

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
CALDWELL INDEPENDENT SCHOOL DISTRICT**

December 17, 2012

6:30 p.m.

**Members Present:** Albert Surovik, Jr., Steve Noack, Layne Drgac, Chester Canady, Dan Harris, Gerald Rodriguez, Mark Goodman

**Members Absent:**

**Administrators:** Dr. Janet Cummings, Rhonda Homeyer, Bill Broaddus, Gary Stout, Kim McManus, Dr. Tim Cuff, Lewis Wynn

**Guests:** Holly Ashley, Stacy Stefka, Duane Suehs; Caldwell I.S.D., Roy Sanders, Mark Goulet, Carolyn Brincefield, Stacey Norman, Tanner Stefka, Justin Zermeno, Caleigh Scott, Daniella Revilla, Kodi Schroeder, Taylor Muzny, Elizabeth Jakubik, Abby Royall, Marquel Ashley, and Sierra Long

President Surovik called the meeting to order at 6:30 p.m.

**Student/Staff Recognition:** Duane Suehs introduced the following Jr. Chapter Conducting team: Tanner Stefka- President, Kodi Schroeder- Vice President, Marquel Ashley- Secretary, Caleigh Scott- Reporter, Sierra Long- Sentinel, Elizabeth Jukubik- Treasurer, Casey Kauder- Member, Justin Zermeno- Student Advisor, Daniella Revilla- Member, and Abby Royall- Member. The Jr. Chapter has received 2<sup>nd</sup> in District and 8<sup>th</sup> in Area competition. Students conducted a mock chapter meeting for members of the Board.

Mr. Suehs recognized Stacey Norman for receiving her Veterinary Assistant Level I certificate from the Texas Veterinary Medical Association. Mr. Suehs stated that Stacy is the first CISD student to receive this certificate and has worked very hard to complete all the requirements for certification.

Vice-President Noack and members of the Board presented Pee Wee Surovik, President of the Board, with a plaque in recognition of his years of service as serving on the Caldwell ISD Board of Trustees.

**Motion No. 3799**

On motion by member Noack, seconded by member Harris, the Board approved the following: the minutes of the November 26, 2012 regular meeting and December 3, 2012 Board Workshop, approved expenditures, tax reports, quarterly investment reports for November, 2012, and the following budget amendments: for 11 month employee left off of approved budget (\$50,868) and two new part time employees hired for DAEP after school year started (\$14,968); amend budget to replace portable backstop destroyed in wind on 12/16/12 in the amount of \$3,500; amend budgets as listed on attachment for Athletic Booster Club donations in the amount of \$19,862, submitted by Rhonda Homeyer, Director of Business Services. (See budget amendments attached and made a part of these minutes.)

For 7                      Ag. 0                      Ab. 0

**Public Input:** No one wished to address the Board at this time.

Amber Klausmeyer, with Belt Harris Pechacek, LLLP, presented and reviewed the 2011-2012 audit with members of the Board. The district received an overall qualified opinion of meeting all standards and requirements as contained in the Government Auditing Standards for the 2011-2013 audit.

**Motion No. 3800**

On motion by member Drgac, seconded by member Goodman, the Board accepted the district's 2011-2012 audit as presented by Amber Klausmeyer, Belt Harris Pechacek, LLLP. (A copy of the audit is made available in the district's business office.)

For 7                      Ag. 0                      Ab. 0

**Motion No. 3801**

On motion by member Noack, seconded by member Canady, the Board approved the audit contract for 2012-2013 with Belt Harris Pechacek, LLLP. (A copy of the contract is attached and made a part of these minutes)

For 7                      Ag. 0                      Ab. 0

Members of the Board took a break at approximately 7:00 p.m. Members reconvened at approximately 7:17 p.m.

President Surovik moved agenda Item I, "Burleson County Appraisal District Process", agenda Item J, "Applications for Tax Refunds", agenda Item K, "Vote for Burleson County Appraisal District Board of Directors" and agenda Item O, "Technology Hardware/Software Upgrading" before agenda Item H, "Closed Session: Consultation with Legal Counsel Regarding the Prospective Testamentary Gift to the District and Creation of Scholarship Fund (Texas Government Code §551.0871.)"

Carolyn Brincefield, Chief Appraiser, Burleson County Appraisal District, gave an overview and process of procedures in appraising property in Burleson County.

Members of the Board reviewed three applications for tax refunds submitted by the Burleson County Tax Office. Members of the Board tabled this item at this time due to error on refund calculation. This agenda item will be presented for approval upon receiving correction by the Burleson County Tax Office.

**Motion No. 3802**

On motion by member Goodman, seconded by member Rodriguez, the Board voted to cast the district's 840 votes for Mr. Dan Harris to represent the district on the Burleson County Appraisal District Board of Directors.

For 7                      Ag. 0                      Ab. 0

Mr. Lewis Wynn, Technology Director, presented information to the Board regarding upgrading the district's software/hardware. Mr. Wynn discussed areas of district-wide wireless, security cameras, phone system upgrade, selling technology van to purchase Kawasaki Mule, purchase for faster internet services and information regarding west-end fiber project. Mr. Wynn stated that he should have more information regarding the west-end fiber consortium project after the next meeting with the city and county that is scheduled for tomorrow (12/18).

Members of the Board requested that Mr. Wynn resubmit his proposals and update the Board regarding the west-end fiber project at their scheduled special meeting on January 3<sup>rd</sup>.

Members of the Board entered into Executive Session to discuss agenda Item H. "Closed Session: Consultation with Legal Counsel Regarding the Prospective Testamentary Gift to the District and Creation of Scholarship Fund (Texas Government Code §551.071.)"

**EXECUTIVE SESSION:**

President Surovik read the following: "The Board of Trustees on December 17, 2012, beginning at 9:37 p.m. convened in a closed or executive session in accordance with the Texas Open Meetings Act.

At the end of the executive session, President Surovik read the following: "The Board ended its closed or executive session at 10:55 p.m. on December 17, 2012. Regular session reconvened at 10:55 p.m.

No action was taken regarding agenda Item H.

President Surovik recognized members of the Board for their continuing education hours as required by law. (Continuing education for Board members includes orientation sessions, an annual team building session with the Board and Superintendent, and specific hours of continuing education on identified needs. In the first year of service, Board members shall receive at least 5 hours of continuing education.)

Total hours for 1/1/12 – 12/17/12

Albert Surovik, Jr.	17.25 hrs.
Steven Noack	20.25 hrs.
Layne Drgac	14.50 hrs.
Chester Canady	21.50 hrs.
Dan Harris	19.25 hrs.
Gerald Rodriguez	19.00 hrs.
Mark Goodman	23.00 hrs.

President Surovik also met requirement of dissemination of the Framework for Governance Leadership. The amendments require that the Board President annually distribute the Framework for Governance Leadership (also known as the Framework for School Board Development) to all current members of the board and the superintendent. This document appears in TASB localized policy manuals as an exhibit in policy code BBD and can be found in the Continuing Education Credit Reporting section of the TASB web site. (A copy of this Framework was presented in the Board book for members to review as required.)

**Motion No. 3803**

On motion by member Noack, seconded by member Harris, the Board approved setting the date of Monday, January 28<sup>th</sup>, at 6:00 p.m. for the public hearing on Academic Excellence Indicator System as per TEA guidelines.

For 7                      Ag. 0                      Ab. 0


**Motion No. 3804**

On motion by member Goodman, seconded by member Drgac, the Board approved the following timeline and process for Superintendent Cummings' evaluation as per recommendation by the Texas Association of School Board:

January 11, 2013	Distribute Evaluation and Performance Goal worksheets to individual board members.
January 18, 2013	Board members complete evaluation and submit to Board President for compiling of results.
January 28, 2013	Board meet with Superintendent in closed session and discuss performance goals.

For 7                      Ag. 0                      Ab. 0

There being no further business, the meeting adjourned at 11:10 p.m.

  
Albert Surovik, Jr., President  
Steve Noack, Vice-President

  
Layne Drgac, Secretary