

MINUTES - April 27, 2010

A. CALL TO ORDER

The **Re-Organization/Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Secretary presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2009 through March 17, 2010 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 8, 2009. Adequate notice was conveyed regarding the date of this meeting on March 3, 2010.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. SWEARING IN OF NEW BOARD MEMBERS AND OATH OF ALLEGIANCE

The Oath of Office was administered by the Board Secretary to newly elected Board Member: Ms. Peggy Gens (Township); Ms. Kimberly Zablow (Township); and Mr. Mark Drew (Township)

D. ROLL CALL

The following members answered roll call: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow.

Also attending: Dr. Constance J. Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Louise Sullivan, Traci E. Redler, Liz Brotherton, Kate Sakowski, Roberta Hance, Kathy

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Staff attending (continued): Moscatiello, Patrick Lynch Mike Brennan, Renee Woodley, Victoria Foma, Beth Boccanfuso, Terry Borgstrom, Joe Martin, Jen Purdy, Teresa Pappano, Lori Boberg, Kathy Creegan, Doris Guido, Ray Snook, Kevin Wright, Anthony M. Rizzo, Dianne Mizerak, Reba Snyder, Dorothy Haluska.

Visitors attending: Howard Zablow, Mae Hamilton, Albertine Shain, Rita Bergen.

E. RE-ORGANIZATION MEETING BUSINESS

Information about New Hanover Representation - Mr. Christopher Sirak

1. +Resolution to Adopt Existing Policies**

A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the Resolution to Adopt Existing Policies.

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

2. Nomination & Election of Board Officers**

a. President

A motion was made by Ms. Dansbury, seconded by Ms. Gens to nominate Ms. Kimberly Zablow as President. As there were no other nominations, the Board Secretary cast the ballot electing Ms. Zablow as President, who then took over the running of the meeting.

Motion unanimously approved.

b. Vice President

A motion was made by Ms. Hoffman, seconded by Mr. Potts, to nominate Mr. Michael MacEwan as Vice President. As there were no other nominations, the Board Secretary cast the ballot electing Mr. MacEwan as Vice President.

Motion unanimously approved.

3. +Adoption of Board Member Code of Ethics**

We will have Ethics training on 6/1/10 at 6pm.

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E. RE-ORGANIZATION MEETING BUSINESS (continued)

3. +Adoption of Board Member Code of Ethics**

(continued)

The Board Member Code of Ethics was read into the Minutes by Ms. Zablow, Board President (copy attached to Minutes).

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None ABSTENTIONS: None ABSENT: None

Motion unanimously approved.

4. Resolutions

A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the following:

a. +Accept Election Results (pending receipt of certified results)**

b. +Confirm Existing Contracts & Agreements**

c. +Authorize Check Signing by Machine**

d. +Authorize Board Secretary to sign payroll checks in absence of the Treasurer**

e. +Designate Official Depositories** - All Duly Certified Depositories in the State of New Jersey

f. +Designate Bank Account Signers July 2010 to June 2011**

- Board President or Vice President
- Board Secretary/Business Administrator or Superintendent
- Treasurer of School Moneys

g. +Establish Petty Cash limit to be \$125.00**

h. +Establish Regular Meeting Schedule in accordance with Open Public Meetings Act (list is enclosed)**

i. +Designate Official Publications**

- Burlington County Times
- Register News
- Trenton Times

j. +Notice of Mailing Fees**

k. Re-Adopt Price of Athletic Passes**

(no change from previous year)

- Adults - \$10.00
- Students - \$5.00
- Senior Citizens - Free

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E. RE-ORGANIZATION MEETING BUSINESS (continued)

4. Resolutions (continued)

- l. +Appoint Providers of Professional Services**
 - Solicitor - Stephen J. Mushinski, Equire \$160.00 per hour
 - Treasurer - Mr. Thomas A. Haje, \$8,491 for 2010/2011 school year
 - Physician - Bordentown Family Medical/Dr. Robert Pedowitz, not to exceed \$20,000/year
 - Auditor - John J. Maley, Jr., CPA - No change from 2008
- m. Appoint Custodian of School Records/Public Agency Compliance Officer**
 - Ms. Peggy A. Ianoale, BA/BS
- n. Appoint Integrated Pest Management Coordinator, Indoor Air Quality Designee, and Asbestos Management Officer**
 - Mr. Bill Blatchley, Director of Operations
- o. Resolution to Approve Maximum Travel Expenses for the BRSD for 2010-2011 School Year not to exceed \$55,000**
- p. Approval of Payment of Bills Between Board Meetings as needed**
- q. Approval of Procurement of Goods & Services through valid State Contracts**
- r. Board of Education Committees

(Preceding year's list and a blank list are attached for your use. Please consider committees in which you may be interested. Please note that Negotiations Committee shall remain the same: Ms. Kim Zablow, Chair; Mr. Tom Potts, and Mr. Mike MacEwan)
- s. +Adoption of 2010-2011 Existing Curricula for all programs and academic areas. All Curricula are aligned with the 2004 NJ Core Curriculum Content Standards**
- t. Appoint Parker McCay as Bond Counsel - Fees based on scope of project
- u. Appoint EJA & Associates as Insurance Broker of Record - No fee to Board
- v. Approval of Affirmative Action Officers:
 - BRHS - Alessandra Montoya
 - BRMS - Toby Steinhouse
 - MIS - Renee Woodley

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E. RE-ORGANIZATION MEETING BUSINESS (continued)

4. Resolutions (continued)

v. Approval of Affirmative Action Officers
(continued)

- PMS - Betsy Wonderlin
- CBS - Jenny Farina

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None ABSTENTIONS: None ABSENT: None
Motion unanimously approved.

REGULAR ACTION MEETING AGENDA

F. EXECUTIVE SESSION (if necessary)

Not necessary

G. PUBLIC FORUM (for Agenda Items only)

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

The following people spoke: Mike Dauber, Chris O'Leary, Lori Boberg

H. RECOGNITION/PRESENTATION

1. 3rd Grade Student from PMS - Alex Rutherford, winner of National "All Kids Can Create" Contest

Kate Sakowski presented Alex Rutherford, who won an award. He will travel to Washington, D.C., for 4 days and his artwork will be on display for 2 years.

I. STUDENT REPRESENTATIVES - Blasia Antinoro

Not present

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J. CONSENT AGENDA APPROVAL

A motion was made by Ms. Hoffman, seconded by Ms. Dansbury to approve the Consent Agenda as follows:

1. ***+Motion to approve Minutes from 3/3/10, 3/18/10, 3/23/10, & 3/30/10****
2. ***+Motion to approve Substitute Personnel List** (BRSD & Source 4 Teachers)**

Approval of Substitute Personnel

Resolution: Criminal History Check

The attached list of substitute staff, student teachers, positions and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record (Substitutes to whom this applies are note in **bold/black** type).

3. ***+Special Education****
4. ***+Motion to approve Travel Requests****
5. ***+Motion to accept Enrollment, Fire Drill, and Suspension Reports****

	<u>Enrollment</u>	<u>Fire Drills</u>
BRHS	740	03/08/10 & 03/25/10
BRMS	536	03/08/10 & 03/10/10
MIS	348	03/04/10 & 03/08/10
CBS	248	03/08/10 & 03/11/10
PMS	<u>598</u>	03/08/10 & 03/09/10
TOTAL	2,470	

6. ***+Motion to accept Supervisors' Monthly Reports**
7. ***+Motion to accept Board Secretary's Report****
8. ***+Motion to accept Treasurer's Report****
9. ***+Motion to accept List of Bills****

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None ABSTENTIONS: None ABSENT: None
Motion unanimously approved.

K. PERSONNEL REPORT

A motion was made by Mr. MacEwan, seconded by Ms. Hoffman to approve the following:

Appointments, per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

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K. PERSONNEL REPORT (continued)

ALL BREA SALARIES WILL BE ADJUSTED PENDING NEGOTIATIONS

1. Motion to rescind appointment for Ms. Julie Schlosser as Aide at CBS. The position is no longer required.
2. Motion to terminate employment of Mr. John Terrell from the position of bus driver, effective May 21, 2010.
3. Motion to accept resignation of Mr. Richard Hood from the position of custodian, effective April 14, 2010.
4. Motion to accept resignation for the purpose of retirement of Ms. Bonnie McDonagh from the position of Secretary to the Assistant Principal/Athletic Director at BRHS, effective June 30, 2010**.
5. Motion to accept resignation of Ms. Amy Greene from the position of Mathematics teacher at BRHS, effective June 30, 2010**.
6. Motion to accept resignation for the purpose of retirement of Ms. Gerda Mich from the position of custodian/aide at PMS, effective June 30, 2010.
7. Motion to accept resignation for the purpose of retirement of Ms. Barbara Johnson from the position of Family and Consumer Science teacher at BRHS, effective June 30, 2010**.
8. Motion to accept resignation for the purpose of retirement of Ms. Christine Durling from the position of Media Specialist at BRHS, effective June 30, 2010**.
9. Motion to approve Ms. Gerda Mich as BRSD volunteer, effective July 1, 2010.
10. Motion to approve extension of leave of absence for Employee #4406 from the position of BSI teacher at MIS. She was scheduled to return to work on May 3, 2010. She will be out through June 30, 2010 and then is retiring, for which she was previously approved.
11. +Motion to approve **Ms. Rebecca Sullivan** as Preschool Autistic Aide at PMS, 25.5 hours per week. This will be Step 1, salary of \$14,802, prorated, effective as soon as paperwork is completed.
12. +Motion to approve **Ms. Anna Larkin** as Preschool Autistic Aide at PMS, 25.5 hours per week. This will be Step 1, salary of \$14,802, prorated, effective as soon as paperwork is completed.

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K. PERSONNEL REPORT (continued)

13. +Motion to approve **Ms. Dawn Bradley** as Preschool Autistic Aide at PMS, 25.5 hours per week. This will be Step 1, salary of \$14,802, prorated, effective as soon as paperwork is completed.
14. +Motion to approve **Ms. Mary Ann Kieffer** as Preschool Instructional Aide at PMS, 17.5 hours per week. This will be Step 1, salary of \$9,539 prorated, effective as soon as paperwork is completed.
15. Motion to approve the following to support upcoming PAC rentals. The salaries will be paid by the rental groups:
- | | | |
|-----------------|-------------------------------------|--------------------|
| Taryn Chase | Technical Support/
House Manager | \$26/\$20 per hour |
| Megan McCabe | Technical Support | \$12 per hour |
| Frank Confalone | Usher | \$9 per hour |
| Melanie Hazlett | Usher | \$9 per hour |
| Caroline Meador | Usher | \$9 per hour |
| Tyler Ryan | Usher | \$9 per hour |
| Albertine Shain | Usher | \$9 per hour |
| Samantha Shain | Usher | \$9 per hour |
16. +Motion to approve Mr. Joseph Minch, Jr. and Mr. Larry Carthan as Co-Assistant BRHS Spring Boys'/Girls' Track Coach. They will split the stipend of \$3,552, each receiving \$1,776, prorated.**
17. +Motion to approve staff reduction in force (RIF) per attached list. As the 2010-11 budget is finalized, staff will be recommended for employment in accordance with need and ability to finance said position.**

ON A ROLL CALL VOTE (items #1-#16): AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

ON A ROLL CALL VOTE (items #17): AYES: Mr. Dalton, Mr. Drew, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: Ms. Dansbury. ABSTENTIONS: Ms. Gens (her son is employed by the district as a teacher). ABSENT: None.

Motion approved by a majority vote.

INFORMATION:

18. +Job Postings: Secretary I Full Time - CBS

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L. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification, Budgetary Line Item Status and Budgetary Major Account Fund/Status
2. +Motion to approve Eastern Armored Services, Inc. contract for 2010-2011 school year. They pick up our school deposits. There is no charge to the district.
3. Motion to approve the Resolution that private schools for the disabled who serve Bordentown Regional School District students do not have to charge the families of the students with disabilities for the meals it provides, or apply for reimbursement from the Child Nutrition program, and that the cost of the lunch will continue to be included in the school's tuition from September 2010 through June 2011.
4. +Motion to approve Transfer of Funds
6. +Award of bid for Solar Project at Bordentown Regional School District to Ray Angelini, Inc. Bids were opened on April 14, 2010, at 2:00 p.m. Summary attached to the Minutes.

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

INFORMATION ONLY

5. +CDA Profit and Loss Statement

M. POLICY

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. +Motion to approve at 2nd Reading Policy #6146
ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

N. CURRICULUM REPORTS

1. School Garden Presentation - CBS, Mr. Riether

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N. CURRICULUM REPORTS (continued)

A motion was made by Ms. Wehrman, seconded by Mr. Sirak to approve the following:

2. Motion to approve MIS student to remain in district through end of school year. Parent will provide transportation.
3. Motion to approve child of Administrator to attend kindergarten at CBS for 2010-2011.
4. Motion to approve Technology Plan for 2010-2013.
5. +Motion to approve fundraiser for PMS Spring Arts Show

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

O. COMMITTEE REPORTS

None

P. SUPERINTENDENT'S REPORT

A motion was made by Ms. Hoffman, seconded by Mr. Potts to accept the following:

1. Motion to accept NJQSAC results

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hoffman, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

INFORMATION ONLY

2. +Budget Letters sent to Mayors
3. +Budget Meeting Date - May 11, 2010, 7:00 p.m.

Q. DISCUSSION/INFORMATION ITEMS

1. +2010-2011 CDA Budget
2. +Spring 2010 Programs for Progress
3. +Bordentown Township Budget Articles from Register News

R. NEW HANOVER REPORT - Mr. Chris Sirak

- New Hanover's reorganization meeting is Thursday, April 29, 2010
- New Hanover's budget also failed

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S. UNFINISHED BUSINESS

None

T. BOARD AND PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

The following people spoke: Ms. Dansbury; Reba Snyder; Rita Bergen; Chris O'Leary; Lori Boberg; Abby Shain; Pat Skelly; Christin Takacs; Mae Hamilton; Mike Dauber; Pat Lynch.

U. EXECUTIVE SESSION (If Necessary)

Not necessary

V. ADJOURNMENT

A motion was made by Mr. Lynch, seconded by Mr. MacEwan to adjourn the meeting at 10:40 p.m.
Motion unanimously approved.

Respectfully submitted,

Kimberly Zablow
President

Peggy A. Ianoale
School Business Administrator/Board Secretary