

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
March 24, 2014

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6885 Orangethorpe Avenue, Buena Park, California.

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the meeting at
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Ms.
Helen Lee.

FLAG SALUTE

MEMBERS PRESENT

Ms. Helen Lee; Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L.
Carole Jensen; Mr. Brian Chambers.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Dr. Deanna Glenn, Assistant
Superintendent, Educational Services; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Mrs. Carma
Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mr. Chambers made the motion, seconded by Mr. Hamblen, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, March 24, 2014 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF MARCH 10, 2014

Agenda Exhibit A.

Mrs. Michel made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of March 10, 2014.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

Imani Tolliver, Buena Park Community Services Supervisor, shared information regarding the Children's Art Festival to be held on Saturday, April 26, 2014 from 12-5:00 p.m. at the Buena Park Community Center.

IV. PUBLIC HEARING SESSION

.01 INITIAL CONTRACT PROPOSAL: BUENA PARK SCHOOL DISTRICT TO THE BUENA PARK TEACHERS ASSOCIATION (BPTA)

The Buena Park School District proposes the following subjects to be bargained with the Buena Park Teachers Association (BPTA):

- Article 12: Personal Necessity Leave
- Article 24: Workday
- Article 39: Peer Assistance and Induction Program

.02 INITIAL CONTRACT PROPOSAL: BUENA PARK SCHOOL DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER #569

The Buena Park School District proposes the following subjects to be bargained with the California School Employees Association (CSEA), Chapter #569:

- Article 10: Leave
- Article 12.2: Holidays
- Article 14: Classified Transfer Policy

V. PRESENTATION

.01 BUENA PARK SCHOOL DISTRICT COMMUNITY MESSAGE (VIDEO PREVIEW)

In conjunction with the Orange County Department of Education, the Buena Park School District has developed a promotional video for Buena Park School District to be placed on the District's website and shared with the community. Governing Board members were afforded the opportunity to preview the video and provide comment.

Minutes, March 24, 2014 (Continued)

VI. PROGRAMS AND REPORTS

.01 CARL E. GILBERT SCHOOL REPORT

Carl E. Gilbert School Principal Jason Kuncewicki recognized six students for exemplifying the District's core ethical values. Kasey Esqueda, Julian Martinez, Johan Bermudez, Pedro Bahena, Gabriela Hernandez and Natalie Perez received certificates of recognition from the Governing Board.

Principal Kuncewicki, school counselor Yvette Cuara and Gilbert teachers' Suzanne Huerta and Mary Kate Hagmann discussed the counseling program at Gilbert School. Ms. Cuara provides support, advice, guidance, assistance and much more to students and families. She has formed peer groups to help students develop social skills, resolve conflicts, build self esteem and promote positive future changes; conducts classroom lessons on bullying and how to combat it; provides crisis intervention on campus two days per week and as needed; and conducts lunch time activities designed to teach students how to problem solve, develop social skills, etc. In addition, sixth grade students have been recruited as "Big Buddies" to mentor/tutor kindergarten students.

Ms. Huerta and Ms. Hagmann provided their teacher's perspective to the positive impact the counseling program has made in their classrooms and with their students' behaviors.

.02 SPECIAL EDUCATION REPORT

Michele Mukanos, Director of Special Education, presented the Special Education Report to the Governing Board. She provided an overview of the Special Education Local Plan Area (SELPA) organization, student eligibility, service options and student participation. Education Code §56303 requires districts to consider and utilize general education interventions before referring a student for an assessment. Buena Park School District utilizes three interventions for this purpose; Response to Intervention (RtI), Collaborative Academic Support Team (CAST), and Student Success Team (SST). Special Education encompasses designated instructional services i.e., speech/language, occupational therapy, adaptive P.E., vision services, audiological services, deaf and hard of hearing services, orientation and mobility; specialized academic instruction, i.e., Resource Program; mild/moderate Special Day Class; and moderate/severe Special Day Class. Ms. Mukanos shared comparison data on the number of students participating in special education and the number of special education students per caseload

for the years 2011-12 through 2013-14.

Minutes, March 24, 2014 (Continued)

VII. DISCUSSION CALENDAR

.01 Buena Park Junior High School Bell Schedule/Student Transportation

Per a recent request from the Governing Board to review start times and transportation schedules for Buena Park Junior High and James A. Whitaker Schools, Mr. Tsunezumi and the Administrative Services Department developed two scenarios which were discussed with the Governing Board. Scenario "A" would change the Buena Park Junior High start time to 8:05 a.m. and change the remaining school start times as needed but keep transportation costs unchanged. Scenario "B" would eliminate the triple turn of buses and have just a double turn but would require an additional three drivers and 2-3 buses to accommodate the schedule. Discussion was held regarding the pros and cons for each scenario, estimated costs involved by adding additional buses/drivers, as well as adding additional bus stops in heavily impacted areas.

Also, discussed was a possible change to the James A. Whitaker School bell schedule which coincides closely with the bell schedule at Buena Park High School thus creating a heavily congested area around the school and a potential safety hazard to students. The proposed alternative time would allow Whitaker students to start at 7:45 a.m. and dismiss at 2:20 p.m.; 24 minutes before the high school dismisses. The Governing Board was in agreement directing Administration to discuss with the school community the proposed alternative time schedule.

.02 Board Policy Adoption/Review/Revision/Deletion

- BP3513.3 Tobacco-Free Schools (revise)(Glenn)

Agenda Exhibit B.

Discussion was held regarding Board Policy 3513.3 Tobacco-Free Schools and the need to update the policy to address prohibiting electronic nicotine delivery systems, such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, that mimic the use of tobacco products at any time.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .02 Personnel Action Report #13-14-16, Item .05 Business Services Report and Item .07 Gift Acceptance: Southern California Cricket Association (\$7,000) be removed from the consent calendar.

Minutes, March 24, 2014 (Continued)

VIII. CONSENT CALENDAR (Continued)

.09 APPROVAL OF CONSENT CALENDAR

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve Consent Calendar Items .03, .04, .06, and .08, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit D.

March 26, 2014 - "First Aid Training" - L. Lopez, J. Nunez, L. Sandoval, A. Fernandez, Y. Diaz, D. Jaramillo
 March 28, 2014 - "Challenges in Autism Spectrum Disorder Intervention" - J. Lemen, K. Purnick, S. Doi
 May 13-14, 2014 - "Pro-Act Behavioral Intervention Training" - M. Batchler, A. Maya, M. Garcia, S. Dayton, S. Adams

.04 INTER-DISTRICT TRANSFERS, 2013-2014

Agenda Exhibit E.

Permits granted to date: In: 179
 Out: 174

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 183

Agenda Exhibit G.

Contract #: 14-01
 Contractor: M. P. South Inc.
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New

Description of Services: Demonstration Classrooms at Corey, Beatty & BPJH per specifications, Bid #14-01.
 Bids Submitted:
 M.P. South Inc. - \$96,530
 Accent Reconstruction - Non-responsive to the bid documents.

Contract Period: Completion by April 26, 2014
 Funding Source: Special Reserve
 Total Expenditure: Not to Exceed \$96,530.00

.08 INTERDISTRICT TRANSFER REQUEST: MIKAYLA ORESKO

Minutes, March 24, 2014 (Continued)

DISCUSSION OF ITEMS REMOVED FROM CONSENT CALENDAR

.02 PERSONNEL ACTION REPORT #13-14-16

Regarding Classified Personnel, Item II. Change of Status, Employee #0800000498, Mrs. Jensen questioned why this individual was placed on the 39-month rehire list. Mr. Magnuson indicated this employee has exhausted all entitlement to accrued paid time off and once all leave options are exhausted, the employee is placed on a reemployment list for a period of 39 months.

Regarding Classified Personnel, Item II. Change of Status, Employee #0800000055, Mrs. Jensen requested funding clarification. Mr. Magnuson indicated that per a signed MOU with CSEA, the District agreed to fund six hours per day for school clerical and general office work. The change in funding for this position represents the District's compliance in meeting this obligation to pay six hours of a current seven hour position.

.05 BUSINESS SERVICES REPORT

Regarding PO# H08R0723, Apple Inc. in the amount of \$2,245.32, Mrs. Jensen questioned where the 21 Apple TV's were going. Dr. Glenn indicated the teachers who had completed training would be receiving the Apple TV adapters.

Regarding PO# H08R0728, Chatfield-Clarke Company, Inc., Mrs. Jensen questioned what were wrap edges for boards. Mr. Tsunozumi indicated these charges included the wall board and edges.

Regarding PO# H08R0730, On Q and PO# H08R0731, Create-a-Party, Mrs. Jensen questioned why the District was renting a sound system and chairs for the Buena Park Junior High promotion ceremony when we have utilized the high school's equipment in the past. Mr. Tsunozumi explained that due to our ceremony occurring one week before the high school, we need to provide our own equipment. The District's sound system is insufficient for the high school stadium plus we do not have a sufficient number of chairs for the event.

Regarding PO# H08R0742, BPSD Transportation Department, Mrs. Jensen questioned the legitimacy of a bowling field trip as educational. Dr. Glenn will review the event and report back to the Governing Board.

Minutes, March 24, 2014 (Continued)

DISCUSSION OF ITEMS REMOVED FROM CONSENT CALENDAR (Continued)

.07 GIFT ACCEPTANCE: SOUTHERN CALIFORNIA CRICKET ASSOCIATION (\$7,000)

Mrs. Jensen questioned the Southern California Cricket Association's (SCCA) plans for a junior cricket league at Gordon H. Beatty School. Mr. Magnuson indicated since the original agreement with SCCA there had always been an interest in providing Cricket orientation and instruction to our students. Beatty staff will work with SCCA to develop interest. We thank the SCCA league for their donation and continued interest.

VIII.CONSENT CALENDAR (Continued)

.10 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Item .02 Personnel Action Report #13-14-16, Item .05 Business Services Report, and Item .07 Gift Acceptance: Southern California Cricket Association (\$7,000), according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #13-14-16

Agenda Exhibit C.

CERTIFICATED PERSONNEL

I. NEW HIRE

Winburn, Kimberley - 03/25/2014
Substitute School Psychologist

II. LEAVE OF ABSENCE (Ratification)

#0800000426 - 03/24/2014 - 04/11/2014
Teacher #080109J024

Requesting a leave of absence under the provisions of the federal Family Medical Leave Act/California Family Rights Act.

Minutes, March 24, 2014 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-16 (Continued)

CLASSIFIED PERSONNEL

I. NEW HIRE

Chavez, Juan - 03/25/2014
Substitute Custodian

Zelaya, Phillip - 03/25/2014
Substitute Custodian

II. CHANGE OF STATUS

#0800000498 - 04/30/2014
Instructional Assistant II
- Special Education #081124C002
Playground Supervisor #081137C006

Placement on 39-month rehire list in accordance with Education Code 45195.

#0800000673 - 04/01/2014

Current Assignment(s):

Typist Clerk I #081144C001 (3.5 hours)
Typist Clerk I #081144G002 (3.5 hours)
Substitute Secretary
Substitute Media Print Technician
Substitute Typist Clerk
Substitute Playground Supervisor

Delete: Typist Clerk I #081144G002 (3.5 hours)

Add: Typist Clerk I #081144C001 (7 hours)

#0800000673 - 04/01/2014

Current Assignment(s):

Typist Clerk I #081144P001 (3.5 hours)
Substitute Typist Clerk
Substitute Bilingual Services Provider
Substitute Instructional Assistant
Substitute Instructional Assistant II
- Bilingual

Change in Hours:

Typist Clerk I #081144P001 (6 hours)

Minutes, March 24, 2014 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-16 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGE OF STATUS (Continued)

#0800000055 - 04/01/2014

Current Assignment(s):

Typist Clerk I #081144G001 (7 hours)
 (60% District-funded;
 40% Gilbert Title I funded)
 Substitute Secretary
 Substitute Typist Clerk

Change in Funding:

Typist Clerk I #081144G001 (7 hours)
 (86% District-funded;
 14% Gilbert Title I funded)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit F.

- a. Purchase Orders dated 03/11/14-03/24/14 were approved in the total amount of \$313,238.07.

.07 GIFT ACCEPTANCE: SOUTHERN CALIFORNIA CRICKET ASSOCIATION (\$7,000)

Agenda Exhibit H.

Southern California Cricket Association, Kamal Azeez, 28126 Peacock Ridge Drive, Rancho Palos Verdes, California, 90275, presented a check in the amount of \$7,000 to Beatty Elementary School. This donation will be used to help support the development of a junior cricket league at Beatty in addition to other student activities.

IX. WORK STUDY SESSION

.01 STUDENT DISCIPLINE AND SUSPENSION UPDATE

Michele Mukanos, Director of Special Education, discussed recent changes in law regarding the overuse of suspension and what happens when students are excluded from school for punishment. Education Code 48900(v) states "Suspension shall be imposed only when other means of correction fail to bring about proper conduct. Discretion may be used to provide alternatives to suspension or expulsion that are age appropriate and designed to address the specific misbehavior."

Minutes, March 24, 2014 (Continued)

IX. WORK STUDY SESSION (Continued)

.01 STUDENT DISCIPLINE AND SUSPENSION UPDATE (Continued)

Ms. Mukanos reviewed Education Code 48900.5 offenses indicating which ones a student could be suspended on the first offense and which ones require interventions in lieu of suspension. Other forms of correction include, but are not limited to, community service on or off school grounds, benching, detention and Saturday School. All other means of correction must be documented in the students' discipline log and the consequences age appropriate.

X. BOARD COMMENTS

Mr. Chambers attended several events throughout the District including the Buena Park Junior High School Talent Show, the OC Drugs Workshop at Orange County Department of Education, James A. Whitaker's 5th and 6th grade Speech Contests, Arthur F. Corey School Reader's Day and the Charles G. Emery Open House and Science Fair activities.

Mr. Hamblen participated in the Gordon H. Beatty School visitation with Mrs. Michel, Mr. Magnuson and Dr. Glenn on March 20 and attended the Charles G. Emery Open House and Science Fair activities.

Mr. Magnuson discussed a letter which the District received on March 20 from Attorneys' Shenkman & Hughes indicating that the District is in Violation of the California Voting Rights Act. District legal counsel will provide a report regarding compliance to the California Voting Rights Act and the establishment of trustee areas at the April 14 Board meeting.

XI. INFORMATION/CORRESPONDENCE

.01 Correspondence

- LCAP Survey Request

Agenda Exhibit I.

As a result of recent changes in the funding formula for public education by the State of California, school districts are now required to develop a three-year Local Control Accountability Plan (LCAP). The LCAP aligns the District's educational goals with financial resources. It is essential as the District moves forward with the new LCAP that all parents and community members have the opportunity to give input into what the priorities are for our school district. To that end, a survey has been developed to provide the Governing Board with stakeholder priorities for educating children in the Buena Park School District.

Minutes, March 24, 2014 (Continued)

XI. INFORMATION/CORRESPONDENCE (Continued)

.02 Major Topics for Governing Board

Agenda Exhibit J.

.03 School Site Activities Calendar

Agenda Exhibit K.

XII. CLOSED SESSION

At 8:36 p.m., Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. RECONVENE

At 9:29 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIV. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

.03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE UNREPRESENTED EMPLOYEES (GOVERNMENT CODE #54957.6)
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Unrepresented Employees (Government Code #54957.6).

Minutes, March 24, 2014 (Continued)

XIV. REPORTING OUT OF CLOSED SESSION (Continued)

.04 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CONTRACT EMPLOYEES (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Contract Employees (Government Code #54957.6).

.05 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Mrs. Michel made a motion, seconded by Mr. Hamblen, to approve Resolution 13-12: Non-reelection and Release from Employment of Temporary and Substitute Certificated Employees. The vote was 5-0.

XV. ADJOURNMENT

At 9:30 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member