

September 5, 2013.

The Red Lion Area School District Board of Directors met on the above date at 7:40 P.M. in the Red Lion Area Education Center with Mr. Chris Seitz, President, presiding. Present were Directors: Mr. John Blevins, Mr. James Clark, Mrs. Christine Crone, Mr. Jeffrey Fix, Mrs. Cynthia Herbert, Mr. Edward Miller, Mr. Stephen Simpson, and Mrs. Linda Smith. Administrators: Dr. Scott Deisley, Ms. Krista Antonis, Mr. Mark Shue, Mr. Kevin Peters, Mrs. Amy Glusco, Mrs. Laura Fitz, Mrs. Mary Smith, Ms. Katherine Heintzelman, and Mr. Jeffrey Bryan. Business Manager/Board Secretary: Mr. Terry Robinson

Board members, administrators and audience recited the Pledge of Allegiance to the American Flag.

Mr. Seitz announced that an executive session regarding personnel matters was conducted prior to the meeting and a second session regarding personnel matters would be held following the meeting.

By motion of Mr. Simpson, seconded by Mr. Fix, and by unanimous roll call vote, the minutes of the August 15, 2013 meeting were approved.

Ms. Antonis, Director of Curriculum, Instruction and Assessment, provided a district wide update for the school district opening. She announced that the current enrollment is 5,422 students.

Mr. Bryan, Director of Building and Grounds, reported on the summer maintenance and construction projects.

Board Members/Committee Reports:

Mrs. Smith	Lincoln Intermediate Unit Board
Mr. Blevins	York County School of Technology Board
Mrs. Crone	Policy Committee

Ms. Heintzelman, Director of Human Resources, and Mr. Robinson, Business Manager, reviewed changes to policies #001 Name and Classification, #002 Authority and Powers, #003 Functions, #004 Membership, #004.1 Student Representative to the Board, #007 Distribution, #008 Food Services and #008.1 Student Meal Charge Accounts.

There was no public comment or other items brought before the board.

By motion of Mrs. Smith, seconded by Mrs. Crone, and by unanimous roll call vote, the following personnel items were approved:

A. The following resignations:

Support Staff

1. MICHELLE A. SCHRECKENGAST as a part-time learning support paraprofessional at Larry J. Macaluso Elementary School effective September 13, 2013.

Ratify

2. DAWN M. YEATON as part-time building assistant at Larry J. Macaluso Elementary School effective August 19, 2013.

Extra-Curricular

1. NICOLE M. LUDWIG as assistant boys track coach (50% split position) effective immediately.
2. JOHN R. ANDEL as junior high assistant wrestling coach (50% split position) effective immediately.

B. The following names added to the approved Substitute Teacher List effective for the 2013-14 school year:

1. KELSEY ARNOLD, 3095 Seaks Run Road, P.O. Box 103, Dallastown, PA 17313, Social Studies
2. MATTHEW BAKER, 4637 Logan Road, Felton, PA 17322, Social Studies
3. HEATHER BEAVERS, 1271 W. Princess Street, York, PA 17404, Elementary
4. KARA BOYER, 114 Hellam Street, Wrightsville, PA 17368, Elementary, Mid-Level Math, Mid-Level English
5. JESSICA ENGLERT, 2285 Woodbine Road, Airville, PA 17302, Elementary
6. CARLOS FERRON, 40 N. Hartman Street, York, PA 17403, English
7. JULIE GEARE, 355 Sechrist Flat Road, Felton, PA 17322, Elementary
8. BRITTANY HARLACKER, 217 Fleetwood Drive, Red Lion, PA 17356, pending receipt of Pennsylvania Teaching Certificate, Mid-Level Math and Mid-Level Social Studies
9. REBECCA HIVELY, 11600 Hively Road, Brogue, PA 17309, Health and Physical Education
10. BRIANNA SITES, 6550 Ridge Lane, Wrightsville, PA 17368, Elementary and Early Childhood
11. KATHRYN SMITH, 13614 Curren Drive, Crossroads, PA 17322, Social Studies and Language Arts
12. SARAH M. KNIGHT, 1284 Canadochly Road, York, PA 17406, Early Elementary
(Pre K-4)

C. The following Guest Teacher names added to the approved Substitute Teacher List effective for the 2013-14 school year:

1. PAMELA K. OSWANDEL, 2340 Ashleigh Drive, York, PA 17402
2. DAVID W. SEYDEL, 2448 Hepplewhite Drive, York, PA 17404

D. The following support staff substitutes:

1. GLORIA J. BUCK, 12985 Collinsville Road, Brogue, PA 17309, Health Room Assistant
2. MARY A. MCCONNELL, 95 Kirkland Drive, Red Lion, PA 17356, Cafeteria, Clerical, Cafeteria/Study Hall Assistant
3. ROBERT A. GARVINE, 190 Miller Road, Delta, PA 17314, Custodial, pending receipt of Act 34 clearance.

E. The following requests for a leave of absence without pay:

Professional

1. JESSICA WERTZ-GODFREY, art teacher at Mazie Gable, North Hopewell-Winterstown, and Windsor Manor Elementary Schools, from November 19, 2013 through April 8, 2014. This is due to medical reasons.

Support Staff

Ratify

1. JENNIFER HOLSINGER, part-time cafeteria worker at Red Lion Area Senior High School, from August 29, 2013 (p.m.) and September 3, 2013 through September 27, 2013. This is due to medical reasons.

F. The following changes/creations to positions:

Support Staff

Changes to Positions

1. One (1) part-time classroom assistant position from 4.75 hours per day to 3 hours per day.
2. Two (2) part-time cafeteria/study hall assistant positions, 4 hours per day to two (2) part-time classroom assistants, 3 hours per day.
3. One (1) full-time, 6 hours per day, five days per week, health room nursing assistant position to one (1) part-time, 6 hours per day, two days per week and one (1) part-time, 6 hours per day, three days per week health room nursing assistant positions.

Creation of Positions

1. Two (2) part-time classroom assistant positions, 3 hours per day.

G. The following change to retirement:

Support StaffRatify

The previously approved retirement of Tammy Stough was changed to the approval of resignation of Tammy Stough effective August 23, 2013.

H. The following transfers:

Support Staff

1. KATHLEEN M. KRICK, 13390 Ted Wallace Road, Brogue, PA 17309 from part-time cafeteria worker at Red Lion Area Senior High School, 3.5 hours per week, during the school term to part-time cafeteria worker, 4.5 hours per day, during the school term at the rate established for the position effective September 9, 2013. This is due to the resignation of Betty Lehr. (Present placement: Red Lion Area Senior High School)

Ratify

2. JENNIFER W. SCHWINGER, 830 Zimmerman Road, Red Lion, PA 17356 from part-time cafeteria worker, 4.5 hours per day, during the school term to full-time cafeteria manager, 7 hours per day, 190 days per year at the rate established for the position effective September 3, 2013. This is due to the resignation of Tammy Stough. (Present placement: Red Lion Area Junior High School)

I. The following appointments:

Support Staff

1. MARY R. BIXLER, 3780 E. Prospect Road, York, PA 17402 as a part-time cafeteria/study hall assistant, 24.75 hours per week, during the school term, at the rate established for the position effective September 6, 2013. This is due to the retirement of Peggy Stewart. (Present placement: Red Lion Area Junior High School)
2. BETTY J. EWELL, 860 Delta Road, Red Lion, PA 17356 as a part-time cafeteria worker, 3.5 hours per day, during the school term, at the rate established for the position effective September 9, 2013 pending receipt of acceptable Act 151 clearances. This is due to the resignation of Crystal Bornman. (Present placement: Larry J. Macaluso Elementary School)
3. ABIGAIL R. BOUDAH, 5761 Spruce Road, Felton, PA 17322 as a part-time building assistant, 4.75 hours per day, during the school term, at the rate

established for the position effective September 6, 2013. This is due to the resignation of Dawn Yeaton. (Present placement: Larry J. Macaluso Elementary School)

4. NATALIE W. HUGHES, 292 Kauffman Road, Wrightsville, PA 17368 as a part-time personal assistant paraprofessional, 3 hours per day, during the school term at the rate established for the position effective September 9, 2013 pending receipt of acceptable Acts 34, 151, and FBI fingerprint clearances. This is due to the transfer of Rebecca Innerst. (Present placement: Mazie Gable Elementary School)
5. KRISTEN N. HEIKES, 15 East Prospect Road, Red Lion, PA 17356 as a full-time personal assistant paraprofessional, 6 hours per day, during the school term at the rate established for the position effective September 9, 2013 pending receipt of acceptable Act 34 and FBI fingerprint clearances. This is due to the transfer of Cassandra Crusse. (Present placement: Red Lion Area Junior High School)
6. ANGELA M. TIPTON, 4009 Charity Drive, Red Lion, PA 17356 as a part-time building assistant, 4.75 hours per day, during the school term, at the rate established for the position effective September 11, 2013 pending receipt of FBI fingerprint clearance. This is due to the transfer of Traci Riddle. (Present placement: Locust Grove Elementary School)

Extra-Curricular

1. AMELIA R. THOMAS, 150 Zion Church Road, Red Lion, PA 17356 as a football cheerleading co-advisor (50%) at the negotiated salary for the position effective immediately through the end of the 2013-14 school year.
2. JOHN R. ANDEL, 611 Nottingham Way, Red Lion, PA 17356 as a head junior high wrestling coach at the negotiated salary for the position effective immediately through the end of the 2013-14 school year.
3. TERRY L. CHOATE, 3606 S. Partridge Drive, Dover, PA 17315 as head softball coach at the negotiated salary for the position effective immediately through the end of the 2013-14 school year.
4. DENNY L. DENNISON, 670 Thomas Armor Drive, Windsor, PA 17366 as an unpaid junior high football coach effective immediately through the end of the 2013-14 school year.
5. ANNE W. MARTIN, 395 Thomas Armor Drive, Windsor, PA 17366 as an unpaid girls' tennis coach effective immediately through the end of the 2013-14 school year.

Ratify

6. KAYLA A. WALDRUP, 140 Cool Creek Manor Road, Wrightsville, PA 17368 as assistant junior high field hockey coach at the negotiated salary for the position effective September 1, 2013 through the end of the 2013-14 school year.

7. TERRY F. RIDER, 332 Kormit Drive, Red Lion, PA 17356 as an unpaid junior high football coach effective August 19, 2013 through the end of the 2013-14 school year.

Assistant School Board Secretary

1. KATHERINE HEINTZELMAN, Director of Human Resources, as Assistant School Board Secretary effective September 6, 2013.

Lincoln Benefit Trust Trustee

1. KATHERINE HEINTZELMAN, Director of Human Resources, as an alternate trustee to the Lincoln Benefit Trust's Board of Trustees effective September 6, 2013.

By motion of Mr. Blevins, seconded by Mrs. Crone, and by unanimous roll call vote, the following building and grounds requests were approved:

- A. The Clearview Elementary School P.T.O. to use the Clearview Elementary School cafeteria, classroom and parking lot on Saturdays, September 28, 2013 and October 5, 2013 from 7:00 a.m. to 4:00 p.m. for a Fall Fest/Fun Run. Also the Clearview Elementary School LGI room on Monday thru Friday, October 7, 2013 through October 11, 2013 from 9:00 a.m. to 3:00 p.m. for the fall book fair. Also the Clearview Elementary School LGI room on Friday, October 11, 2013 from 4:00 p.m. to 7:00 p.m. for the family fall book fair. Also a Clearview Elementary School classroom on Wednesdays, September 18, 2013 through November 20, 2013 and January 15, 2014 through May 21, 2014 for meetings. Also the Clearview Elementary School cafeteria, gym, classroom, LGI room and parking lot on Friday, October 11, 2013 from 6:00 p.m. to 9:00 p.m. for a Boo Bash. Also the Clearview Elementary School gym and LGI room on Monday through Friday, December 9, 2013 through December 12, 2013 from 9:00 a.m. to 3:00 p.m. for Santa's Secret Shop. Also the Clearview Elementary School gym on Friday, February 7, 2014 from 4:00 p.m. to 9:00 p.m. for Family Movie Night. Also the Clearview Elementary School cafeteria, gym and parking lot on Friday, April 25, 2014 from 3:00 p.m. to 10:00 p.m. for a student/staff basketball game. Also the Clearview Elementary School LGI room on Monday through Friday, May 12, 2014 through May 16, 2014 from 9:00 a.m. to 3:00 p.m. for the spring book fair. Also the Clearview Elementary LGI room on Tuesday, May 13, 2014 from 4:00 p.m. to 6:30 p.m. for a family book fair. Also the Clearview Elementary gym on Tuesday, May 13, 2014 from 6:00 P.M. to 8:00 P.M. for a talent show. A custodian will be on duty for security purposes.
- B. The Mazie Gable Elementary School P.T.O. to use the Mazie Gable Elementary School all-purpose room and field on Monday, September 9, 2013 from 6:00 p.m. to 7:30 p.m. for an ice cream social. A custodian will be on duty for security purposes.
- C. The Red Lion Youth Football Booster Club to use Horn Field on Saturday, October 26, 2013 from 6:00 p.m. to 10:00 p.m. for youth football.
- D. The Red Lion Field Hockey Booster Club to use the Red Lion Area Senior High School cafeteria on Tuesday, September 17, 2013 from 2:00 p.m. to 7:00 p.m. for a sandwich handout. Also the Red Lion Area Senior High cafeteria Monday, September 9, 2013 and

Tuesday, October 8, 2013 from 7:00 p.m. to 8:00 p.m. for meetings. A custodian will be on duty for security purposes.

- E. The Red Lion Choral Booster Club to use the Horn Field parking lot on Saturday, October 12, 2013 from 11:00 a.m. to 1:00 p.m. for a fundraiser pick-up. Also the Red Lion Area Senior High School student commons area on Mondays, September 9, 2013 and December 9, 2013 and January 13, February 10, March 10 and May 5, 2014 from 3:00 p.m. to 5:00 p.m. for a fundraiser pick-up. A custodian will be on duty for security purposes.
- F. The Locust Grove Elementary School P.T.O. to use the Locust Grove Elementary School cafeteria and all-purpose room on Monday, December 9, 2013 from 7:00 p.m. to 9:00 p.m. for meetings. A custodian will be on duty for security purposes.
- G. The Windsor Manor Junior Garden Club to use the Windsor Manor Elementary School front garden area and art room on Tuesdays and Thursdays, September 10, 2013 through December 17, 2013 and January 14, 2014 through June 3, 2014 from 4:30 p.m. to 6:00 p.m. for a Garden Club meeting and instruction. A custodian will be on duty for security purposes.

By motion of Mr. Fix, seconded by Mrs. Smith, and by unanimous roll call vote, the following other business items and finance items and reports were approved:

Other Business

A. Renewal of Memorandum of Understanding

The Board authorized the President to sign a Memorandum of Understanding between the Red Lion Area School District and the Emmanuel United Methodist Church, 2185 Windsor Road, Windsor, PA 17366.

B. Approval of Bus Company Drivers

The following bus drivers were approved:

1. LARRY W. HOLLINGSHEAD, 118 Oak Drive, York, PA 17402
2. AMANDA M. HOOVER, 106 Fawn Circle Drive, Windsor, PA 17366
3. ALICE C. POHOLSKY, 205 Knob Creek, York, PA 17402
4. ROSE ANNA LLOYD, 111 S. Charles Street, Red Lion, PA 17356
5. CHRISTINA M. KURTZ, 5652 Pleasant View Road, Red Lion, PA 17356
6. LUCILLE M. HOLLINGSHEAD, 14269 Cross Roads Ave., Felton, PA 17322

Finance

A. Rock Commercial Realty Listing Agreement

ROCK Commercial Real Estate, LLC, 221 West Philadelphia Street, Suite 19, York, was engaged to provide real estate brokerage services relative to the sale of the Chanceford Elementary School and the School Board Secretary be authorized to execute the Listing Agreement.

B. Chanceford Elementary School Appraisals

1. Commercial Industrial Appraisal Service, 2256 South Queen Street, York, was employed to provide a summary appraisal of the Chanceford Elementary School building and property at a cost of \$2,500.00.
2. Remace Realty Consultants, 439 West Market Street, York, was employed to provide a summary appraisal of the Chanceford Elementary School building and property at a cost of \$1,500.00 plus \$100.00 per hour for court appearance or deposition.

C. Approval of Change Order

The Board approved a change order to the Windsor Manor Elementary School Roofing Contract due to unforeseen conditions. The amount of the change order is \$3,272.50. The contractor is Heidler Roofing Services, Inc., 2120 Alpha Drive, York, PA 17408.

D. Approval of Purchase

The Board authorized the purchase of a Turfco Triwave 40 Overseeder in the amount of \$15,523.95. This purchase will be made under the PA State contract #4400005944.

E. Expenditures:

1. Budget Transfers
2. Cafeteria expenditures in the amount of \$64,301.88
3. General Fund expenditures in the amount of \$1,073,783.64
4. Construction Fund bills in the amount of \$86.57

Copies of these reports are included in the minute book.

The meeting adjourned at 8:52 P.M.

Respectfully submitted,



TERRY L. ROBINSON
School Board Secretary