

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 16, 2012

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Vice President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from April 4, 2012 through December 12, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on March 8, 2012. Notice of the change in meeting time was conveyed on March 28, 2012 to the Burlington County Times and Trenton Times.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Vice President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, and Ms. Zablow. **ABSENT**: Mr. Dalton (arrived 7:35pm) and Mr. Potts.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Bev Ward-Tetkoski, Connie McMillin, Patrick Lynch, Hope Leonard, Ernie Covington, Ray Snook, Liz Brotherton, Alessandra Rogers, Ricardo Pina, Anthony Rizzo, Terry Gordon, and Chris O'Leary.

Visitors attending: Mae Hamilton, Pat Kirnan, Jim Brotherton, Madison Parrotta, Dakota torres, Ivan Trancon, rAchel Gordon, Andy Jones, Debra Cramer, Jake Archer, Tom Dolan, Megan Sirak, Samantha Brumbaugh, Kaitlyn Anthony, Matt Tucci, Tere Majewski, Meg Walker, Chris Bey, Audrey Walker, Denise Bey, Cathy Luyber, Matt Luyber, Michaela Luyber, Jennifer Bognar, David Hansell, Patrice Hansell, Cameron Carr, Jill Popko, Reba Snyder, Chris Gordon, Jake Archer and Kenneth Keiffer.

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D. EXECUTIVE SESSION RESOLUTION - None

RESOLUTION: Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

- Mr. Archer (spokesman), Kenny Keiffer, and Tommy Dolan expressed their need for the use of the baseball fields. Requested that the board adopt a resolution to permit them to use fields under reasonable terms.

F. RECOGNITION/PRESENTATION

- Lauren Zablow explained using turf HS field for "Project Graduation"
- Dr. Bauer recognized BRSD on winning the "Don't Text and Drive" campaign which earned them a \$10K driving simulator.
- "Legally Blonde" recognized for best spring musical. Director Stacie Morano recognized by the students.

G. STUDENT REPRESENTATIVE - None

H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Ms. Hartmann to approve the following:

1. *+Motion to approve Minutes from 4/4/12 & 4/23/12
2. *+Motion to approve Travel Requests
3. *+Motion to approve Substitutes (BRSD)
4. *+Motion to approve Bill List
5. *+Motion to approve Board Secretary/Treasurer Report
6. *+Motion to approve Out of District Placements
7. *+Motion to accept Special Education Report
8. *+Motion to accept Director of Special Education Monthly Report
9. *+Motion to accept Director of Curriculum and Instruction Monthly Report

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10. *+Motion to accept District Support Staff Monthly Report
11. *+Motion to accept HIB Report (Information forthcoming)
12. *+Motion to accept Enrollment Reports:

BRHS	697
BRMS	523
MIS	384
CBS	238
PMS	643
Total	2,485

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: Mr. Drew. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-12):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion unanimously approved.

I. COMMITTEE REPORTS

1. Curriculum Committee Report 5/9/12 - Ms. Peggy Gens, Chair
2. Special Ed Committee Report 5/16/12 - Ms. Lisa Kay Hartmann, Chair
3. **+EFFECTIVE 5/7/12, MS. JOANN DANSBURY HAS BEEN ADDED BACK TO THE OPERATIONS COMMITTEE (REVISED LIST TO BE DISTRIBUTED)**

J. UNFINISHED BUSINESS - None

K. SUPERINTENDENT'S REPORT

- Class of 2012 and Alternative Ed Students all met requirements to graduate.
- Stokes and Senior Class Trips, safe and fun.
- Requested time at the end of Executive session for personnel matter.

L. PERSONNEL REPORT

A motion was made by Ms. Hartmann, seconded by Mr. Dalton to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. +Motion to approve Mr. Eloi Richardson's contract as School Business Administrator/Board Secretary, 7-1-12 to 6-30-13 at same salary as SY 2011/12. This contract was presented to the BOE on 5/2/12 and subsequently has been approved by the County Superintendent pursuant to N.J.A.C. 6A:23A-3.1
2. Motion to rescind approval for Mr. Larry Larned to attend the BRHS Sr. Class Trip to Florida, per teacher's request*
3. Motion to approve Ms. Traci Redler, School Nurse at MIS, to attend the BRHS Sr. Class Trip to Florida*

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4. Motion to approve Leave of Absence for Employee #5319 from the position of Assistant Principal. The employee will use 20 accumulated paid sick days from August 11, 2012 through September 10, 2012. NJFLA will begin from September 11, 2012 through December 10, 2012. Employee is requesting additional unpaid leave of absence through January 31, 2013.
5. Motion to accept, with best wishes, resignation of Mr. Kirk Russell from the position of Security Officer in the District, effective June 22, 2012.
6. Motion to approve additional Student Teachers for 2012-2013 as follows:
 - o Ms. Brittany Johnson, Business 1/28/13-5/9/13, Rider University, Ms. Joyce Court
 - o Ms. Christine Villaruz, Guidance Fall/Spring, TCNJ - Ms. Michelle Leusner
7. Motion to approve the following teachers to lead the BRMS Summer Enrichment Program. The staff members will be paid through reallocated Title I SES funds. Each certified staff member will receive \$2,500 at the conclusion of the program and the Instructional Aide will receive \$1,500. The program will run at BRHS for the four weeks during the month of July. Each week, the staff and students will meet Monday through Thursday, from 8:00 - 12:00:
 - o Jennifer DeMas
 - o Jessica Borek
 - o Stephen Koch/Amy Rabenda split stipend)
 - o Sondra Marion - Instructional Aide
8. +Motion to approve Aides list for 2012-2013 as per attached list.
9. Motion to approve the following assistants in Tournament of Champions. They will be compensated at their hourly contracted rate per each hour of practice they attend. There are six hour long practices scheduled:
 - School Nurses: Traci Redler, Lisa Mynarski, and Kim Sarnese
 - Staff Members: Denise Stachura, Elaine Mitchell, Mike Priano, and Loren Grabowski
10. Motion to approve the following personnel to work in the ESY Reading Program which will operate four hours per day, four days per week, Monday through Thursday, July 2nd through July 31st. Each teacher will receive a stipend of \$2,300 payable upon completion of the program.
 - Reading Program: Leona Stanton* and Paula Mann
 - *Program Coordinator will be compensated \$400 additional.
11. Motion to approve the following staff members to lead the BRSD Summer Basic Skills Program and ESL Program, which is funded through NCLB grant. Each staff member will receive \$2,000 at the conclusion of the program, which will run for four weeks, Monday through Thursday, beginning July 2nd and ending July 26th. The program hours will be 9am - 12 pm:
 - Grades K-1: Lauren Brandimarto, Melanie Stokes
 - Grades 1-2: Melissa Boyle, Dawn Medici
 - Grades 2-3: Heather Wawrzyniak, Debra McKown**
 - Grades 3-4: Julianne Bacovin, Allison Maxwell
 - Grades 4-5: Alexandra Guido, Barbarann Mazza
 - Grades 5-6: Karen Yakabosky
 - ESL All Grades: Jan Wilson

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12. Motion to approve the following personnel to work the ESY program which will operate five hours per day 8:30 am – 1:30 pm Monday through Friday beginning July 2nd through July 31st, with the exception of July 4th:

Extended School Year Teachers:

Michelle Quigley Severe Learning Disabilities K-3
Christin Takacs Severe Learning Disabilities 2-5
Denise Stachura Specific Learning Disabilities
Kimberly Rosenberg PreSchool (Autism)
Jennifer Bigwood PreSchool (SLD)
Katie Patoe Autism K-2
Victoria Bryant Autism K-3
Lisa Wendel MD 1-3

Teachers will be paid their per diem rate pro-rated for hours actually worked each day.

Aides Instructional:

Terence Degnon, Fran Spinelli, Marianna Procelli, Theresa Lebel, Faith Newland, Racquel Walker, Joanne Hanna, Chelsea Kehr (Rehire), Sarah McWhirter(New), and Ashley Quigley(new)

Autism:

Tiffany Chen, Jeanette McCue, Ruth Tilghman, Jennifer Hamer, Elaine Mitchell, Elizabeth Sterling (teacher to be paid at autistic rate, Step 2), Maura Hollern(Rehire), Lauren Fyzok(New), Trisha Miragliuolo(New), Bertrand Cooper(New), Melissa Hodge(New).

Aides will be paid their hourly rate pro-rated for hours actually worked each day.

INFORMATION:

13. **JOB POSTINGS:** School Social Worker

***Approved between meetings by the Superintendent and the Board President**

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: Ms. Dansbury. ABSENT: Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-7; 9-12):

AYES: Ms. Dansbury Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 8):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and. NOES: None. ABSTENTIONS: Mr. Dalton. ABSENT: Mr. Potts.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Ms.

Gens to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account Fund Status

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2. +Motion to approve Transfer of Funds
3. +Motion to approve 2012-2013 ESU Contracts:
 - Agreement for Nonpublic Nursing
 - Agreement for Nonpublic Chapters 192/193
 - Agreement for Nonpublic IDEA Grant Allocation
4. +Motion to approve agreement between Preferred Home Health Care & Nursing Services and BRSD - Nursing services will be provided 8 hours per day at a cost of \$88,200, effective May 1, 2012.
5. +Motion to approve Amendment of 2011-2012 IDEA Grant
6. +Motion to approve participation in the Alliance for Competitive Energy Services (ACES) contract with Hess Corporation to provide natural gas services to the district June 2012 through May 2014
7. +Motion to approve resolution for any private school for the disabled that receives BRSD children to include the cost of meals provided in the annual tuition rate for the 2012-2013 school year
8. +Motion to approve Joint Purchasing Agreement with Pittsgrove Board of Education to purchase paper, material and supplies for 2012-2013
9. +Motion to approve Professional Services Agreement with Burlington County Special Services School District/Educational Services Unit (ESU) for the 2012-2013 school year
10. +Motion to approve submission of an "Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act" to the New Jersey State Department of Education in the amount of \$8,046, with the actual award, if any, to be determined on a competitive basis
11. +Motion to extend the contract for professional legal services through December 2012: Parker McCay - with all other terms and conditions of the Agreement to Provide Legal Services dated July 1, 2011 to remain in full force and effect
12. Motion to appoint provider of professional auditor services for the School year 2012-2013: John J. Maley, Jr., CPA - with all terms and conditions of the Agreement to Provide Auditor services dated July 1, 2011 to remain in full force and effect
13. **MOTION TO APPROVE PAYMENT TO COVER COMMITMENT FROM THE TOWNSHIP MUNICIPAL ALLIANCE FOR PROJECT GRADUATION UNTIL THE FUNDS COME IN FROM BRAD - APPROXIMATELY \$5,000.**

INFORMATION:

14. Requesting a RFP for school physician services for school year 2012-2013 on notice received on May 8, 2012 from Bordentown Family Medical Center of its intent not to renew its engagement with the district
15. Requesting a bid for lawn maintenance service for school year 2012-2013

ON A ROLL CALL VOTE (Items 1-10; 13):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion unanimously approved.

ON A ROLL CALL VOTE (Items 11 and 12):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: Ms. Hartmann. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

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N. POLICY

A motion was made by Ms. Wehrman, seconded by Ms. Zablow to table this new policy discussion item and place it before the Board's Policy Committee:

1. Policy #1330: Men's League has filed an appeal requesting that "Use of School Facilities" policy be waived for Sunday morning field use at BRHS. The league also requests a fee waiver for any approved use.

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, and Ms. Zablow. NOES: Mr. Dalton and Mr. Drew. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

A motion was made by Mr. Drew, seconded by Mr. Dalton to allow Mavericks Baseball Club to use the HS field on 6/3/12 at no fee, subject to field availability:

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: and Ms. Hartmann. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

O. CURRICULUM REPORTS

A motion was made by Ms. Wehrman, seconded by Ms. Zablow to approve the following:

1. Motion to approve transportation of musical instruments from BRMS to Hamilton Barnes & Noble on Tuesday, May 22, 2012 for the Chorus and Band performance.
2. Motion to approve Transportation for *Girls on the Run* (MIS) on Tuesdays and Thursdays to the BRMS Track at no cost to the BOE. This transportation will be provided as part of the regular bus dismissal from MIS and students will be picked up at BRMS by parents/guardians.*
3. +Motion to approve Professional Development Plan (Information forthcoming electronically)
4. +Motion to approve School Bus Emergency Evacuation Drills
5. **MOTION TO APPROVE ANNUAL TRIP TO MEDFORD HIGH ROPES COURSE TRAINING FOR BRHS TEEN PEP***

***This was approved between meetings by the Superintendent and Board President**

ON A ROLL CALL VOTE (Items 1-5):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS

1. +Register News article about BRHS Theater
2. Upcoming Dates:
 - BRHS: Class Night, June 20, 2012, 6:00p.m. - BPAC
 - Graduation, June 21, 2012, 6:00 p.m. - BPAC
 - BRMS: 8th Grade Promotion Ceremony, June 22, 2012, 6:00 p.m. - BPAC

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Q. NEW HANOVER REPORT - None

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Mr. Archer Thanked the Board for use of the HS field by his club on 6/3/12; would like to meet with the Policy Committee to add his input.
- Ms. Snyder commented on the NJEA Grant beginning 5/17/12 at BRMS Library. She also inquired about new recycle buckets; Dr. Bauer informed that we do not have new buckets.
- Ms. Wehrman Thanked Mr. Riether for his planting efforts at CBS community garden.
- Ms. Gens congratulated Sodexo Food Service on its grant award; commented on the high CDA summer enrollment.

S. EXECUTIVE SESSION RESOLUTION

Mr. Dalton read the following resolution, seconded by Ms. Goff and unanimously approved at 9:28 p.m.:

RESOLUTION: Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

Negotiations / Personnel

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:10 p.m.

T. ADJOURNMENT

A motion was made by Ms. Hartmann, seconded by Ms. Goff to adjourn the meeting at 10:10 p.m.
Motion unanimously approved.

Respectfully submitted,

Thomas Dalton,
President

Eloi Richardson, School Business
Administrator/Board Secretary