

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - December 7, 2011

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:02 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. **ABSENT**: None.

Also attending: Dr. Constance J. Bauer, Superintendent, Ms. Peggy Ianoale and Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Kathy Creegan, Anthony Rizzo, Ann Marie O'Leary, Chris O'Leary, Liz Brotherton, Mike Brennan, Louise Sullivan, Louisa Kenny, Dominick Castaldo, Tina Zack, Karen Lubbers, Lisa Hudik, and P. McCutcheon.

Visitors attending: Pete Kalrgleros, Mae Hamilton, Kevin Creegan, Michael Smith, Teresa Chase, Stella Musari, ElainBuggs, James Buggs, Kenny Musari, RasaqMusari, Howard Zablow, Tony Dilemme, Kimberly Walker, Mayor Dauber, Madison Parrotta, Sheri Parrotta, Marianne Jackson, Julia Kersing, Jill Popko, Brian Lynch, and Rita Bergen.

D. EXECUTIVE SESSION RESOLUTION- None

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

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WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

BRHS Fall All Stars were recognized.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

1. Request for the audit report to be displayed to the public.
2. Questions on the 2002 capital project and surplus from the audit.

F. RECOGNITION/PRESENTATION

1. BRHS Fall All Stars - recognized prior to Public Forum
2. Mr. Jack Maley, Auditor, presented the Audit Report and his audit findings.

A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the following:

3. Motion to accept the 2010-2011 Audit
ON A ROLL CALL VOTE (Item 3):
AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.
NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

A motion was made by Ms. Hartman, seconded by Mr. Potts to approve the following:

4. **MOTION TO ACCEPT THE CORRECTIVE ACTION PLAN**
ON A ROLL CALL VOTE (Item 4):
AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.
NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

G. STUDENT REPRESENTATIVE - Madison Parrotta

- Senior Citizen Dinner was a success.
- Snowball Semi-formal Dance scheduled for 12/16/11proceeds to benefit the "Lock-in".

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H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the following:

1. *+Motion to approve Minutes from 11/2/11 & 11/16/11
2. *+Motion to approve Travel Requests
3. *+Motion to approve Substitutes (BRSD & Source 4 Teachers)
4. *+Motion to accept Out of District Placements
5. *+Motion to accept Report from Director of Curriculum and Instruction - Mr. James Lymper
6. *+Motion to accept Report from Director of Special Services - Ms. Louise Sullivan
7. *+Motion to accept District Support Staff Reports (October & November) - Mr. Ricardo Pina
8. *+Motion to approve Bill List
9. *+Motion to accept Enrollment Reports:

BRHS: 710
BRMS: 526
MIS: 383
CBS: 238
PMS: 625
2,482

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, and Mr. Dalton.

NOES: Ms. Zablow. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2 -9):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

I. COMMITTEE REPORTS

1. Operations Meeting - November 17, 2011 - Mr. Mark Drew, Chair.
Areas discussed included technology, status of field project, CDA finances, roofs at MS/MIS, and lights at the PAC.

J. UNFINISHED BUSINESS- None

K. SUPERINTENDENT'S REPORT

1. HIB Report

School	# of Reports	# of HIB
CBS	1*	1*
PMS	2	1
MIS	1*	1*
BRMS	3	2
BRHS	2	1
TOTAL:	9	6

*1 CASE INVOLVING BOTH SCHOOLS

2. Student Outreach :
 - 3,000 lbs. of food - Trick or Treat
 - \$3,000 in response to a crisis
 - 60 Thanksgiving food baskets

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L. PERSONNEL REPORT

A motion was made by Ms. Wehrman, seconded by Ms. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation of Ms. Jennifer Nalbone from the position of Aide, effective November 23, 2011.
2. Motion to accept resignation of Ms. Deanna Kim from the position of Aide, effective December 22, 2011.
3. Motion to accept resignation of Ms. Scottie LaMarra from the position of Vocal Music Director for the 2012 Spring Musical at BRHS.
4. Motion to approve Ms. Merry Parker to receive Black Seal License stipend of \$928 per year, retroactive to September 1, 2011.
5. Motion to approve Mr. Larry Kipp, Sr., as volunteer wrestling coach for BRHS 2011-2012 season. Mr. Kipp is a current substitute in the district and a former teacher and coach of BRSD. **Tabled**
6. Motion to approve Ms. Beth Fitzpatrick as volunteer girls' basketball coach for BRHS 2011-2012 season. Ms. Fitzpatrick is currently a Health/PE teacher in West Windsor. **Tabled**
7. Motion to approve **Mr. Robert Scott** as a volunteer Fencing Coach for a student who will compete in the NJSIAA Independent Invitational on January 29th. **Tabled**
8. +Motion to approve **Ms. Barbara Wig** as Learning Consultant, MA Step 6 with a salary of \$64,188 (11 months) pro-rated, effective January 3, 2012. Once credits are confirmed, salary will be adjusted to MA + 36, Step 6 with a salary of \$68,102 (11 months) pro-rated. This fills a vacancy from a resignation which has been posted for at least 6 months.
9. +Motion to approve **Ms. Faith Mrazik** as part-time Instructional Aide, 17.5 hours per week, in the pre-school handicapped class at PMS. This will be Step 1 with a salary of \$9,975, pro-rated. This position is new due to class size.
10. +Motion to approve **Ms. Karen Lambiase** as 1:1 part-time Autistic Aide (25.5 hours per week) in the K/2 Autistic Classroom at PMS. This will be Step 1 with a salary of \$15,478, pro-rated. This position is new due to enrollment of a student requiring a 1:1 aide.
11. +Motion to approve **Ms. Jacquelyn Massina** as a part-time Autistic Aide (25.5 hours per week) in the K/2 Autistic Classroom at PMS. This will be Step 1 with a salary of \$15,478, pro-rated. This fills a vacancy created by a resignation.
12. +Motion to approve **Ms. Linda Guzik** as a part-time Instructional Aide (17.5 hours per week) in the pre-school handicapped classroom at PMS. This will be Step 1 with a salary of \$9,975, pro-rated. This fills a vacancy created by a resignation.

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13. **+MOTION TO APPROVE MS. STACEY FARRENY AS PART-TIME SCHOOL NURSE AT PMS, 25.5 HOURS PER WEEK, STEP 1 BA, SALARY OF \$36,752, PRO-RATED, EFFECTIVE JANUARY 3, 2012.**
14. **MOTION TO ACCEPT RESIGNATION OF MS. KATELYN NESI FROM THE POSITION OF NEWSPAPER ADVISOR AT BRHS, EFFECTIVE JANUARY 31, 2012.**
15. Motion to rescind Ms. Maya Afek from the position of Model UN/Model Congress Advisor at BRHS for 2011-2012.
16. Motion to approve Ms. Emily Flynn to complete an additional 30 hours of classroom observation in the Spring at PMS under the supervision of Ms. Marissa Crowell. This is in partial fulfillment of college course requirements at Fairleigh Dickinson University.
17. Motion to approve the following staff members as instructors for the Basic Skills after-school program at BRMS. The program will run from January through April 2012 for 6 weeks and is funded through NCLB grant paid at the conclusion of the program:
- **6TH GRADE:**
S. Ognibene/K. Dougherty (Johansson) - 1st Session - Split \$850
Patty Ridolfi - 2nd Session - \$850
 - **7TH GRADE:**
Andrea Molnar - 1st Session - \$850
Jessica Borek - 2nd Session - \$850
 - **8th GRADE:**
Amy Fisicaro - 1st Session - \$850
Karen Yakabosky - 2nd Session - \$850
18. Motion to approve the following staff members as instructors for the Basic Skills and ESL after-school programs at PMS and CBS. The program will run from January 2012 through March 2012 for 10 weeks and is funded through NCLB Grant paid at the conclusion of the program:
- **CBS STAFF:**
Jessica Silva - Grade 1 - Stipend of \$1,275
Jennifer Purdy - Grade 2 - Stipend of \$1,275
Alexandra Guido - Grade 3 - Stipend of \$1,275
 - **PMS STAFF:**
Melanie Stokes - Grade 1 - Stipend of \$1,275
Barbarann Mazza - Grade 2 - Stipend of \$1,275
Cara DePiano - Grade 3 - Stipend of \$1,275
 - **MIS STAFF:**
Renee Woodley - Grade 4 - Stipend of \$1,275
Colette Campellone - Grade 5 - Stipend of \$1,275
 - **ESL STAFF - JANUARY THROUGH APRIL 2012**
Jan Wilson - Stipend of \$2,000
19. **INFORMATION:**
+JOB POSTINGS: After School ESL Instructor; LA & Math Instructors for BRMS After-School Program; After School BSI Instructors Grades 1-5; After School LA & Math Instructors Grades 6-8; **NETWORK TECHNICIAN - DISTRICT; TOURNAMENT OF CHAMPIONS COORDINATOR - LEAVE POSITION MIS; NEWSPAPER ADVISOR - BRHS**

ON A ROLL CALL VOTE (Items 1-4, 8-18):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. **ABSTENTIONS:** None. **ABSENT:** None.

Motion unanimously approved.

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A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to Table (Items 5, 6, & 7):

ON A ROLL CALL VOTE (Items 5, 6, & 7):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman and Mr. Dalton.

NOES: Mr. Potts and Ms. Zablow. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and BudgetaryMajor Account Fund Status for December 2011.
2. +Motion to approve Transfer of Funds
3. +Motion to approve SES contracts for Real Regional and Let Me Learn
4. Motion to approve the following staff charged to NCLB for FY 12: Belinda Silver, CBS and MIS, for a total of \$8,000 from Title III
5. Motion to approve staff charged to NCLB for FY12:
 - Alexandra Guido, CBS, \$27,617 from Title I
 - Lisa Van Bruggen, MIS, \$27,617 from Title I
 - Paula Hessinger, BRMS, \$27,617 from Title I
6. Motion to approve of staff charged to NCLB for FY12: Melissa Abbott, PMS, \$25,000 from Title IIA
7. Motion to approve Joint Agreement payable to Bordentown Regional School District:

New Hanover School District
To transport one student from BRMS Route #115, November 14, 2011 through June 30, 2012, total cost \$6,282.80
8. +Motion to approve M-1 and Comprehensive Maintenance Plan submission to the County Office.
9. +Motion to submit alternative bathroom plan for PMS and CBS, per attached exhibit 1, to County Office
10. Motion to approve transportation for BRMS band, strings and chorus to perform at Barnes and Noble in Hamilton on December 5TH. (This was previously approved by the Superintendent between meetings.)
11. +Motion to approve Resolution to Amend NJSBAIG Bylaws, per attached resolution by NJSBAIG.
12. +Motion to amend the following resolutions due to new Business Administrator:
 - Bank Account Signers (dates changed to 1/1/12 to 6/2012)
 - Affirmative Action Officers
 - Signing by machine/absence of Treasurer
13. +Motion to approve Staffing Agreement for Nursing Services with The Wright Choice, LLC
14. Motion to cancel 12/21/11 Board Meeting

ON A ROLL CALL VOTE (Items 1 - 14):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

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N. POLICY

A motion was made by Ms. Gens, seconded by Ms. Hartmann to approve the following:

1. Motion to approve Revisions to Policy #1330 at 2nd Reading
ON A ROLL CALL VOTE (Items 1):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

A motion was made by Ms. Zablow, seconded by Ms. Gens to amend Policy #9130 to remove Hall of Fame as sub-committee of the Athletic Committee and create a new policy:

ON A ROLL CALL VOTE:

AYES: Ms. Gens, Mr. Potts, and Ms. Zablow. NOES: Ms. Dansbury, Mr. Drew, Ms. Goff, Ms. Hartmann, Ms. Wehrman, and Mr. Dalton.

ABSTENTIONS: None. ABSENT: None.

Motion not approved.

O. CURRICULUM REPORTS

A motion was made by Ms. Hartmann, seconded by Ms. Zablow to approve the following:

1. +Motion to approve the purchase of new Environmental Science textbooks. This is a new adoption in response to revised content standards.
2. +Motion to approve child of a staff member remain at PMS
3. +Motion to approve Bilingual/ESL Three Year Program Plan for 2011-2014

ON A ROLL CALL VOTE (Items 1 & 3):

AYES: Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: Ms. Dansbury. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS

1. +New Hanover School District Feasibility Study
2. +MIS Newsletter
3. +BREA Winter Warmer Flyer
4. +Letter from State regarding Board apportionment based on the 2010 census data. The district has been advised that as a result of the census, the board membership will change with the April 2012 election. Bordentown City will lose 1 seat and the Township will gain 1 seat.
5. +Letter from Mr. Joseph Martin regarding students' Tour of Bordentown
6. Upcoming events:
 - 12/4/11 - BRHS Student Council Sr. Citizens' Dinner 4pm
 - 12/5/11 - BRMS Barnes & Noble Night 6pm
 - 12/6/11 - BRMS Multicultural Night 6:30 pm
 - 12/6/11 - MIS Winter Concert @ BRHS 7pm
 - 12/8/11 - BRHS Instrumental Music Concert 7pm

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12/13/11 - CBS Holiday Concert 7pm
12/14/11 - BRHS Holiday Concert 7:30 pm
12/15/11 - BRMS Holiday Concert 7pm
12/20/11 - PMS 1st Grade Concert 7pm

Q. NEW HANOVER REPORT- Chris Sirak

- Discussed Feasibility Report and other current developments at NH.

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Brian Lynch commented on reinstating the Athletic Hall of Fame as an independent committee.
- Ms. Gens commented on the Athletic Hall of Fame as to why Mr. Potts and Ms. Zablow were removed.
- Ms. Zablow questioned the policy on committee appointments.
- Mr. Dalton thanked and wished Ms. Ianoale well on her retirement as the district's board secretary.
- Ms. Jill Popko reminded the public to vote on the Waterfront Development Project.
- Ms. Dansbury commented on security and parking at the recent high school concert.
- Ms. Zablow requested that non-representative salary increases be added to the next month's Board agenda.
- Ms. Zablow inquired on status of establishing FY 11-12 goals.

S. EXECUTIVE SESSION RESOLUTION

Ms. Dansbury read the following resolution, seconded by Mr. Drew and unanimously approved at 10:15 p.m.:

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

PERSONNEL/STUDENT MATTER

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:40 p.m.

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A motion was made by Ms. Wehrman, seconded by Ms. Zablow to allow a student (JLR) to finish his senior year at BRHS:

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

A motion was made by Ms. Gens, seconded by Ms. Hartmann to reconsider L5 and L6:

L5. Motion to approve Mr. Larry Kipp, Sr., as volunteer wrestling coach for BRHS 2011-2012 season. Mr. Kipp is a current substitute in the district and a former teacher and coach of BRSD.

L6. Motion to approve Ms. Beth Fitzpatrick as volunteer girls' basketball coach for BRHS 2011-2012 season. Ms. Fitzpatrick is currently a Health/PE teacher in West Windsor.

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

A motion was made by Ms. Hartmann, seconded by Mr. Drew to amend L7:

L7. Motion to approve **Mr. Robert Scott** as a volunteer Fencing Coach for a student who will compete in the NJSIAA Independent Invitational on January 29th, **UNDER THE CONDITIONS THAT THE STUDENT WILL BE SUPERVISED BY A PARENT AT ALL TIMES DURING THE COMPETITION WHEN REPRESENTING BRSD AND THAT THERE IS NO APPROVAL FOR THE USE OF SCHOOL FACILITIES IN PREPARATION FOR THIS EVENT.**

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

T. ADJOURNMENT

A motion was made by Mr. Drew, seconded by Ms. Hartmann to adjourn the meeting at 10:50 p.m.

Motion unanimously approved.

Respectfully submitted,

Thomas Dalton
President

Eloi Richardson
School Business Administrator/Board Secretary