

St. Marys Area School District  
Board of School Directors  
Workshop Meeting  
August 9, 2012, 7:00 PM  
Library, St. Marys Area High School

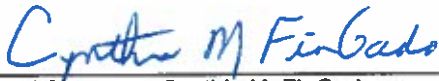
Minutes

- I. The St. Marys Area Board of School Directors held their workshop meeting August 9, 2012 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini.  
Members Absent: Stephen Aul, James Baumgratz, John Mulcahy, Patricia Rezmerski.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Christine Kuhar, Terry Straub, Mark Romain, Patrick Kennedy, and a representative from *The Daily Press* and *The DuBois Courier*.
- IV. Superintendent's Comments
- V. Review regular meeting agenda.
- VI. Board Comments
- VII. Adjournment  
  
Motion by James Herzing, seconded by Bryan Chiappelli -- meeting adjourned 8:07 PM



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Board President, Robert Luchini



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Board Secretary, Cynthia M. FinGado

St. Marys Area School District  
Board of School Directors  
Regular Meeting  
August 13, 2012, 7:00 P.M.  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting August 13, 2012, at 7:00 P.M. in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski. Members Absent: Stephen Aul, James Baumgratz, James Herzing.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Josh Williams, James Wortman, Robert Grumley, Christine Kuhar, Terry Straub, Mark Romain, Patrick Kennedy, and a representative from *The Daily Press*.
- IV. Comments from visitors including comments on federal programs.
- V. Superintendent's Comments
- VI. Minutes were approved from the workshop meeting held on June 7, 2012 and the regular meeting held on June 11, 2012.  
  
Motion by Patricia Rezmerski, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VII. Approved the treasurer's report for May 2012.  
  
Motion by John Mulcahy, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VIII. Approved Payment of Bills  

General Fund	August 2012 and office checks for June and July 2012
Payroll Fund	June and July 2012

  
Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.
- IX. Board Procedures
  - A. Resignation of Board Member  
  
Approved letter of resignation from Board member Stephen Aul. (Attachment No. 1)  
  
Motion by Patricia Rezmerski, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.
  - B. PSBA Conference  
  
Approved board members and superintendent to attend the PASA-PSBA School Leadership Conference in Hershey, Pennsylvania, October 16-19, 2012.

Motion by John Healy, seconded by John Mulcahy; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

X. Business Affairs

A. Student Assistance Program Letter of Agreement

Approved the Letter of Agreement between Alcohol Drug Abuse Services and St. Marys Area School District regarding the Student Assistance Program for the St. Marys Area Middle School and High School for the 2012-2013 school year. (Attachment No. 2)

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

B. Approved the Contract and Board Resolution for Hearing Support Services between Seneca Highlands Intermediate Unit Nine and St. Marys Area School District for the 2012-2013 school year. (Attachment No. 3)

Motion by John Healy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

C. 2012-2013 Depositories

Approved the following depositories: First Commonwealth Bank, Northwest Savings Bank, PSLAF, PLGIT, CNB Bank and PNC Bank.

Motion by Patricia Rezmerski, seconded by John Mulcahy; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

D. Bids for the 2012-2013 School Year (For Information Only)

Low bids for the 2012-13 school year were awarded for the following: (Attachment No. 4)

1. General/Kindergarten Supplies
2. Art Supplies
3. Industrial Arts Supplies
4. Science Supplies
5. Health Related Technologies Supplies
6. Physical Education Supplies
7. Nursing Supplies

E. LERTA (For Information Only)

1. Application from Cotter Real Estate, 1017 Delaun Road, St. Marys, for an addition to an existing building for an estimated cost of \$100,000. (Attachment No. 5)
2. Application from Robert P. DeLullo, 1022 Delaun Road, St. Marys for an addition to an existing building for an estimated cost of \$100,000. (Attachment No. 6)

F. Bonds

Approved renewal of bonds for Business Manager/Board Secretary (\$100,000), Board Treasurer (\$20,000), Student Control Treasurers and Custodians – Middle School and High School (\$15,000) and Assistant Board Secretary (\$20,000).

Motion by John Mulcahy, seconded by John Healy; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

G. Bid for Wheelchair Lifts at Middle School

Approved the "Option 1" bid from ACCESS Elevator and Lift, Jamestown, NY, for the installation of wheelchair lifts at the Middle School. Cost will be \$62,400. (Attachment No. 7)

Motion by Bryan Chiappelli, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

H. Right-of-Way Request from National Fuel

Approved the request from National Fuel for a right-of-way along St. Marys Area School District property to lay a new gas pipeline as per Attachment No. 8.

Motion by John Healy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XI. General School Affairs

A. Support Staff Job Descriptions

Approved the job descriptions for the following support staff positions. Copy of job descriptions for review will be available in the Business Office.

Personal Care Assistant  
Library Aide  
Technology Aide  
Assistant Food Service Manager  
Cook  
Kitchen Aide/Cashier

Motion by John Healy, seconded by John Mulcahy; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

B. Memoranda of Understanding

1. Approved the renewal of the Memorandum of Understanding between the City of St. Marys Police Department and the St. Marys Area School District as presented in Attachment No. 9.

Motion by Patricia Rezmerski, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

2. Approved the renewal of the Memorandum of Understanding between the Pennsylvania State Police and the St. Marys Area School District as presented in Attachment No. 10.

Motion by John Healy, seconded by John Mulcahy; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

C. Cooperative Agreement

Approved the Cooperative Agreement between Saint Francis University and the St. Marys Area School District for the College in High School Programs for the 2012-2013 school year. (Attachment No. 24)

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XII. Transportation

A. Bus Drivers

Approved bus drivers for the 2012-2013 school year as listed in Attachment No. 11.

Motion by John Healy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, John

Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XIII. Student Activities

Approved Administration to hire Game Managers, Ticket Takers, Ticket Sellers, Timers, Chain Crew, Field Judges and Announcers as needed.

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XIV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 and Act 34 clearance documentation and pre-employment drug testing if applicable.

A. Resignations, Support Personnel

Name: Cassandra Klaiber  
Address: St. Marys, Pennsylvania  
Position: LPN/Secretary  
Effective: August 12, 2012 (Attachment No. 12)

Name: Dawn McGrath  
Address: Kersey, Pennsylvania  
Position: Personal Care Aide  
Effective: July 24, 2012 (Attachment No.13)

Name: Lynn Hoffman  
Address: St. Marys, Pennsylvania  
Position: Classroom Aide  
Effective: August 14, 2012 (Attachment No. 14)

Name: Tabatha Pomeroy  
Address: DuBois, Pennsylvania  
Position: Title I Tutor  
Effective: August 6, 2012 (Attachment No. 15)

Name: Terri Supon  
Address: St. Marys, Pennsylvania  
Position: Cafeteria Worker  
Effective: June 7, 2012 (Attachment No. 16)

Name: Benjamin Witherson  
Address: Weedville, Pennsylvania  
Position: Title I Tutor  
Effective: August 3, 2012 (Attachment No. 17)

Name: Andrew Yost  
Address: Force, Pennsylvania  
Position: Tutor  
Effective: June 26, 2012 (Attachment No. 18)

B. Resignations, Professional Personnel

Name: Daniele Carnessali  
Address: Johnsonburg, Pennsylvania  
Position: Reading Specialist  
Effective: June 25, 2012 (Attachment No. 19)

C. Leaves of Absence

Name: Kathryn Hoffman  
Position: Aide, St. Marys Area High School  
Request: Unpaid leave of absence October 9-12, 2012  
Reason: Personal (Attachment No. 20)

D. Transfer, Support Personnel

Name: Debra Gatto  
Address: St. Marys, Pennsylvania  
Transfer from: Breakfast Cafeteria Worker - Middle School  
Transfer to: Lunch Cafeteria Worker – 3 ¼ hours/day – Middle School

Name: Rachelle Wortman  
Address: St. Marys, Pennsylvania  
Transfer from: Part-time classroom aide – Middle School  
Transfer to: Full-time classroom aide – South St. Marys Street Elementary School

E. Hire, Professional Personnel

Name: Cassandra Mosier  
Address: Kersey, Pennsylvania  
Position: Title I Reading Specialist  
Terms: Step 1 Masters  
Effective: August 20, 2012  
Degree: MS-Education  
Certification: Elementary, Reading Specialist, ML English  
University: Clarion University of Pennsylvania  
Experience Present: Peace Corps, Moldova  
Experience: 1 Year: Clarion University – Graduate Assistant  
Experience: 2 Year: Keystone SMILES Americorps - member  
Building: District

Name: Andrew Yost  
Address: Force, Pennsylvania  
Position: Elementary Teacher  
Terms: Step 1 Bachelors  
Effective: August 20, 2012  
Degree: BS-Education  
Certification: Elementary, ML Science, ML Citizen Ed  
University: Clarion University of Pennsylvania  
Experience Present: Tutor – St. Marys Area School District  
Building: South St. Marys Street Elementary School

F. Hire, Support Personnel

Name: Heidi Eshbach  
Address: St. Marys, Pennsylvania  
Position: Health Aide  
Terms: \$16.50 per hour, 2 ½ days per week  
Effective: August 22, 2012  
Degree: Registered Nurse  
Experience Present: Substitute – St. Marys Area School District  
Building: District/Catholic Schools

Name: Rachel Haines  
Address: St. Marys, Pennsylvania  
Position: Sign Language Interpreter, Extended School Year  
Terms: \$10.00 per hour  
Effective: July 9, 2012  
Building: St. Marys Area High School

Name: Margaret Herbstritt  
Address: St. Marys, Pennsylvania  
Position: Personal Care Nurse  
Terms: \$12.00 per hour  
Effective: August 22, 2012  
Experience Present: Part-time health aide – St. Marys Area School District  
Experience: 1 Year: Elk Regional Health Center - LPN  
Building: District

Name: Carrie Klein  
Address: Weedville, Pennsylvania  
Position: Secretary/LPN  
Terms: \$12.00 per hour, 10-month position  
Effective: August 14, 2012  
Experience Present: Dickinson Mental Health – recovery service  
Experience: 1 Year: Community Nurses – home health aide  
Experience: 2 Year: University of Pittsburgh at Bradford – computer lab assistant  
Building: Bennetts Valley Elementary School

Name: Eleanor Krug  
Address: St. Marys, Pennsylvania  
Position: Cafeteria Aide  
Terms: \$7.50 per hour  
Effective: August 22, 2012  
Experience Present: Substitute aide – St. Marys Area School District  
Building: South St. Marys Street Elementary School

Name: Krista Miller  
Address: St. Marys, Pennsylvania  
Position: Part-time Health Aide  
Terms: \$16.50 per hour  
Effective: August 22, 2012  
Experience Present: Substitute Health Aide– St. Marys Area School District  
Building: District

Name: Rachelle Wortman  
Address: St. Marys, Pennsylvania  
Position: Classroom Aide, Extended School Year  
Terms: \$7.50 per hour  
Effective: July 9, 2012  
Experience Present: Classroom Aide – St. Marys Area School District  
Building: St. Marys Area High School

Name: Kristine Kohrs  
Address: Weedville, Pennsylvania  
Position: Classroom Aide, Extended School Year  
Terms: \$7.50 per hour  
Effective: July 9, 2012  
Experience Present: Substitute Aide – St. Marys Area School District  
Building: St. Marys Area High School

G. Hire, Title I Tutors for the 2012-2013 School Year  
Terms: \$9.00/hour, 5 ½ hours/day

Stacey Adamski	Kersey, Pennsylvania
Rita Bille	St. Marys, Pennsylvania
Jamie Caskey	St. Marys, Pennsylvania
Jeff Gray	Byrnedale, Pennsylvania
Nichole Mattivi	Kersey, Pennsylvania
Tina Pistner	St. Marys, Pennsylvania
Steve Simchick	St. Marys, Pennsylvania

H. Hire, Supplemental Contracts, 2012-2013 School Year

Name: Ann Defilippi  
Position: Media Club Co-Advisor  
Terms: \$1,520.00 (Renew)

Name: Ann Defilippi  
Position: Color Guard Advisor  
Terms: \$899.00 (Renew)

Name: Ann Defilippi  
Position: Musical Choreographer  
Terms: \$1,072.00 (Renew)

Name: David Doran  
Position: Intramural Soccer Coach  
Terms: \$525.00 (Renew)

Name: Francis Fox, Jr.  
Position: Asst. Soccer Coach, Jr. High  
Terms: Volunteer (Renew)

Name: Timothy Frey  
Position: Intramural Asst. Boys Basketball Coach-6<sup>th</sup> grade  
Terms: \$331.00 (Renew)

Name: Daniel Hoohuli, Jr.  
Position: 2<sup>nd</sup> Asst. Girls Basketball Coach – 8<sup>th</sup> grade  
Terms: \$2,482.00 (Renew)

Name: Maria Neubert  
Position: Asst. Soccer Coach, Jr. High  
Terms: Volunteer (New)

Name: Cindy Schuster  
Position: Head Cross Country Coach  
Terms: \$1,400.00 (New)

Name: Robert Schmidt  
Position: Asst. Girls' Soccer Coach  
Terms: Volunteer (Renew)

Name: Steven Simchick  
Position: 2<sup>nd</sup> Asst. Football Coach  
Terms: \$1,600.00 (New)

Name: Robert Swanson  
Position: 2<sup>nd</sup> Asst. Girls Basketball Coach – 7<sup>th</sup> grade  
Terms: \$1,600.00 (New)

I. Hire, Health Aide Substitutes, 2012-2013 Contract Pay Rate

Nancy Burden	St. Marys, Pennsylvania
Jessica Erich	St. Marys, Pennsylvania
Heidi Eshbach	St. Marys, Pennsylvania
Joann Goodreau	St. Marys, Pennsylvania
Margaret Herbstritt	St. Marys, Pennsylvania
Krista Miller	St. Marys, Pennsylvania
Julie Olay	Kersey, Pennsylvania
Melanie Pesce	St. Marys, Pennsylvania



- J. Hire, Professional Substitute Personnel, 2012-2013 Contract Pay Rate  
See Attachment No. 21
- K. Hire, Homebound Teachers, 2012-2013 – Contract Pay Rate  
See Attachment No. 22
- L. Hire, Support Substitutes 2012-2013 Pay Rate  
See Attachment No. 23
- M. Hire, Mentors for 6 temporary professional employees, 2012-2013 School Year, Contract Pay Rate

<u>Mentor</u>	<u>Temporary Professional Employee</u>
Mary Kay Candalor	Cassandra Mosier
Angelita Catalone	Ellen Stolarski
Brett Long	Andrew Yost

- N. Student Teacher 2012-2013 School Year (For Your Information)

<u>University</u>	<u>Student</u>	<u>Subject</u>	<u>Dates</u>	<u>School/grade</u>	<u>Teacher</u>
Point Park	Eckels, Shannon	Elementary	8/22-10/3 10/4-11/16	Fox – 4 <sup>th</sup> grade Fox – 3 <sup>rd</sup> grade	Vosacek Taylor

- O. Approved participation in Keystone SMILES AmeriCorps. Americorps is a program of the Corporation for National and Community Service. Michael Anderson and Kenneth Vogt will serve St. Marys Area School District as AmeriCorps members.


Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

- XV. Board Discussion

An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.

- XVI. Adjournment

Motion by John Mulcahy, seconded by Bryan Chiappelli – meeting adjourned 7:27 P.M.

  
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 Board President, Robert Luchini

  
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 Board Secretary, Cynthia M. FinGado

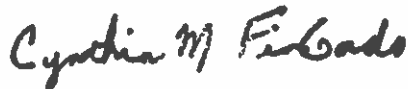
St. Marys Area School District  
Board of School Directors  
Workshop Meeting  
September 6, 2012, 7:00 PM  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their workshop meeting September 6, 2012 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, Patricia Rezmerski. Members Absent: John Mulcahy.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Josh Williams, Joe Schlimm, James Wortman, Robert Grumley, Christine Kuhar, Mark Romain, Patrick Kennedy, and a representative from *The Daily Press* and *The DuBois Courier*.
- IV. Presentations  
Joseph Collins and Joshua Williams – Assessment and Curriculum
- V. Superintendent's Comments
- VI. Review regular meeting agenda.
- VII. Board Comments
- VIII. Executive Session  
  
An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.
- IX. Adjournment  
  
Motion by James Herzing, seconded by Patricia Rezmerski -- meeting adjourned 8:21 PM



Board President, Robert Luchini



Board Secretary, Cynthia M. FinGado