

Fraud, Waste, and Abuse Hotline

Advantage Academy has established a hotline to report fraud, waste and abuse. This hotline is open to employees, parents, business associates, vendors, volunteers, and the community at large. In some instances, persons who report fraud, waste or abuse may be eligible to recover a portion of the substantiated company loss as a **REWARD***

Advantage Academy

Fraud, Waste, and Abuse Hotline – Call (214)-276-5897

YOUR NUMBER DOES NOT SHOW UP ON A CALLER ID.

Your hotline call goes to an answering machine maintained by the Advantage Academy Business Department, which will conduct or arrange for an appropriate review or investigation of your report. You may remain anonymous by not disclosing your name, or you may request that your identity be kept confidential. If you remain anonymous, it may be more difficult to investigate your report. If you request that your identity be kept confidential, Advantage Academy will make every effort to protect your identity and will disclose it **ONLY** if required by the auditor(s) or investigator(s) assigned to review the reported incident.

Call the Fraud, Waste, and Abuse Hotline to report:

- Fraudulent or illegal acts;
- Waste of funds or materials; and
- Abuse, misuse or theft of District property, materials or funds.

When calling the Hotline, please provide as much information as possible, to include:

- Circumstances of the incident, noting (dates, times, places, names);
- The division, department, campus and/or individual(s) involved;
- Location of any available evidence (physical evidence or records);
- Names and telephone numbers of credible witnesses; and
- Caller's name and telephone number, **if you choose not to remain anonymous.**

The Fraud, Waste, and Abuse Hotline is not intended to be used for reports concerning: Complaints or grievances involving wages, working conditions, discrimination, personnel issues or other employee dissatisfactions.

Calls to the hotline should be made in good faith to report fraud, waste, or abuse only!

****Company loss recovered from anonymous information cannot be rewarded.***