

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT
Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:
1st Thursday of each month: 9:00 a.m.
12850 Muscatel St, Hesperia, CA 92345

AGENDA
October 13, 2016

CONVENE PUBLIC SESSION

9:00 a.m.

A. Call to Order

Pledge of Allegiance
Roll Call

Board President Colleen Kuhn
Board Vice President Dale Lintner
Board Member Cindy Joris
Board Member Robert Jackson
Executive Director/Commandant Randy Wormmeester
Business Manager Desirée Gardner

B. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board President of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board President may respond briefly or refer the communication to staff. The Board President may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board President Colleen Kuhn, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board President will evaluate the communiqué and determine the appropriate administrative action.*

C. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

D. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the September 1, 2016 regular board meeting and September 28, 2016 special meeting.
2. Approval of Expenditure Report for September 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of August 2016 Credit Card Statements.
4. Petty Cash reimbursements for September 2016.

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F. Business Manager Report – *The Business Manager will report on current standing of budget, advertising updates, busing, and recruitment tracking.*

G. Executive Director/Commandant Report - *The Executive Director/Commandant will report on pertinent topics related to the Leadership, Academic, and Operations aspects of the school.*

H. Charter Advisory Report – *A member of the Charter Advisory Committee will report on pertinent topics related to the operation of the school and other events and activities.*

I. Construction Committee Report- *A member of the Construction Committee will report on pertinent topics related to the school construction project.*

K. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

Public Comment – *This is an opportunity for members of the public to speak on any issue/topic contained in the current action agenda, unless that item has been previously removed from the agenda in open session for clarification, discussion, etc. (refer to item D, above) The guidelines set forth on page one of this meeting agenda also apply to public comments offered at this time.*

1. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR CANDACE WENZEL - The Board may approve the Provisional Internship Permit application for Candace Wenzel for Certificated Multiple Subject Teacher in grades seven through twelve.
2. APPROVAL OF OFFICE OF THE SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS 2016-2017 CONTRACT- The Board may approve the 2016-2017 contract with the Office of the San Bernardino County Superintendent of Schools and Desert/Mountain Special Education Local Plan Area for mental health services.
3. APPROVAL OF NATIONAL UNIVERSITY INTERNSHIP CREDENTIAL PROGRAM AGREEMENT – The Board may approve the National University Internship Credential Program Agreement for the purpose of hiring interns enrolled at the university.
4. APPROVAL OF PAYCHEX PROFESSIONAL SERVICES AGREEMENT– The Board may approve the Paychex Professional Services Agreement to provide payroll services.
5. APPROVAL OF 2016-2017 PSYCHOLOGIST CONTRACT – The Board may approve the master contract with Christina Navarro-Cabero to provide psychological services to students during the 2016-2017 school year.

MOVE TO CLOSED SESSION

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A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PERSONNEL MATTERS – This is for the Board to discuss personnel issues.

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2. VENDOR & CONSTRUCTION CONTRACTS – This is for the Board to discuss updates in vendor and construction contract statuses.
3. VOLUNTEER APPROVAL – This is for the Board to approve volunteer applications.
4. BOARD MEMBER NOMINATION – This is for the Board to discuss and possibly appoint new board member.

RECONVENE PUBLIC SESSION

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L. Closed Session Report – *The Board President will provide information on the reportable actions taken by the Board during its closed session.*

M. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

N. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

O. Next Meeting Date –

Regular Meeting: November 3, 2016 at 9:00 a.m.

P. Adjournment of Meeting