

Attendance

Students are responsible for attending school regularly; attendance is compulsory until the age of seventeen. Statistical evidence proves that good attendance and high achievement go hand in hand.

- Upon returning to school after an absence, a student must present a note stating the reason for the absence. This note must be signed by the parent/guardian. An admit slip will be given for the days missed.
- **Absences are only excused for the purpose of making up class work; it does not void the absence.**
- Students are only allowed a total of 11 days absent. On the 6th day absent student will be referred to the court system
- Students missing school as a result of any suspension shall be counted absent, given a —0|| (zero) for all assignments given on those days suspended, and not given the opportunity to make up work.

STUDENTS WHO MISS MORE THAN 11 DAYS IN A GRADE/COURSE IN THE FIRST THREE CATEGORIES OF ABSENCES WILL NOT RECEIVE CREDIT FOR THE GRADE/COURSE. IT IS THE RESPONSIBILITY OF THE PARENT AND STUDENT TO OBTAIN AND PRESENT DOCTORS/ THERAPISTS NOTES TO THE SCHOOL AND KEEP A COPY FOR THEIR RECORDS. THEY MUST BE PRESENTED WITHIN FIVE (5) SCHOOL DAYS OF RETURNING TO SCHOOL

A child must have a legitimate excuse to be absent from school. To obtain an excused absence and be eligible to make up work, the child must submit, upon his/her return to school, a written excuse signed by his/her parent showing days of absence and reason of absence. The note must include date(s) and home phone number.

In lieu of a report card, students with excessive absences will receive a Plaquemines Parish Excessive Absence Report.

Students who have accumulated more than the allowed absences without proof of extenuating circumstances may appeal with their parents to the Superintendent.

Bus Passes

Students are not allowed to ride buses other than the one assigned except in extreme emergencies. If it is necessary for your child to ride a different bus, we must receive written notification in the office from the parent on the morning of the change. Please include a phone number for verification if needed. As stated, bus passes are issued only in cases of extreme emergencies. Visiting friends, working on school projects, parents going to town and parents working are NOT valid reasons for bus passes. In such cases, other arrangements must be made. **No bus passes over the phone.**

Checking Out

If a student must leave school before dismissal, a parent/guardian must sign him/her out in the office. A student is considered absent for those classes missed. Checkouts do count as absences. **Parents/Guardians will not be allowed to check out students in the primary grades between 2:30 PM and 3:00 PM.** (Adopted by PPSB 8/7/00) Students who checkout will not be considered for perfect attendance.

Student Dress Code

1. Uniform shirts and pants are required as the dress. Black or Orange piquet, collared, button down shirts with embroidered. **Shirts must be tucked in at all times. Belts must be worn.** Pants, shorts, and skirts must be brown khaki (no cream or off white) by Dickey's or other **uniform brands only**, cargo pants or similar multi-pocketed pants/shorts and flare-legged pants are not allowed. Pants or shorts must be worn at the waist. Silt or frayed pant legs are not allowed
2. Shorts and skirts should be no shorter than three inches above the knee.
3. Shoes must be worn with socks or stockings. Students must wear tennis shoes.
4. Outer wear (sweaters, jackets, and coats) must have the school logo and be made up of the school colors. All other outerwear worn to school must be placed in the student's locker upon entering the building. All outerwear must be worn as designed (not tied around the waist etc.) Hoods or hats are not allowed in the building. It

will be mandatory for students to wear a school uniform jacket beginning with the 2012-2013 school year.

5. Sweatshirts with the school logo may be worn, but a collared uniform shirt must be worn underneath. Hooded sweatshirts are not allowed

6. If a shirt is worn underneath the uniform shirt, it must be solid white, black or orange.

7. Headwear (caps, hats, bandannas, etc.) for boys and girls is not allowed. Hoods attached to jackets may not be worn in the building. Sweatbands, wristbands, and leg bands are not allowed.

8. Only moderate hairstyles and colors are permitted. Boy's hair may not extend lower than the top of the shirt collar.

9. Boys are permitted to wear only one stud earring per ear, oversized studs are not allowed. Girls will be allowed to wear only one earring per ear, hoops are not to exceed 1 inch, and all earrings must be in the earlobe. Any additional body piercing such as nose rings, tongue rings, lip rings, bellybutton rings, etc. are not allowed.

10. Boys must be clean-shaven. Beards and goatees are not permitted. Mustaches are permitted, provided they are neatly trimmed and do not extend below the corners of the mouth. Excessive sideburns are not allowed. Eyebrows shaven to create a decorative design or distractions are prohibited.

11. Jewelry or clothing that can be hazardous to students is prohibited.

12. The administration will make the final decision determining proper and improper dress.

13. The school Bags accepted for use on school property and/or school buses are to be made of clear plastic or see-through mesh material. Book bags with extension handles and/or wheels are prohibited.