



Thank you for your interest in the **Basehor-Linwood Mentors and CareCats** program. By taking the steps below, you are committing to helping with a time-proven strategy that will help the students of the Basehor-Linwood School District achieve their full potential.

Each high school Care Cats volunteer is a trained member of our "Care Cats". This is an actual class (worth .5 credit per semester) devoted to mentoring as a community service. Volunteer hours can go toward earning National Points of Light certification with the President's Volunteer award, commencement honors, and college service requirements. Juniors and Seniors are encouraged to serve at least 2 semesters with at least 2, perhaps 3 if approved, blocks over a 2 year service. PLACEMENT occurs only AFTER confirmation with teacher and/or principal. There is a training class held the first two days of each semester, prior to starting placement assignment.

Please print the forms below, complete and sign.

Please contact me if you have questions.

Sincerely,  
Tammy Potts  
District Coordinator  
[tpotts@usd458.org](mailto:tpotts@usd458.org)  
913-724-1727 ext. 2432 or 913-662-7057  
913-710-2028 cell

Scan the QR code at the left to check out the Basehor-Linwood Mentors and Care Cats



Check out, and please LIKE our Basehor-Linwood Mentors Facebook page.



**Office Use Only**

Date District Received \_\_\_\_\_

Date Sent to Screening \_\_\_\_\_

**Basehor-Linwood CareCats Application**

Legal

Name \_\_\_\_\_  
Last First Middle

Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Do you drive?  Yes  No If not, are you interested in high school or virtual  
MM / DD / YYYY

school placement? Driver's License # \_\_\_\_\_ (if you don't drive, please circle NO here)

Color and Year/Model of Car? \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

Current year in school? \_\_\_\_\_ GPA? \_\_\_\_\_ Favorite subject? \_\_\_\_\_

Do you work?  Yes  No Where? \_\_\_\_\_

Do you play BLHS sports?  Yes  No Which sports? \_\_\_\_\_

Are you involved in other BLHS or community groups? \_\_\_\_\_

Preference in school and grade level placement: \_\_\_\_\_

Preference of Teacher (Your placement is not confirmed until AFTER your scheduled block/volunteer time is confirmed. It needs to match teacher's block/volunteer time request):  
\_\_\_\_\_

Do you have foreign language skills?  Yes  No If yes, what language(s) \_\_\_\_\_

Emergency contact: \_\_\_\_\_  
Name Phone Relationship

Why do you want to be a CareCat and did you have a CareCat during your elementary or middle school years?  
\_\_\_\_\_

Please list two personal adult references who are not related to you, and have known you for at least one year.

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Relationship to you \_\_\_\_\_ How long acquainted \_\_\_\_\_

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Relationship to you \_\_\_\_\_ How long acquainted \_\_\_\_\_

Have you ever had a conviction, suspended sentence, diversion agreement or other judgment against you for any matter listed below? Your answers should include any matter resolved on a plea of guilty or "nolo contendere" (no contest) and any matter expunged, annulled or sealed.

1) Any felony or misdemeanor?  Yes  No 2) Any municipal ordinance violation?  Yes  No

3) Any DUI/DWI?  Yes  No 4) Is your driver's license currently suspended?  Yes  No

5) Are any felony, misdemeanor or municipal charges currently pending against you or are you currently out on bail or on your own recognizance awaiting trial?  Yes  No

6) Have there ever been allegations, complaints or reports regarding your involvement in child abuse or neglect (regardless of whether the incident was confirmed or denied)?  Yes  No

If yes to any of the above, please provide date, description and explanation of each incident on separate paper.

**RELEASE TO DRIVE/TRAVEL OR RIDE ALONG:**

By my signature below, I, \_\_\_\_\_ hereby consent that my student \_\_\_\_\_  
print parent/guardian name student's name

may commute between his/her high school and the elementary/middle school in which he/she volunteers as a CareCat. Furthermore, in consideration of my student being allowed to participate in CareCats, I hereby release and discharge the Basehor-Linwood School District and Basehor-Linwood Mentors and CareCats from any claim or liability in the event my student is injured while commuting to volunteer as a CareCat, including any claim asserting any such injuries are the result of negligence or fault by Basehor-Linwood USD 458. This includes if my child is a passenger and riding with another CareCat to or from a building placement.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
parent/guardian

**Applicant's Authorization and Agreement**

I declare that all the statements I have made on this application are true, correct and complete to the best of my knowledge. I understand that Basehor-Linwood Mentors at their sole and complete discretion, may accept or decline this application without providing me any reasons for the decision.

Applicant's  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Attn: Tammy Potts  
Basehor-Linwood High School  
2108 North 155th Street  
Basehor, Ks 66007  
913-724-1727 ext. 2432 or 913-662-7057 direct**

## Standards of Conduct for Basehor-Linwood Mentors and CareCats

All Mentor and CareCat volunteers are asked to read and sign the following

**PLEASE MAKE SURE TO DRESS, CODE APPROPRIATE: PLEASE DRESS NICELY! NO SHORT SHORTS and NO SHORT/revealing dresses. Preferred: BUSINESS CASUAL . Specifically: casual slacks (black, khaki or cargo); Jeans without holes or frays; dress shorts (black, khaki or cargo -- knee length. NO short athletic shorts); dresses and tops must have sleeves and backs; No mid-drifts, no crop tops; cleavage or shoulders must be covered; dresses need to be knee length, not see-through or revealing; yoga pants are ok with a long top or dress preferred; nice Bobcat or CareCat t-shirts allowed; no tank tops or “bro”-tanks; & no inappropriate slogans or sayings. Any questions, ask!**

Sign in and out properly at each school visit.

Wear USD 458 identification at school. Each school secretary will be checking to make sure ID is worn.

Keep all student information confidential, (unless abuse or neglect is suspected then immediately report these concerns to the district coordinator).

Telephone or email the school secretary and placement teacher that you will be absent (Contact information is are on the USD 458 school website, under each school’s staff).

Remember that all Basehor-Linwood Mentors and CareCats activities are school-based and on school-grounds during the regular school or extended day; any district exceptions must have written parent permission prior to final approval by principal and district coordinator.

### Do’s:

Dress appropriately according to dress code, and speak in a manner conducive of a role model; you are setting an example. Remember that there is ONE minute attention span per year of life, according to MENTOR.

(For example, the average 6-year-old kindergartener has about a 6 minute attention span, etc)

Support teachers and their ideas. Treat teachers, students, and parents with respect.

Realize you are a school visitor whose purpose is to give support to students.

Exhibit behavior supportive of all ethnic/racial groups.

Consult with the teacher, principal or district coordinator if problems occur.

Volunteers should minimize physical contact with students and always stay out of the “strike zone” (from shoulders to knees). Interact with students in public areas with others present. Limit physical contact to accepted gesture of greeting, guidance and praise, such as shaking hands, high fives or side hugs.

If the placement teacher, principal and coordinator approves - the volunteer can participate in a student goal/reward system (bringing and sharing a Mentor/Mentee lunch, etc, or with written parent permission, participating in a special activity.

### Don’ts:

No sexual or romantic advance, contact or relationship is allowed, even if apparently “consensual” or initiated by a student; including any inappropriate communication through text, social /internet sites, email or phone.

No use of profanity or exhibiting displays of violence or threats of violence in the presence of students.

Weapons are not allowed on school grounds.

No illegal activities with students, including, but not limited to providing alcohol, tobacco or drugs to students.

Volunteers may not attempt to influence or persuade students on religious or political matters.

Volunteers are to avoid giving expensive gifts or lending money to students. Volunteers do not make negative comments to others about the children or teachers and uphold confidentiality.

Volunteers may not transport students; any exceptions must follow school district guidelines and have principal and/or district coordinator advance approval.

Avoid use of cell phones, texting, and taking pictures of any students without FERPA privacy release consent.

No earbuds in ears or around neck in sight (Ipod, etc). Your mentee deserves your full attention.

I, \_\_\_\_\_, \_\_\_\_\_  
(Signature) (Please print name here)

have read the above and agree to follow these standards. \_\_\_\_\_

Date