TYPE: Regular Board Meeting
DATE: 12.11.17 TIME: 3:30 PM
LOCATION: 3877 Lusk Street, Oakland, CA 94608

Public Notice

1. PUBLIC NOTICE: The writings, documents, or public records described in SB 343 are available at the school office, currently located at 3915 Lusk Street, Oakland, CA 94608.

2. PUBLIC NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodation, including auxiliary aids or services, in order to participate in the public meetings of the school’s governing board, please contact the Office of the Superintendent at (510) 594-3900. A 72 hours notification prior to the meeting will enable the school to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

Call to Order

2.1 CALL TO ORDER: The Chairman of the Governing Board will call the Oakland Military Institute College Preparatory Academy meeting to order at 3:30 PM, or as soon thereafter as possible.

Revision/Adoption/Ordering of Agenda

ACTIONS
3.1 REVISION/ADOPTION/ORDERING OF AGENDA: December 11, 2017
Recommendation: It is recommended that the Board approve any revision/adoptions/ordering of the agenda of the regular meeting of the Oakland Military Institute College Preparatory Academy for December 11, 2017.

Invitation to Address the Board

4.1 INVITATION TO ADDRESS THE BOARD: Non-agendized items.
Summary: Members of the audience are invited to address the Board of Trustees on items shown on the closed session agenda. Agenda items may be discussed at the time they are considered by the Board. The Ralph M. Brown Act limits the Board and staff’s ability to respond to comments on non-agendized matters at the time such comments are made. Public comment is limited to three (3) minutes, unless the Board grants additional time. Those wishing to address the Board should stand to speak when recognized by the President of the Board.

Oral Reports

5.1 Superintendent’s Update
Financial Update Report

6.1 BUSINESS: Financial Update Report

Summary: The report is a monthly update of key financial positions including, cash balance, monthly attendance, YTD donations, line of credit status and others. This report was developed to answer many common questions about the school financial status.

Recommendation: It is recommended that the Board receive the Financial Update Report for the Month of November.

Consent Calendar

7.1 CONSENT CALENDAR: Approval of Consent Calendar Items

Summary: All items listed under the Consent Calendar are considered to be routine by the Board and will be acted upon with one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: It is recommended that the Board approve the items listed under the Consent Calendar categories of General Functions, Personnel, Curriculum, Buildings and Grounds, and Business.

7.2 GENERAL FUNCTIONS: Minutes of the Regular Board Meeting of the Oakland Military Institute College Preparatory Academy meeting November 13, 2017.

Recommendation: It is recommended that the Board approve the minutes of the Oakland Military Institute College Preparatory Academy Board Meeting of November 13, 2017.

7.3 BUSINESS: Year-To-Date Income Statements for October.

Summary: Attached is an Income Statement which includes all activity for the month of September and a YTD comparison to the annual budget, in both operations and fundraising.

Recommendation: It is recommended that the Board approve Year-To-Date Income Statement for Month of October.

7.4 BUSINESS: Report of Expenditures for Month of October.

Summary: The Report of Expenditures includes all checks written and disbursed for the month of September. Checks are written to cover virtually every facet of school operations.

Recommendation: It is recommended that the Board approve the Report of Expenditures for the Month of October.

7.5 BUSINESS: Acceptance of Donations

Summary: The attached report shows the amount and source of donations made to the school in the month December.

Recommendation: It is recommended that the Board accept the donations listed on the report.
7.6 GENERAL FUNCTIONS: Form J31-A Request for Allowance of Attendance

Summary: A request is being made to the State for an allowance to decrease our school year by one day due to the closure on October 12, 2017 for unsafe air conditions during the Northern California Fires. This request must be approved by the Board and a signed affidavit sent to the Dept of Education.

Recommendation: It is recommended that the Board approve the Request for Allowance of Attendance.

Action Items

8.1 BUSINESS: APPROVAL OF ADJUSTED OMI OPERATING BUDGET 2017-2018

Summary: The Board is asked to approve the Approval of the Adjusted Budget 2017-18.

Recommendation: It is recommended that the Board approve the Approval of Adjusted OMI Operating Budget 2017-2018.

8.2 APPROVAL OF REALLOCATION OF RESERVES AND FUNDRAISING FUNDS

Summary: The Board is asked to allocate all remaining donated funds from 2017-18 and redistribute reserve funds as shown in the reserve summary document.

Recommendation: It is recommended that the Board approve the Approval of Reallocation of Reserves and Fundraising Funds.

8.3 LEASE AGREEMENT FOR MIDDLE SCHOOL PORTABLES APPROVED AND SIGNED

Summary: The Board is asked to approve and sign the 5-year lease agreement with Mobil Modular for the amount of $12,374.49/month.

Recommendation: It is recommended that the Board approve and sign the Mobil Modular lease agreement.

8.4 FUNDING APPROVAL

Summary: The Board is asked to approve the spending of reserves and current year fundraising to fund the Middle School Portable Lease Agreement.

Recommendation: It is recommended that the Board approve the spending of funds as shown in the Budget and Reserve documents.

Adjournment

9.1 ADJOURNMENT: Regular meeting of the Board of Directors, Oakland Military Institute College Preparatory Academy; December 11, 2017.

Recommendation: It is recommended that the Board of Directors adjourn the December 11, 2017, regular meeting of the Oakland Military Institute College Preparatory Academy.