

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
October 24, 2016

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the meeting at
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CALL TO ORDER

The meeting was called to order at 8:15 a.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Marie Fanucchi, Administrative Secretary.

I. APPROVAL OF AGENDA

Mrs. Jensen made the motion, seconded by Mr. Hamblen, to
approve the agenda, with one amendment to Item V. The
Governing Board would reconvene after lunch, possibly earlier
(or later) than the stated 1:00 p.m. The Agenda was approved
as amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, October 24, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF OCTOBER 10, 2016

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Smith, to approve the Minutes of the Regular Meeting of October 10, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. GOVERNING BOARD TOUR OF SCHOOLS

- Welcome and Introduction
 - BPSD Citizen's Oversight Committee
 - Others

Mr. Tsunozumi introduced members of the Citizens' Oversight Committee who were joining Mr. Magnuson, Dr. Miramontes, and the Governing Board on the annual Tour of Schools to review site conditions, summer deferred and continuing maintenance projects, and facilities/technology modernization projects at all District sites. Citizens' Oversight Committee members joining the tour included Mr. Ken Anderson, Lt. Tamra Banks, Ms. Mary Fuhrman, and Ms. Cindy Brozzoski.

Mr. Magnuson introduced Ms. Irene Castaneda and Mr. Marvin Aceves, candidates for the two Governing Board positions up for election in November. Both will attend the Board Tour of Schools.

IV. ADJOURN FOR LUNCH

At 12:00 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board adjourn for lunch.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

V. RECONVENE - 1:00 P.M.

At 1:00 p.m., Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board reconvene the meeting as amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 24, 2016 (Continued)

VI. HEARING SESSION

No comments.

VII. ACTION CALENDAR

.01 ACCEPT CONSOLIDATED SCHOOL SITE SAFETY PLANS (CSSP): ALL SCHOOLS

Agenda Exhibit B.

Education Code section 32280 *et.seq.*, provides requirements for comprehensive school site safety plans. In establishing such requirements, the California Legislature noted that it is its intent that all California public schools, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. Further, EC Section 32286 specifies timelines for an annual review, update and reporting of the key elements of the plan by each school site council or school safety planning committee.

Mrs. Smith made the motion, seconded by Mr. Chambers, that the Governing Board Accept Consolidated School Site Safety Plans (CSSP): All Schools.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 ADOPTION OF THE DEFERRED MAINTENANCE PROGRAM FIVE YEAR PLAN (2016-2020)

Agenda Exhibit C.

With the advent of the Local Control Funding Formula (LCFF), funding for Deferred Maintenance is left to the discretion of school districts. Buena Park School District, through adoption of its annual budget, has opted to continue to fund \$250,000 per year to the Deferred Maintenance Fund to maintain our facilities.

School districts were previously required to file a new or revised Five Year Plan with the Office of Public School Construction to obtain Deferred Maintenance funding. While no longer required, District staff believes development of this plan and approval by the Governing Board is a best practice and we are continuing

this practice.
Minutes, October 24, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.02 ADOPTION OF THE DEFERRED MAINTENANCE PROGRAM FIVE YEAR PLAN (2016-2020) (Continued)

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board adopt the Deferred Maintenance Program Five Year Plan (2016-2020).

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 PERMISSION TO GO TO BID: GILBERT & WHITAKER ELEMENTARY SCHOOL MODERNIZATION

Agenda Exhibit D.

On June 3, 2014, our community authorized Measure "B" and the issuance of up to \$71 million in general obligation bonds to repair our 50 year old schools, enhance student safety, upgrade classrooms, support modern learning standards for today's college and careers, and elevate programs that give our students a solid background in math, science, and literacy and language skills.

District staff, BCA Architects, and TELACU Construction Management have developed an implementation plan for projects included in our Facilities Implementation Plan. This plan includes the modernization of various school sites. This request seeks authorization to solicit proposals for the modernization of Gilbert Elementary and Whitaker Elementary Schools. In lieu of seeking a separate bid for each of the two school sites, the District seeks to bid this as a combined project with the contractor providing the lowest qualified bid modernizing both sites. The bid will solicit proposals for modernization construction and installation of classroom communications and technology including a new clock/bell system. It is anticipated that the cost of implementation will exceed the minimum contract price to qualify as a Public Works project subject to public bid under provisions of the Public Contract Code. Therefore, the District will need to go to bid for this work.

It is anticipated that construction will commence on, or around, May 30, 2017, with a completion date prior to the start of the new school year.

Minutes, October 24, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.03 PERMISSION TO GO TO BID: GILBERT & WHITAKER ELEMENTARY SCHOOL MODERNIZATION (Continued)

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Permission To Go To Bid: Gilbert & Whitaker Elementary School Modernization.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.08 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mr. Chambers, that the Governing Board approve Consent Calendar Items .02 through .07, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-08

Agenda Exhibit E.

CERTIFICATED PERSONNEL

I. NEW HIRES (Ratification)

Claes, Benjamin - 10/12/2016
Substitute Teacher

Prentice, Claire - 10/19/2016
Substitute Teacher

Silva, Kevin - 10/19/2016
Substitute Teacher

Minutes, October 24, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-08 (Continued)

CLASSIFIED PERSONNEL

I. NEW HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Al Fari, Rawan - 10/25/2016
 Playground Supervisor #081137J001
 Substitute Playground Supervisor

Bulquerin, Shanda - 10/25/2016
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Henry, Jacqueline - 10/25/2016
 Substitute Playground Supervisor

Madriz, Alejandra - 10/25/2016
 Substitute Instructional Assistant
 Substitute Playground Supervisor

II. CHANGE OF ASSIGNMENTS

Gonzalez, Wendy - 10/12/2016 (Ratification)
Current Assignment(s):

Cafeteria Worker I #081108D001
 Substitute Cafeteria Worker
 Substitute Playground Supervisor

Delete: Cafeteria Worker I #081108D001

Zelaya, Phillip - 10/25/2016

Current Assignment(s):

Substitute Bus Driver
 Substitute Custodian

Add: Bus Driver #081106T009

III. SEPARATION

#0800002301 - 10/11/2016
 Substitute Cafeteria Worker

#0800002319 - 10/18/2016
 Instructional Assistant I (short-term)
 Substitute Instructional Assistant

Minutes, October 24, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit F.

October 26, 2016 - "Responding to School Bomb Threats" - M. Stevenson
November 4-5, 2016 - "CMC - South Annual Mathematics Conference" - E. Lee, A. Hopkins, K. Kim, M. McDonald
November 5, 2016 - "With Different Eyes" - D. Sanhueza
November 8-11, 2016 - "CETPA 56th Annual Conference" - M. Magboo, P. Hornung
November 15-16, 2016 - "NGSS Symposium: Transition to Implementation" - D. Clark
December 4-6, 2016 - "17th Annual Accountability Leadership Institute for English Learners" - K. Yuen, TOSA EL Facilitator, Family Services Specialist
December 7-8, 2016 - "Functional Analysis & Treatment of Severe Behavior Disorder" - J. Vinnikova
March 1-4, 2017 - "2017 CADA Conference" - K. Pinedo, L. Lucero
March 5-11, 2017 - "Instructor Refresher Course" - A. Perez

.04 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit G.

Permits granted to date: In: 170
Out: 221

.05 BUSINESS SERVICES REPORT

Agenda Exhibit H.

a. Purchase Orders dated 10/11/16-10/24/16 were approved in the total amount of \$254,366.97.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 234

Agenda Exhibit I.

Contract #: 17-04
Contractor: Letner Roofing
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New Bid

Minutes, October 24, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

- .06 CONTRACT/SERVICE AGREEMENT(S) NO. 234 (Continued)
 Description of Services: Gilbert Roofing per
 specifications, Bid #17-04.
 Bids submitted:

Letner Roofing	\$140,000
Chapman Coast Roofing	\$152,681
Commercial Roofing Systems	\$160,094
Best Contracting Services	\$166,723
Western States Roofing	\$180,896
C.I. Services	\$190,115
Tecta America Southern California	\$190,500

Contract Period: November 19, 2016-December 31, 2016
 Funding Source: Deferred Maintenance \$120,000
 Routine Restricted
 Maintenance Account \$20,000
 Total Expenditure: Not to Exceed \$140,000

Contract #: 17-46
 Contractor: Discovery Science Center of Orange County
 Site Dept. Manager: K. Yuen
 New Contract/Amendment: New

Description of Services: Provide classes for GATE elementary students in the fall and spring for three school years 2016-17, 2017-18 and 2018-19.

Contract Period: November 1, 2016 - June 30, 2019
 Funding Source: GATE
 Total Expenditure: Not to Exceed \$42,525

- .07 2016-2017 STUDENT TEACHING ASSIGNMENTS: BIOLA UNIVERSITY

Agenda Exhibit J.

2016-2017 Student Teaching Assignments: Biola University

Term: October 25 - December 16, 2016
 Stipend: \$150 per Master Teacher

Student Teacher: Trevor London
 Master Teacher: Jan Kitchen
 Grade: 3
 School: Corey

Student Teacher: Tierra Gorin

Master Teacher: Leanne Crawford
 Grade: 4
 School: Emery

Minutes, October 24, 2016 (Continued)

IX. BOARD COMMENTS

Mr. Chambers expressed his appreciation to the District for the preparation for the Board's Tour of Schools.

Mr. Hamblen thanked the District for hosting the Board's Tour of Schools and commended the District for the work completed at all sites.

Mrs. Jensen attended the League of Women Voters' forum at the Fullerton Joint Union High School District.

Mrs. Smith thanked the District for hosting the Board's Tour of Schools. She recently attended Buena Park's Silverado Days and also gave information regarding the Buena Park Youth Theater's November performances of "Spelling Bee."

X. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

Mr. Magnuson participated in the Teach to Lead summit at La Vista High School on October 22, 2016. He also attended the Orange County Middle School Debate League's tournament at Buena Park Junior High School October 22nd. Mr. Magnuson shared that four teachers will begin their United States Sailing Instructor certification course in November in preparation for the STEM-related program that is being planned for junior high school students later this school year.

.02 Major Topics for Governing Board

Agenda Exhibit K.

.03 School Site Activity Calendar

Agenda Exhibit L.

XI. CLOSED SESSION

At 1:22 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 1:55 p.m., Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 24, 2016 (Continued)

XIII. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT
Discussion was held regarding Public Employee Performance Evaluation - Superintendent.

IX. ADJOURNMENT

At 1:56 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member