

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: November 30, 2017**

President McStowe called the meeting to order at 4PM and roll call taken as follows:

PRESENT: Messrs: Bartletta Giele, Lewis, McStowe, Ms. Cali, Ms. O'Connell, Ms. Dellafave, Mrs. Hanley and Ms. Pantoliano

LATE ARRIVALS:

ABSENT:

President McStowe declared a quorum present

Also present: Jennifer Montesano, Superintendent
Grace Yeo, Business Administrator/Board Secretary
Stephen Fogarty, Board Attorney

President McStowe, asked everyone to rise and join in the salute to the flag.

In accordance with the provisions of the Open Public Meeting Act, Vice President Pantoliano, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Ms. Cali

SECONDED BY: Ms. O'Connell

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

Board Members present unanimously adopted the foregoing Resolution.

Motion by Ms. Cali, seconded by Ms. O'Connell, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:10pm.

Motion by Ms. Pantoliano, seconded by Mr. Lewis, and unanimously adopted by board members present to accept and approve the October 19, 2017 regular board meeting minutes, with Mrs. Hanley abstaining.

Mr. Gary Higgins, Auditor, from Lerch Vinci & Higgins provided the Board Members and those in attendance with an overview of the findings from the district's audit for the school year 2016-2017. Mr. Higgins further informed the Board that the district is in good financial standing with an overall excellent rating.

Organization Reports:

Building principals discussed the various activities in their schools for the period October 20, 2017 to date which included:

- Spirit Week
- Parent Teacher Conferences

- Food Drives
- Lip Sync
- Halloween Parade
- Dance – A – Thon
- Thank you to Gretchen Henkel at Secaucus Home News
- Congratulated retirees Joyce Corcoran and Joan Dalessio
- Upcoming December concerts
- Upcoming National Geography Bee
- Elementary Choruses to perform at annual Tree Lighting

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Ms. Montesano commented on her warm welcome that she received by attending faculty meetings and visiting all of the schools. She was impressed by the wonderful things that have been going on within the town, the community and the schools. Showcase will continue. She has met with all of the administrators to review their goals, interests, professional development, emergency management, security and technology. She attended the Huber Street Tricky Tray and recently met the CERC Committee (Community Education Relations Committee) and will continue to meet regularly.

Business Administrator/Board Secretary Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Ms. Yeo welcomed the new Superintendent and commented on how well they have gotten to know each other within the short period of time they have worked together and is confident this will be a successful team.

Public Agenda Comments: None

Committee Reports and New Business

GOVERNANCE COMMITTEE

1.Human Resources

R1.1

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individuals, as recommended by the Superintendent of Schools:

Colleen Mason	School Secretary
	Compensation: \$ 42,877
	Account #11-000-240-105-000-15
	UPC # 240.MS.SCHS.MS.15
	Effective Date: on or before 12/18/2017

R1.2

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

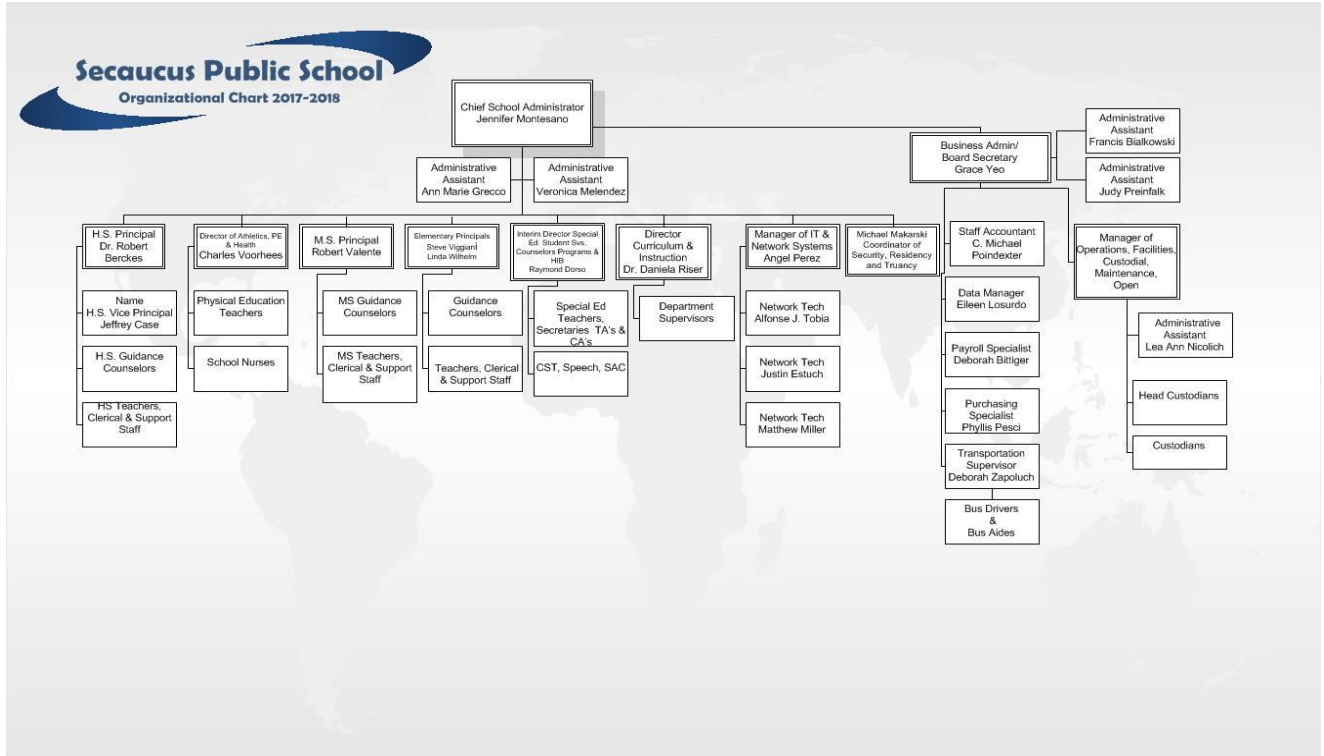
R1.6

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED: that the Secaucus Board of Education does here by approve as recommended by the Superintendent, Secaucus Board of Education Organizational Chart for the 2017-2018/FY.



R1.7

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the following Per Diem positions for the 2017-2018/SY

Name	Position	Certificate	Rate
Louis Fidel Ojeda	Substitute Teacher	Substitute	\$85/per day
Jagdeep M. Kaur	Substitute Teacher	Substitute	\$85/per day
Eric Clappsy	Substitute Teacher	Substitute	\$85/per day
Angelo Aligo, Jr	Substitute Teacher	Substitute	\$85/per day
Heather Aciz	Substitute Teacher	Substitute	\$85/per day
Scarlet Benavente-Sayani	Per Diem Secretary	N/A	\$13/per hour
Juana Molina	Per Diem Custodian	N/A	\$13/per hour
Mauro Camporeale	Per Diem Custodian	N/A	\$13/per hour
Brenda R. McKoy	Per Diem Security Guard	N/A	\$20/per hour
Frank Baker	Per Diem Security Guard	N/A	\$20/per hour
Veronica Morejon	Bus Aides	N/A	\$12.54/per hour

R1.8

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the following Extra-Curricular positions for the 2017-18/SY:

Name	School	<u>Position</u>	<u>Stipend</u>
Pasquale Cocucci	Middle School	CHARACTER EDUCATION	\$1,500*
Donald Somerset III	Middle School	CHARACTER EDUCATION	\$1,500*
Julia Moore	Middle School	M.S. THEATER CLUB	\$900
Cory Roesing	Middle School	WEB-SITE MANAGER	\$1,600
Denise Edmunds	Middle School	M.S. DETENTION DUTY	\$35/Per Hour
Kelly O'Connor	Huber Street	WEB-SITE MANAGER	\$1,600
Thiago Leite	High School	WEB-SITE MANAGER	\$1,600
Ed Sommer	Clarendon School	WEB-SITE MANAGER	\$1,600

R1.9

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the following Co-Curricular positions for the 2017-18/SY:

Name	Positions	Stipend
Neil Czechowski	BASEBALL-HEAD COACH	\$6,380
Anthony Cassese	BASEBALL- ASST. COACH	\$3,590
Amanda Jones	SOFTBALL-HEAD COACH	\$6,380
Krystal Snarski	SOFTBALL-ASST. COACH	\$3,590
Corey Roesing	SOFTBALL-ASST. COACH	\$3,590
Deena Megaro	SOFTBALL VOLUNTEER COACH	PRO BONO
Samantha Griffin	SOFTBALL VOLUNTEER COACH	PRO BONO
Christopher Panepinto	TRACK & FIELD - HEAD COACH	\$5,680

Michael Vitulano	TRACK & FIELD -ASST. COACH	\$3,140
Pasquale Cocucci	TRACK & FIELD -ASST. COACH	\$3,140
Mark Schroback	TENNIS-HEAD COACH (BOYS)	\$5,180
Ron Mroz	TENNIS-ASST. COACH (BOYS)	\$2,890
David Segro	M.S. TRACK & FIELD - COACH (BOYS)	\$2,700

R1.10

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby accepts with regret the following retirement:

Name	School	Position	Date of Retirement
Joan Dalessio	Clarendon	Secretary	01/31/2018
Josephina Ocumarez	Clarendon	Custodian	12/31/2017

R1.11

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby accepts the following resignation:

Name	School	Position	Date of Resignation
Mario Cofini	Central Office	B&G Supervisor	01/17/2018

R1.12

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Norma Hanley

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individuals, as recommended by the Superintendent of Schools:

Emanuela Adolina .5 Middle School Language Teacher
Compensation: \$ 29,267
Account # 11-130-100-101-000-15
UPC # 100.MS.LANG.MS.
Effective Date: on or before 12/18/2017

M1.1 Motion to post for the following positions:

- Buildings and Grounds Supervisor
- School Secretary
- 2-Full Time Custodians

The foregoing resolutions and motion were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

2.Policy

R2.1

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joan Cali

BE IT RESOLVED, that the Secaucus Board of Education hereby adopts the second reading of the following policies as recommended by the Superintendent:

7100	Long Range Facility Plan
7102	Site Selection & Acquisition
7130	School Closing
7300	Disposition of Property

The foregoing resolution was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

3.Shared Services – No Report

4.Legislation – No Report

EDUCATION COMMITTEE

5. Curriculum

R5.1

RESOLUTION

INTRODUCED BY: Kathy O'Connell

SECONDED BY: Joseph Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the annexed Field Trips.

R5.2

RESOLUTION

INTRODUCED BY: Kathy O’Connell

SECONDED BY: Joseph Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the 2017-2018 QSAC SOA.

R5.3

RESOLUTION

INTRODUCED BY: Kathy O’Connell

SECONDED BY: Joseph Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the 2017-2018 Nursing Services Plan.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

6. Athletics

Mrs. Pantoliano reported on all fall athletic teams and individuals attaining county and league awards.

7. School Technology – No Report

OPERATIONS COMMITTEE

8. Finance

R8.1

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$ 3,858,165.23

R8.2

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of September within the various appropriations for the 2017-2018 school year as shown on the annexed report.

R8.3

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of September be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary’s Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

R8.4

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2017-2018 school year for:

<u>Student ID</u>	<u>Placement</u>	<u>Amount</u>
13321	Pascack Valley Regional	\$44,871.00
16245	Washington Elementary School	\$81,000.00

R8.5

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

<u>Employee Name</u>	<u>Date(s) of Event</u>	<u>Title of Event</u>	<u>Location</u>	<u>Registration Fee</u>	<u>Estimated Tolls and Mileage</u>	<u>Total Cost</u>
R.Sinisi	12/6/2017	No. Jersey B&G Mainte-	Secaucus	\$0.00		\$0.00
E.Castelli	12/6/2017	ance Show	Secaucus	\$0.00		\$0.00
A.Moniello	12/6/2017	No. Jersey B&G Mainte-	Secaucus	\$0.00		\$0.00
M.Cofini	12/6/2017	ance Show	Secaucus	\$0.00		\$0.00
M.Dalpozzo	12/6/2017		Secaucus	\$0.00		\$0.00
A.Boscarino	1/9/2018	NJECC Technology Conf.	Montclair	\$0.00		\$0.00
P.Cocucci	12/6/2017	Models of Excellence	Millstone	\$75.00		\$75.00
J.Kaiser	12/13/2017	Prism NGSS Roundtable	Montclair	\$30.00		\$30.00
A.Wargocki	12/8/2017	Leadership 2017	Ramapo	\$0.00		\$0.00
A.Cunniff	2/7/2018	Facing History Approach to				
		Teaching	NYC	\$0.00	Train/subway = \$16	\$16.00
P.Smeyers	1/8/2018	Science & Engineering	Stevens Inst.	\$250.00		\$250.00
		K-5				

R8.6

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

WHEREAS, the firm of Lerch Vinci and Higgins has conducted a fiscal audit of the financial records of the Secaucus Board of Education for the fiscal year ending June 30, 2017; and

WHEREAS, recommendations by the auditor are contained in the Auditor’s Financial Planning, Accounting and Reporting, wherein corrective action must be implemented;

NOW, THEREFORE, BE IT RESOLVED, that the report be accepted and filed; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the “Corrective Action Plans” annexed are hereby approved and adopted, and each person named therein responsible for the implementation of said corrective action by the date and time for completion.

R8.7

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the “Board”) desires to retain the professional services of Thomas Francis, M.D. (hereinafter referred to as “Dr. Francis”) to provide School Physician services to the Secaucus School District for the 2017-2018 school year; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law; and

WHEREAS, based upon its experience, Dr. Francis is prepared to and desires to furnish School Physician services to the Board; and

NOW, THEREFORE, BE IT RESOLVED that the Board appoints Thomas Francis, M.D. as the school physician for the 2017-2018 school year in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part hereof. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

The foregoing resolutions were adopted by the following roll call vote:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

9. Safety/Security – Buildings & Grounds – No Report

10. Technology – No Report

Public General Comments –

Kathy McFarlane wished good luck to Joe Lewis and is looking forward to working with the board members.

Board Member Comments

Each board member welcomed all new hires, congratulated the High School Soccer team, wished Joan Dalessio and Joyce Corcoran a happy retirement, thanked Gretchen Henkel from the Secaucus Home News, congratulated Joan Niemiera for being teacher of the year for Huber Street School, congratulated Claire Costello for being Educational Service Professional and welcomed the new Superintendent

Kathy O’Connell said that Spirit Week and Lip Sync were amazing as was the Phys Ed department Halloween costumes.

Jack McStowe and Ruby Pantoliano were looking forward to the upcoming Holiday concerts.

Motion by Joan Cali, seconded by Kathy O’Connell, and unanimously adopted by Board Members present to adjourn the regular meeting at 7:57PM

Respectfully submitted,

Grace Yeo,
Board Secretary