

**Board of Education – Bordentown Regional School District**

**Action Meeting Agenda**

**August 20, 2014**

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY  
6:00 PM ~ EXECUTIVE SESSION  
7:00 PM ~ PUBLIC SESSION**

**A. CALL TO ORDER**

+Document Provided

**Sunshine Law Statement:**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 22, 2014 through December 10, 2014 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 6, 2014. **The change in time for this meeting was conveyed to the Burlington Count Times and the Trenton Times on August 7, 2014.** The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

**C. ROLL CALL**

**D. EXECUTIVE SESSION**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

**WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:**

\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

**X** Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BRAA Negotiations);

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of**

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Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2014.

\_\_\_\_\_, Board Secretary

**E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** (5) minutes and limited to a **thirty** (30) minute total. Please state your name and address for the record.

**F. RECOGNITION/PRESENTATION**

**G. UNFINISHED BUSINESS (from 6/11/14 and 7/16/14 meeting – conflicted votes:**

- 1. Motion to approve Ms. Sandy Ewell’s (CDA Director) 2014-15 salary of \$76,701, inclusive of longevity, as presented in CDA’s approved 2014-15 budget.

**H. CONSENT AGENDA APPROVAL**

- 1. +Motion to approve Minutes and Executive Minutes; June 11, 2014, # 1 & 2 and July 16, 2014
- 2. +Motion to approve Travel/Mileage reimbursement requests
- 3. +Motion to approve Bill List, June & July, 2014
- 4. +Motion to approve Board Secretary/Treasurer Report, June 2014
- 5. +Motion to approve Concussion Management Guide for the District
- 6. +Motion to approve 2014-2015 school year Out of District Placements
- 7. +Motion to approve Substitute List
- 8. +Motion to approve Student Teacher Request
- 9. +Motion to approve Student Practicum Requests

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**I. COMMITTEE REPORTS**

1. Personnel Committee Meeting, 7/24/14 – Mr. Steven Heberling, Chair
2. Negotiations Committee Meeting, 7/28/14 – Ms. Ellen Wehrman, Chair

**J. SUPERINTENDENT’S REPORT**

1. No HIB incidents to report.
2. +Motion to approve Superintendent’s PDP for contract term July 2014 – June 2017.

**K. CURRICULUM REPORT**

1. +Motion to approve use of the new standards-based report cards at the k-3 level. The report cards were created by a group of teachers, administrators, and parents over the course of the 2013-2014 school year and were piloted in several elementary classrooms in the spring.
2. Motion to approve the following new and revised curriculum guides for implementation during the 2014-2015 school year:

<b>Completed Curriculum Projects</b>	<b>Summer 2014</b>		
<b>Subject Area/Course</b>	<b>Grade Level/Building</b>	<b>Scope of Project</b>	<b>Writers</b>
ESL	K-12	Curriculum Revision	Taylor Gilbert Laurie Gambogi
Sixth Grade Math	BRMS	Curriculum Alignment (new text)	Andrea Molnar Emma Voshell Susan Ognibene
Seventh Grade Math	BRMS	Curriculum Alignment (new Text)	Andrea Molnar Emma Voshell Susan Ognibene
Eighth Grade Math	BRMS	Curriculum Alignment (new Text)	Andrea Molnar Emma Voshell Susan Ognibene
Mass Media	BRHS	Revise/Update	Matt Gens
Film as Art	BRHS	Revise/Update	David Franklin
K-5 Science	K-5	Articulation/ Enhancement	Jennifer Fischer Allison Maxwell Heather Wawrzyniak
Tomorrow’s Teachers	BRHS	BRHS Curriculum	Jennifer McCoy Kim Ballinger

**L. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation, with best wishes, due to retirement, of Mr. Patrick Lynch, from the position of Principal of Bordentown Regional High School, effective January 1, 2015.
2. Motion to accept resignation of Ms. Lauren Messineo from the position of Mathematics Teacher at Bordentown Regional High School, effective July 7, 2014.
3. Motion to accept resignation of Mr. Christopher Gehringer from the position of part-time Business Teacher at Bordentown Regional High School, effective July 20, 2014.
4. Motion to accept resignation of Ms. Erin Puskar from the position of part-time Instructional Aide at Clara Barton School, effective August 4, 2014.

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5. Motion to accept resignation of Ms. Melissa Wall from the position of part-time General Aide at Clara Barton School, effective August 4, 2014.
6. **Motion to accept resignation of Ms. Racquel Walker from the position of part-time Instructional Aide, effective August 10, 2014.**
7. **Motion to accept resignation of Ms. Christine Cope from the position of part-time Instructional Aide, effective August 13, 2014.**
8. **Motion to rescind approval of Ms. Brittany Campbell from the position of long term substitute at BRHS.**
9. Motion to rescind approval of Ms. Megan Sauerbaum from the position of a long term substitute at MacFarland Intermediate School.
10. Motion to approve the transfer of Ms. Doneanne Sault, Librarian/Media Specialist, from Bordentown Regional Middle School to Bordentown Regional High School. There is no change in salary.
11. Be it resolved that the commencement of leave of absence requested by employee #5263, effective October 24, 2014 through April 2, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. Be it resolved that the commencement of leave of absence requested by employee #4899, effective September 2, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
13. Be it resolved that the commencement of leave of absence requested by employee #5647, effective July 7, 2014 through approximately August 27, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
14. +Motion to approve **Mr. Mark Buchholz** as a full-time General Education Math Teacher to teach Special Education Math at BRHS, Step 1, BA, with a salary of \$50,982, effective 9/1/14. This is a new position.
15. +Motion to approve **Mr. Brian Wheeler** as a full-time Secondary Mathematics Teacher at BRHS, Step 2, BA, with a salary of \$51,482, effective 9/1/14. This replaces a resignation.
16. +Motion to approve **Ms. Sara Rubinstein** as a full-time Science Teacher at BRHS, Step 3, BA +12, with a salary of \$53,052, effective 9/1/14. This replaces a resignation.
17. +Motion to approve **Ms. Meg Napolitano-Evans** as a full-time K/1 Autism Teacher at Peter Muschal School, Step 2, MA +6 with a salary of \$55,266, effective 9/1/14. This replaces a non-renewal.
18. +Motion to approve **Ms. Stephanie Luzecky** as a Preschool Teacher at Peter Muschal School, Step 1, BA +18, with a salary of \$52,408, effective 9/1/14. This replaces a transfer.
19. +Motion to approve **Ms. Britlyn Greimel** as an Elementary Teacher at Peter Muschal School, Step 1, BA +30, with a salary of \$53,120, effective 9/1/14. This is a new position due to enrollment numbers.
20. +Motion to approve **Ms. Sharyn Konyak** as a long term leave replacement at BRMS. Ms. Konyak will be compensated in accordance with the long term, per diem substitute pay scale effective 9/2/14 through 10/15/14.
21. **+Motion to approve Ms. Julie Davis as Librarian/Media Specialist at BRMS, Step 5, MA with a salary of \$56,579, effective 9/1/14. This replaces a transfer.**
22. **+Motion to approve Mr. Richard Collom as a full-time, night custodian with a salary of \$34,011 (\$33,304 base +\$707 night), effective as soon as all paperwork is completed. This replaces a non-renewal.**
23. **+Motion to approve Ms. Kara Lynch as a part-time Business Teacher at BRHS, 25.5 hr/wk, Step 1, BA with a salary of \$37,145, effective 9/1/14. This replaces a resignation.**
24. +Motion to approve **Ms. Susan Kedzierski** as a 5<sup>th</sup> Grade Special Education Teacher at MacFarland Intermediate School, Step 1, MA +36, with a salary of \$57,593, effective 9/1/14. This replaces a retirement.

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25. +Motion to approve Ms. Nicole Pucci as a long term leave replacement at MacFarland Intermediate School. Ms. Pucci will be compensated in accordance with the long term, per diem substitute pay scale effective 9/2/14 through 1/23/15. After 90 working days, approximately 1/26/15, she will be compensated at Step 1, BA with a pro-rated salary of \$50,982 through 6/22/15.
26. +Motion to approve additional 2014-15 BSAS staff for CDA due to increase in students.
27. +Motion to approve Ms. Deborah Tartaglia to teach an additional class, Exploring Art, for the fall semester at BRHS at a compensation of \$5,011.20.
28. **Motion to approve Ms. Melissa Pinder to teach an additional section of English from September 4, 2014 through October 17, 2014, at BRHS, at a compensation of \$61.75/day for working an additional period. This is to cover a position left by an employee that has been temporarily deployed.**
29. Motion to approve Ms. Rebecca Kimmelman, a student of TCNJ, to complete her student teaching experience at BRHS under the mentorship of Ms. Jennifer McCoy from January 26, 2015 through May 8, 2015.
30. Motion to approve the following 2014-15 BRHS Club and Activity Advisors:

Name	Activity/Club	Stipend
Valeska Ochoa	Freshman Class Advisor – 2018	Step 2 \$1,661
Erica Wright	Freshman Class Advisor – 2018	Step 2 \$1,661
Brian Schoen	Sophomore Class Advisor – 2017	Step 1 \$1,495
Julie Pone	Sophomore Class Advisor – 2017	Step 1 \$1,495
Terry Smith	Junior Class Advisor – 2016	Step 3 \$2,123
Deborah Tartaglia	Junior Class Advisor – 2016	Step 3 \$2,123
Nina Woolston	Senior Class Advisor – 2015	Step 2 \$2,077
Alexandria Raynor	Senior Class Advisor – 2015	Step 2 \$2,077
Kim Ballinger	DECA	Step 3 \$1,569
<b>VACANT</b>	Math Club Advisor	
Heather Boner	Choreographer-Spring	Step 2 \$1,100
<b>Kara Lynch</b>	<b>Student Council Advisor</b>	<b>Step 1 \$2,841</b>
Tiffany Chen	Band Front Advisor	Step 3 \$3,508
Elizabeth Sterling	Marching Band Assistant Director	Step 2 \$2,409
Michael Montalto	Drill Design	\$2,500
Michael Montalto	Drill Instruction	\$1,000
Michael Montalto	Music Arranging	\$1,000
Michael Montalto	Marching Band Director	Step 2 \$4,984
Michael Montalto	Theatre Orchestra Director	Step 2 \$1,911
Scottie LaMarra	Music Chorus Advisor	Step 3 +L \$3,565
Scottie LaMarra	Theatre Vocal Director	Step 3 +L \$2,423
Stacie Morano	Theatre Director	Step 3 \$5,169
Antoinette Saranin	Theatre Business Manager	Step 2 \$1,911
<b>VACANT</b>	S.A.V.E. Co-Advisor	
Nina Woolston	S.A.V.E. Co-Advisor	Step 2 \$706
Karen Harrison	Environmental/Biology Club	Step 3 +L \$1,258
Lea Ann Bergner	Interact Club Advisor	Step 3 \$2,215
David Franklin	Newspaper Advisor	Step 1 \$1,720
Chris Gehringer	FBLA Co-Advisor	Step 1 \$635.50
<b>Kara Lynch</b>	<b>FBLA Co-Advisor</b>	<b>Step 1 \$635.50</b>
Jodie Glenn	National Honor Society Co-Advisor	Step 2 \$997
Anthony Rizzo	National Honor Society Co-Advisor	Step 2 \$997
Anthony Rizzo	Yearbook Business Co-Advisor	Step 2 \$1,204.50
Matthew Gens	Yearbook Business Co-Advisor	Step 2 \$1,204.50

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Anthony Rizzo	Yearbook Co-Advisor	Step 2 \$2,907.50
Matthew Gens	Yearbook Co-Advisor	Step 2 \$2,907.50
Amanda Sexton	Art Club	Step 3 \$1,108
Michael Sullivan	Technology Student Association	Step 2 \$997
John Tobias	Mock & Debate Advisor	Step 3 +L \$5,654
Maya Fair	Model Congress Co-Advisor	Step 3 \$2,677
John Tobias	Model Congress Co-Advisor	Step 2 \$2,409
Cynthia Wagstaff	Spanish Club Advisor	Step 3 +L \$1,408
Cynthia Wagstaff	Activity Points	Step 3 \$831
Wilma Mitchell-Carter	Faith, Hope and Charity*	*no stipend
Stephanie Ashton	Gay-Straight Alliance*	*no stipend
Kim Ballinger	Future Educators Co-Advisor*	*no stipend
James Wick	Key Club*	*no stipend
Nell Geiger	PANDA Club*	*no stipend

31. Motion to approve the following 2014-15 BRMS Club and Activity Advisors:

Name	Activity/Club	Stipend
Mary Lynn Morino	Yearbook	Step 3 \$1,661
Patricia Ridolfi	Student Council	Step 3 \$1,661
Ellen Kirk	Drama	Step 3 \$3,508
Andrea Molnar	Team FAD Co-Advisor (shared stipend)	Step 3 \$1,015.50
Emma Voshell	Team FAD Co-Advisor (shared stipend)	Step 2 \$936.50
Greg Poole	Woodworking Club	Step 3 +L \$1,961
Susan Gerike	Newspaper	Step 3 +L \$1,811
Dawn Patterson	Impact Club (shared stipend)	Step 3 \$1,061.50
Amy Rabenda	Impact Club (shared stipend)	Step 3 \$1,061.50
Toby Sebelist	RAPS Co-Advisor (shared stipend)	Step 3 \$923
Karyn Yakabosky	RAPS Co-Advisor (shared stipend)	Step 3 \$923
Thomas Buchenot	Auditorium Coordinator	Step 1 \$2,243
Ellen Kirk	Chorus*	*no stipend
Robert Vieira	Band*	*no stipend
Michael Montalto	Band*	*no stipend
Steven Koch	Chess Club*	*no stipend
Matt Derby	Art Club*	*no stipend
Christy Ortu	Girls on Track*	*no stipend

32. Motion to approve the following 2014-15 MIS Club and Activity Advisors:

Name	Activity/Club	Stipend
Allison Blackman	Student Council 4 (shared stipend)	Step 3 \$682.50
Colette Campellone	Student Council 5 (shared stipend)	Step 1 \$560.50
Lauren Stern	Newspaper 4 (shared stipend)	Step 1 \$635.50
Barbara Mintzer	Newspaper 5 (shared stipend)	Step 2 \$706
Donna Esposito	Technology Club	Step 2 \$1,412

33. Motion to amend date on renewed staff for the 2014-2015 school year. Motion was inadvertently approved as 2013-2014 staff. There is no change to the approved staff members.

### 34. INFORMATION

**+JOB POSTINGS:** Part-Time Business Education Teacher at BRHS – Full-Time Earth Science Teacher at BRHS – Librarian/Media Specialist at BRMS – General/Cafeteria Aide at CBS –

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**M. BUSINESS, FINANCE & OPERATIONS**

1. +Motion to accept Board Secretary's monthly certification; budgetary line item status and budgetary major account fund status for June, 2014.
2. Motion to ratify amendment of FY 13-14 NCLB grant(s) to reflect carryover funds from the prior year; revised grant totals are as follows:

NCLB Grant Title	Original Grant	Amendment	Revised Grant
NCLB-Title IA	\$285,819	\$33,011	\$318,830
NCLB-Title IIA	\$44,277	\$28,389	\$72,666
NCLB-Title IIIA (a)	\$13,131	\$14,334	\$27,465

(a): Amendment includes \$3,352 of funds from North Hanover who needed to join in a consortium to utilize its allocations.

3. +Motion to approve contract between Authentic Education and Bordentown Regional School District, to customize professional development opportunities, at an amount not to exceed \$12,000. Funding to be partially funded between local and NCLB funds.
4. +Motion to approve contract between the Reading and Writing Project Network at Columbia University and Bordentown Regional School District to conduct professional development and site based coaching at an amount of \$20,000. Funding to be partially funded between local and NCLB funds.
5. +Motion to approve tuition for regular and special education students attending Burlington County Institute of Technology (BCIT) at \$3,121 per student. Estimated 24 students totaling \$74,904 for the 2014-15 school year, based on a review of the ASSA counts, year-end 2013-14 enrollment, and the projected 2014-15 enrollment. (SY 2013-14 rate was \$3,060 per student).
6. Motion to approve one out of district placement for the extended school year from Mercer County Special Services, effective July 17, 2014, at a pro-rated tuition of \$5,350.
7. Motion to approve services provided by Dr. Liya Beyderman of Nemours DuPont Pediatrics, Voorhees, NJ, for Neurological Assessments as needed. The cost of the assessment will range from \$470 to \$600.
8. Motion to approve BRSD to provide shuttle services for the Downtown Bordentown Association Cranberry Festival on October 5, 2014. Cost associated with this service is covered by the school district.
9. Motion to approve the following Joint Agreement payable to another school district:
  - a. Gateway Regional School District  
To transport one student to and from Woodbury to Bancroft School in Haddonfield, Route #GWS-1, effective July 7, 2014 to August 19, 2014, Total cost \$2,608.
10. **+Motion to approve Transfer of Funds for June 2014.**
11. **+Motion to contract with Hamilton Lanes for practices and matches by the high school bowling team for the 2014-15 school year (more specifically mid-November 2014 to mid-February 2015), at an annual fee of \$3,850. [Prior year(s) with another venue: \$3,950]**
12. **+ Motion to voluntarily participate in the Burlington County Cooperative Pricing System/Agreement (Reference: #4 BUCCP) for a 5 year term, January 1, 2015 through December 31, 2020, and each renewal thereafter of the system (unless the Board of Chosen Freeholders of Burlington County elects to formally withdraw from the system), as permitted under N.J.S.A. 40A:11-11(5) for purchases when deemed in the best interest of the district.**
13. **+ Motion to renew MED-FLEX, Inc. agreement to transport medical waste from BRHS, BRMS, MIS, CBS, and PMS at a yearly cost of \$6.25 per unit (1 unit=5 Quart Container) and \$86.25 Disposal (Small Medical Waste Box) per school; effective August 2, 2014 through August 2, 2017 (no increase from August 2011).**
14. **+ Motion to renew HIBster agreement (related to managing/preventing bullying incidents) for the 2014/15 SY; including maintenance, support, hosting, and an on-site training session; annual cost of \$1,500 (versus normal annual renewal of \$2,500).**

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**N. POLICY**

**O. INFORMATION ITEMS**

1. +2014-2015 New Teacher Mentoring Plan

**P. PUBLIC COMMENTS**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

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**Q. NEW BUSINESS**

**R. ADJOURNMENT**