

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
HANNAH-PAMPLICO ELEMENTARY/MIDDLE SCHOOL  
October 28, 2013  
7:02 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the Media Center at Hannah-Pamplico Elementary/Middle School of Florence County School District No. Two on Monday, October 28, 2013.

**Those present:**        **Mr. Raleigh O. Ward, Jr.**  
                              **Dr. W. L. Coleman**  
                              **Mr. Johnny R. Jenkins**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**  
                              **Mrs. Elleveen T. Poston**

**Call to Order**

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:02 p.m. by welcoming the visitors. Mr. Johnny R. Jenkins, served as secretary. Mr. Calcutt arrived at 7:27 p.m.

**Recognition of Visitors**

An **Athletic Update** was given to the Board by **Mr. Matthew Moss, Athletic Director**. Coach Moss commended all the coaches and the athletes for all their hard work. Coach Moss gave an update on each sport - Fall Sports [Football, Cheerleaders, Girls' Tennis], Winter Sports [Basketball], and Spring Sports [Baseball, Golf, Track, Boys' Tennis]. He highlighted how the Football Team consists of young athletes who are very enthusiastic about the game and how he looks forward to seeing them grow as a team (Twenty-one of the students are in the 9<sup>th</sup> Grade). He stated the B-Team- Football at this time are 7-1 and may have a chance at winning the Region Title. He also stated how proud he was of the Cheerleaders who are young ladies that carry themselves in a well manner. He praised the Girls' Tennis Team who played some quality opponents this year. Coach Moss also told the Board that the Cross Country Team did a good job being this is their first year in more than 10 years since the district has had a team. He went on to update the Board on the Winter Sport - Basketball, as well as, how renovations and fields will be worked on prior to the Spring Sports. Coach Moss thanked the Booster Club for their donation of 350 golf balls to the Golf Program. He also acknowledged Coach Dixon for his expertise in coaching the Track Team. Coach Dixon has been involved in Sports in Florence District Two for more than 45 years. He invited the Board to attend some of the upcoming sporting events.

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**Minutes**

A motion was made by Dr. W. L. Coleman and seconded by Mr. Johnny R. Jenkins to accept the September 23, 2013, minutes as written. The motion carried unanimously.

**Communication to the Board**

Mr. Raleigh O. Ward, Jr., Board Chairman, approved for Ms. Tacey Fleming to address her concerns over grades being changed during the summer school session resulting in her son not being eligible to play football. Ms. Fleming asked the Board to have a full investigation in this matter and give her a response to her letter dated October 15, 2013, by Thursday, November 7, 2013. Ms. Fleming's additional concerns were in conjunction with the ongoing investigation.

Mr. Sullivan informed the Board concerning a memo from Mr. Scott Price, SCSBA General Counselor about the **41<sup>st</sup> Annual Federal Relations Network (FRN) Conference (It is now called the National School Boards Advocacy Institute)**. The conference is scheduled for February 2-4, 2014 in Washington D.C.. At this time, the Board decided to not send a delegate to the national conference.

Mr. Sullivan asked the Board if they had any corrections, deletions, or revisions to the **Goals/Objectives 2013-2014 - Board Points of Improvement** before it is shared with the staff. Mr. Sullivan told the Board that some of the items have been completed, but many are ongoing projects or projects that will be completed in the near future when finances are available. At this time, the list is not prioritized by projects. *(See 9/23/13, 8/26/13, 5/28/13, 4/22/13, 3/25/13, 1/28/13, 12/10/12, and 11/27/12, Board Minutes)*

**Report of the Superintendent**

Since there was a conflict with the **November 18, 2013, Board Meeting**, the meeting has been rescheduled to **Monday, November 25, 2013**, at the district office.

The Board decided on two dates for the **December Board Meeting** - December 16 or 17, 2013, at the Railway Restaurant in Lake City. *(The Board Meeting Dinner has been scheduled for December 16, 2013)*

Mr. Sullivan presented the Board with the **Finance Report**. The cashflow sheet has a current balance of \$2,202,884.22. The revenue sheet through September 30, 2013, shows a balance of \$1,501,809.01 and the expenditure sheet with a balance of \$1,399,911.22. Mr. Sullivan informed the Board that September is the period when step salary increases begin for teachers and classified personnel and certain expenditures have to be covered until the federal money starts coming in. Mr. Sullivan said the final July numbers will be presented in the final audit.

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**Old Business**

Mr. Sullivan informed the Board that he and Mr. Scott Price, SCSBA General Counsel, discussed **Policy ADF/ADF-R - Wellness**. He will be meeting with the District Superintendents on October 31, 2013. This study will help the district remain in the boundaries of the federal regulations. Ms. Keith asked that a review be made of choice of words she found in the Administrative Rule. She stated it was too strict and would not be fully adhered to as written. Mr. Richardson told the Board that the school was giving the students a special treat for Halloween through the cafeteria that met the nutritional guidelines. He reminded the Board that popcorn is an item that can be served at the school. *(See 9/23/13, 3/25/13, 2/25/13, 1/28/13, 10/22/12, 9/24/12, 8/27/12, 2/23/09, Board Minutes)*

Mr. Ward asked Mr. Sullivan to give the Board updates on the following:

1. **Bus Drivers** - one new bus driver has been hired by the district.
2. **Memo (Mr. Mark Parker): Technology Upgrade Project** - Phase 1 of the project is now in effect. This phase consists of replacing switches, routers, connectors, fiber, and any additional network. It will take seven to eight days to configure the electronics. Phase 2 will begin immediately after phase one is completed. Mr. Sullivan informed the Board that this new upgrade will help with the media centers, as well as, the internet functioning at full capacity.

**New Business**

A motion was made by Dr. W. L. Coleman and seconded by Mrs. Elleveen T. Poston to accept the following **Policy Updates for 1<sup>st</sup> Reading**:

- a. Policy GBC - Staff Compensation
- b. Policy GCB - Professional Staff Contracts & Compensation
- c. Policy GCOA - Evaluation of Instructional Staff
- d. Policy IHBB - Gifted & Talented Program
- e. Policy IKF-R - Graduation Requirements
- f. Policy JRA-R - Student Records

The motion carried 7-0. A copy of these policy updates is on file in the Superintendent's office.

A motion was made by Mr. Thadis D. Calcutt, Jr, and seconded by Mrs. Elleveen T. Poston to give the 8<sup>th</sup> grade sponsors preliminary approval to proceed with the **Out-of-State Field Trip 8<sup>th</sup> Grade Field Trip to Washington, D.C.** scheduled for **April 15-17, 2014**. The motion carried 7-0. A copy of the request is on file in the Superintendent's office.

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At 7:50 p.m., Dr. W. L. Coleman made the motion to go into **Executive Session** to discuss the **Superintendent's Contract/Evaluation**. Mrs. Mona Lisa M. Andrews seconded the motion. The motion carried 7-0.

At 8:55 p.m., Mrs. Elleveen T. Poston made the motion to come out of Executive Session. Mr. Thadis D. Calcutt, Jr., seconded the motion. The motion carried 7-0.

In Open Session no action was taken at this time.

The following documents were mailed to the Board on **October 11, 2013**, as information.

1. **Board Minutes - September 23, 2013 [Please Review]**
2. **Goals/Objectives 2013-2014 - Board Points of Improvement**
3. **JROTC Annual Evaluation Performance Award Rating - 94.8 Percent**
4. **Volunteer Assistant Boys' Varsity Basketball Coach - Mr. Brian Rozelle**
5. **October 2013 Calendar of Events - HPEM**
6. **October 2013 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 8:58 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried 7-0. unanimously.

*In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.*

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:58 p.m.

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Mr. Raleigh O. Ward, Jr.  
Board Chairman

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Mr. Johnny R. Jenkins  
Secretary