

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING AGENDA
DATED: APRIL 30, 2015**

- A. **Call to Order – Mr. Joseph Lewis, Vice President, at 4:00 PM**
- B. **Open Public Meeting Act Statement**
- C. **Flag Salute**
- D. **Roll Call**
- E. **Executive Session**
- F. **Regular Meeting 7:00PM**
- G. **Roll Call**
- H. **Approval of Regular Meeting Minutes of March 19, March 26, and April 6, 2015:
Introduced by _____, seconded by _____,**
- I. **Organization Reports**
- J. **Correspondence**
- K. **Superintendent Report:**
Recommended action on resolutions and motions to be presented under Committee Reports.

Harassment/Intimidation/Bullying Report for the period March 26, 2015 to April 29, 2015

**Introduced by _____, seconded by _____,
Motion to accept the Harassment/Intimidation/Bullying findings as reported by the
Superintendent, and are available at the Administrative Offices for review.**

Presentation: **Teacher of the Year Awards**
- L. **Report of the Business Administrator/Board Secretary**
Recommended action on resolutions and motions to be presented under Committee Reports.

Nomination for President and Vice President
- M. **PUBLIC HEARING – BUDGET PRESENTATION 2015-2016**
- RS.1 **Approval of 2015-2016 Budget**

Public Forum regarding Agenda Items

This meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter.

Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy No. 1100, the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

1. School Government:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R1.1 through R1.12 and M1.1 through M1.5 as described below for the following:

R1.1 Approval: to appoint the following individuals to the positions listed below as recommended by the Superintendent of Schools. Compensation is prorated based on the employment period.

- **Zaida Couto** Mathematics Teacher Coach, Huber Street School (Sean Powers replacement)

Account # 11-000-221-104-000-13

Effective Date: September 1, 2015

Stipend: Step 1 \$7,500

- **Carolyn DiOrio** High School Art Teacher (Janice Bartosek replacement)

Account # 11-140-100-101-000-14

Effective Date: September 1, 2015

Compensation: BA, Step 1 \$57,484

- **Nancy Castelli** Middle School Special Ed Teacher (Janet Fiume replacement)

Account # 11-213-100-101-015-17

Effective Date: May 1, 2015

Compensation: BA, Step 1 \$57,484

R1.2 Approval to adjust Frank A. Capalbo from BA, Step 1 \$57,484 to BA+15, Step 1 \$58,634 retroactive to hire date of April 27, 2015.

R1.3 Approval to appoint the following individuals as Per Diems clerks/substitutes teachers for the 2014-2015 school year:

Name	Position	Certification	Rate
Sandra M. Staudt	Per Diem Clerk	N/A	\$13/hour
Rita Ponce	Per Diem Clerk	N/A	\$13/hour
Patricia Scheiner	Per Diem Clerk	N/A	\$13/hour
Carolyn F. Conway	Per Diem Substitute	Substitute Certificate	\$75/Day
Jillian M. Bujnowski	Per Diem Substitute	Substitute Certificate	\$75/Day
Ashley D. Mueller	Per Diem Substitute	Pre-K-3 Certification	\$80/Day

R1.4 Approval to appoint the following individuals as Per Diems Custodians for the 2014-2015 school year:

Name	Position	Rate
Edward J. Ebel	Per Diem Custodian	\$13/hour
Cheyenne Ramirez	Per Diem Custodian	\$13/hour

R1.5 Approval to appoint the following Transportation Staff effective May 28, 2015:

Name	Position	Rate
Mary Carter	Bus Driver	\$15.35/hour

R1.6 Approval to appoint the following to extra-curricular positions for the 2014-2015 school year:

Name	Extra Curricular	Activity Location	Stipend
Christopher Innis	Elem. Environmental Trip Chap.	Elementary	\$450
Dylan C. Caruso	Elem. Environmental Trip Chap.	Elementary	\$450

R1.7 Approval to accept with regret, letters of retirement for:

Name	Position	School	Effective
Salvatore D. Cioffi	Buildings and Grounds Supervisor	District	May 28, 2015
Joan M. Cali	Guidance Counselor	Middle	June 30, 2015
Richard T. Calhoun	Staff Account/Assist Board Secretary	District	June 30, 2015
Geraldine Dowd	Secretarial	Middle/High	June 30, 2015
Kathy Kuchar	Family & Consumer Sciences	Middle/High	June 30, 2015

R1.8 Approval to accept Maternity and/or Bonding Leave request:

Name	Position	School	Type of Leave	From	To	Expected RTW
Tara Taveras	Guidance	Middle/High	Bonding Leave	09/01/15	10/2/15	10/5/15
Catherina Suzano	Guidance	High	Maternity & Bonding Leave	09/01/15	6/30/16	9/1/16

R1.9 Approval to extend the 2014/15 school year to add an additional one session day for Clarendon School on June 22, 2015, due to the water main break on October 20, 2014.

R1.10 Approval to reimburse HIB Specialists attending and preparation for HIB Appeal retroactive to September 2014 at \$35/hour for 1-3 hours per appeal.

R1.11 Approval for additional compensation of 28.5 hours at \$35/hour to Roseann Spiekermann for PAC Hospitality/Events Coordinator, extra-curricular position from the 2013/14 SY

R1.12 Approval to rescind R1.26 from August 21, 2014, appointing Sean Powers and R1.3 from October 16, 2014, appointing Edward Sommer to the Elementary Environmental Trip Chaperone, extra-curricular position at \$450 each.

M1.1 Motion to post for:

- Staff Accountant/Assistant Board Secretary (Richard T. Calhoun replacement)
- Per Diem Summer Employment Effective July 6, 2015 – August 27, 2015
- School Social Worker (Sandra Rosenblum replacement retroactive 4/1/15)
- Special Education Teacher (Lynne Gadaleta replacement retroactive 4/1/15)
- Long Term Leave Replacement Physical Education Teacher Middle/High School (Tiffany Meyer replacement)
- Elementary School Teacher 6th Grade Clarendon School (Zaida Couto replacement)
- Approval to post for Summer Curriculum teaching positions:
 - 10 Teachers Grades 3, 4, & 5 for 20 hours each @ \$40/hour, for the Elementary Training and Improvement Workshop - Incorporating Novels through Interdisciplinary Thematic Units.
 - 24 Teachers for 20 hours each @ \$40/hour – minimum of 3 per grade level, for the Elementary Writing/Math Workshop - (NCLB - Title 1 funded)
 - 2 Elementary School Teachers and 2 Middle School Teachers for 20 hours @ \$40/hour for the Science Workshop.
 - 1 Teacher for 20 hours @ \$40/hour to create the Elementary World Language Curriculum.
 - 1 Teacher for 20 hours @ \$40/hour to create the Elementary Music Curriculum.
 - 1 Sign Language Teacher, 1 Civics/Ethics Teacher and 1 World Culture Teacher for 10 hours @ \$40/hour to create the Middle School Cycle Curriculum.
- School Secretary (Geraldine Dowd replacement)
- Long Term Leave Replacement Guidance Counselor High School (Catherina Suzano replacement).
- Guidance Counselor, Middle School (Joan Cali replacement).

M1.2. Motion to post for the following 2015-2016 Extra Curricular Positions:

Extra Curricular Positions 2015-16 School Year	Stipend
Activity Fund Treasurer	\$1,900
American Tech. Hon. Soc.	\$1,450
ANIME	\$500
Art Show & Judging	\$950
Boys' Circle	\$1,600
Builders Club	\$1,300
Business Club	\$1,400
Challenge Club (per session) (Max 2 sessions/year unless approval of the Superintendent is obtained)	\$800 per session
Character Education	\$1,150
Chess Club	\$750
Computer Club	\$2,000
Computer Tech	\$2,100
Construct-It Club	\$500/school
District Science Fair Coordinator	\$1,125
Drama Club	\$2,900
Elementary Annual	\$1,000
Elementary Concert Band	\$2,575
Elementary Chorus – Grade 4 (NEW)	\$2,575
Elementary Chorus – Grades 5 & 6	\$2,575
Elementary Dance Club	\$1,500
Elem. Environmental Trip Chap.	\$450
Elem. Environmental Trip Coor.	\$1,200
Elem. Environmental Trip Asst.	\$700
Elementary Newspaper	\$1,350
Elementary Rock Band	\$1,875
Elementary Science Fair Coor.	\$1,050
Elementary S.G.O.	\$1,400
Elementary Training Band	\$2,575
Environmental Club	\$2,500
Fashion Show Coordinator	\$1,000
Foreign Language Club	\$1,275
Foreign Lang. Honor Society	\$1,500
Forensics/Mock Trial	\$1,350
Gay-Straight Alliance	\$750
Girls' Circle After School Club	\$1,600

<u>H. S. Class Advisors</u>	
○ Freshman Advisor	\$2,875
○ Sophomore Advisor	\$3,400
○ Junior Advisor	\$4,925
○ Senior Advisor	\$5,250
High School Chorus	\$1,825
High School Concert Band	\$1,825
High School Jazz Band	\$1,825
High School Newspaper	\$2,000
High School Photography Club	\$500
<u>H. S. Play (Spring Musical)</u>	
○ Asst. Director	\$1,500
○ Choreographer	\$2,200
○ Director	\$2,900
○ Musical Director/Conductor	\$2,200
○ Producer	\$2,850
High School S.G.O.	\$2,615
High School Yearbook-Creative	\$3,675
High School Yearbook – Financial	\$2,150
Junior Math Club	\$1,300
Junior State of America	\$2,000
Key Club	\$2,100
Literary Explorers' Club	\$950
Literary Magazine	\$950
Media/Tech Club	\$1,175
Metamorphosis	\$1,775
M. S. Literary Magazine	\$950
M.S. Middle Pages	\$1,425
M.S. Mini Course	\$410
M.S. S.G.O.	\$1,625
M. S. Technology Club	\$1,150
M.S. Theatre Club	\$900
M.S. Yearbook	\$1,575
Mu Alpha Theta	\$1,550
National English Honor Society	\$1,500
National Honor Society	\$1,550
National Junior Hon. Soc.	\$1,025
Page Turner Book Club	\$500

Peacekeeper	\$1,150
Peer Leadership	\$500
REBEL	\$750
Robotics	\$3,200
R.O.G.A.T.E.	\$1,100
Safety Patrol	\$900
School Nurse Activities	\$1,100
School Store	\$1,400
Science Club	\$1,150
7th & 8th Grade Advisor	\$1,550
SITE Engineering	\$1,325
Spanish Translator (non-instructional eligible)	\$500
UNICO Youth	\$500
Web-Site Manager	\$1,600
Wee Deliver	\$1,150
HOURLY STIPEND POSITIONS (ineligible for longevity)	
PAC Hospitality	\$35/hour \$1,200 max
Saturday Detention	\$35/hour
Weight Room	\$15/hour @ 2hrs/day
<u>Coordinator Position</u>	
<u>Coordinator Position</u>	
o Service Learning (S.A.I.L)	
o Career Exploration & Internship	
o Media Academy	
o Special Education Technology	
o Special Education Transition	
o Gifted and Talented	
o 7 th & 8 th Grade Career Education	
o Freshman Transition	
o Building Mentoring	

M1.3 Motion to post for the following 2015-2016 Teacher Coach Positions:

Teacher Coach	Amount	School
Language Arts Teacher Coach	2	Elementary
Mathematics Teacher Coach	1	Elementary

M1.4 Motion to post for new positions for the 2015-16 school year:

- M.S. Guidance Counselor
- M.S./H.S. School Psychologist
- H.S. Special Education Teacher
- M.S./H.S. ESL Teacher
- M.S./H.S. Social Studies Teacher
- M.S. Inclusion Teacher

M1.5 Motion to post for per diem Bus Drivers

2. Curriculum Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R2.1 through R2.5 as described below for the following:

R2.1 Approval of Field Trips

R2.2 Approval to implement the American Foundation for Suicide Prevention Interactive Screening Program at the High School for SY 15/16

R2.3 Approval for summer workshop “-Incorporating Novels through Interdisciplinary Thematic Units” (aligned to Common Core)

R2.4 Approval to implement Souday System- Orton-Gillingham-based program for intervention

R2.5 Approval to implement Course Recommendation/Approval letter at the High School

3. Finance Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions R3.1 through R3.10 as described below for the following:

R3.1 Approval of Check Register

R3.2 Approval of Budgetary Transfer

R3.3 Approval of January and February 2015 Financials

R3.4 Approval of Out of District Travel – Employees

R3.5 Approval of Aces 2015 Voluntary Enhanced Renewable Energy

R3.6 Approval of SEMI Quarterly Program – July to September 2014

R3.7 Approval to donate two (2) Timpani drums to East Hanover Township

R3.8 Approval of the Addendum to Standard Form of Agreement between Owner & Architect, DiCara/Rubino – Clarendon inner vestibule

R3.9 Approval to appoint Professional Services – Auditor for school year 2014-2015

R3.10 Approval to Award contract for General Contractor for the Addition and Interior Renovations at Secaucus Middle/High School.

4. Safety/Security/Buildings & Grounds Committee

Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions 4.1-4.2 as described below for the following:

- R4.1 Approval of School Bus Emergency Evacuation Drill Reports**
- R4.2 Approval to authorize DiCara/Rubino to prepare Educational Specifications and amend Long Range Facilities Plan for Boiler Replacement at Huber Street School, project \$4730-070-15-1000 and submit to NJ Department of Education for approval.**

5. Technology Committee
Meeting held 4/21/15 no action to be taken

6. Policy Committee
Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R6.1 as described below for the following:

- R6.1 Approval of the first reading of the following policies:**
- | | |
|-----------------------|----------------------|
| Board Self Evaluation | #0134 |
| Board Officers | #0135 |
| Student Assessment | #2622 |
| Attendance | #3212 Teaching Staff |
| Attendance | #4212 Support Staff |
| Substance Abuse | #3218 Teaching Staff |
| Substance Abuse | #4218 Support Staff |
| Attendance | #5200 Pupils |
| HS Graduation | #5460 |
| Early Graduation | #5465 |
| Bus Driver/Bus Aid | #8630 |

7. Athletic Committee
Meeting held 4/27/15 no action to be taken

8. Shared Services Committee
Meeting of April 22, 2015 cancelled to be rescheduled

9. Legislative Report

Public Forum – General This meeting is open to the public for the purpose of addressing any subject matter that is pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

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10. Board Member Comments

11. Adjournment