

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

1<sup>st</sup> Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

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## AGENDA

November 4, 2016

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### CONVENE PUBLIC SESSION

9:00 a.m.

#### A. Call to Order

Pledge of Allegiance

Roll Call

Board Chairman Colleen Kuhn

Board Vice Chairman Dale Lintner

Board Member Cindy Joris

Board Member Robert Jackson

Board Member Kenneth Courtney

Executive Director/Commandant Randy Wormmeester

Business Manager Desirée Gardner

**B. Public Comment** – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

*Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.*

**Note:** *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Colleen Kuhn, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

**C. Items to be Removed from Consent or Action Agendas** – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

**D. Consent Agenda** – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the October 13, 2016 regular board meeting and October 25, 2016 special meeting.
2. Approval of Expenditure Report for October 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of October 2016 Credit Card Statements.
4. Petty Cash reimbursements for October 2016.

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**F. Business Manager Report** – *The Business Manager will report on current standing of budget, advertising updates, busing, and recruitment tracking.*

**G. Executive Director/Commandant Report** - *The Executive Director/Commandant will report on pertinent topics related to the Leadership, Academic, and Operations aspects of the school.*

**H. Charter Advisory Report** – *A member of the Charter Advisory Committee will report on pertinent topics related to the operation of the school and other events and activities.*

**I. Action Agenda** – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

**Public Comment** – *This is an opportunity for members of the public to speak on any issue/topic contained in the current action agenda, unless that item has been previously removed from the agenda in open session for clarification, discussion, etc. (refer to item D, above) The guidelines set forth on page one of this meeting agenda also apply to public comments offered at this time.*

1. APPROVAL OF 2016-2017 PRESENCE LEARNING CONTRACT - The Board may approve the contract with Presence Learning to provide online speech therapy services to students in the 2016-2017 school year.
2. APPROVAL OF RUN/ADP CONTRACT- The Board may approve the contract with Run powered by ADP to provide payroll services and support beginning check date 11/4/16.
3. APPROVAL OF SAN DIEGO SUPERINTENDENT OF SCHOOLS MOU – The Board may approve the Memorandum of Understanding with San Diego Superintendent of Schools to provide service and support for Adult and Career Technical Education Designated Subjects Credentials.
4. APPROVAL OF 1<sup>ST</sup> INTERIM BUDGET – The Board may approve the first interim budget of 2016-2017 which will be submitted to the authorizer.
5. APPROVAL OF CDFI CHANGE IN TERMS – The Board may approve the revised change in terms proposed by Clearinghouse CDFI.

### MOVE TO CLOSED SESSION

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*A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.*

1. PERSONNEL MATTERS – This is for the Board to discuss issues related to personnel.
2. PROPERTY DISCUSSION – This is for the Board to discuss updates in property financing, selling, and acquisition.

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### **RECONVENE PUBLIC SESSION**

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**J. Closed Session Report** – *The Board Chairman will provide information on the reportable actions taken by the Board during its closed session.*

**K. Board Member Comments** – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

**L. Items for Future Board Meetings** – *Board members may request items to be placed on future Board meeting agendas.*

**M. Next Meeting Date** –

Regular Meeting: December 1, 2016 at 9:00 a.m.

**N. Adjournment of Meeting**