards and Technical Awards. No awards were received by SLSPA but attending the event was a positive experience for the students.
- 8 students attended a music competition.
- Bethany brought the dancers to a conservatory team competition; SLSPA won superiors.
- SLSPA won the best of State Charter school award. Sheldon, Shawn, and Robin attended the dinner.
- The Theater Department presented Stage Door. The Music Conservatory had a recital.

- This week there is a dance performance as well as vocal and piano recitals.

Other Items

At the May 2013 meeting the board will discuss:

- What Frequently Asked Questions about SLSPA should be on the school website
- The faculty survey
- The Artistic Director job description
- The list of administrative reports and their due dates

Next Meeting: June 11, 2013