

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE MEETING OF

July 13, 2015

The meeting was called to order by the President at 6:30 p.m. in the Board Room, 12820 Pioneer Blvd., Norwalk, with all members present except Ana Valencia and Margarita Rios.

Board Members Present: Mr. Jesse Urquidi, President
Mrs. Karen Morrison, Vice-President
Mr. Darryl Adams, Member
Mr. Chris Pflanze, Member
Mr. Sean Reagan, Member

Administrators Present: Dr. Hasmik Danielian, Superintendent
Dr. Albert E. Clegg, Assistant Supt., Educational Services
Mr. Estuardo Santillan, Assistant Supt., Business Services
Mr. Wayne Shannon, Deputy Supt., Human Resources
Mr. Rob Jacobsen, General Counsel

At this time, the Pledge of Allegiance of the Flag was led by Mr. Clay Walker, TANLA President

2 - Administration Minutes:

It was moved by Karen Morrison, seconded by Darryl Adams, R-194
and carried unanimously,

That the Minutes of June 29, 2015 be adopted, as submitted.

2 - Administration Agenda:

It was moved by Chris Pflanze, seconded by Darryl Adams, R-195
and carried unanimously,

That the Agenda for this meeting be adopted.

INTRODUCTIONS

Wayne Shannon, Assistant Superintendent, Human Resources, introduced: Ms. Angela Togia, Principal, Johnston Elementary School and Mr. Salvador Villagomez, Principal, Foster Road Elementary School, and provided brief biographical sketches of their backgrounds and experiences that led to her current position.

SCHOOL PRESENTATION

Mrs. Norma Williamson, La Mirada High School Teacher and Club Advisor and the La Mirada High School E2TA Electric Vehicle Club honored Jim McCarthy (President of the Southern California Electric Vehicle Association) and Ilya Berkan (Golden West and Cerritos College, Auto Technology Instructor) Community Partners who worked approximately 100 hours each, helping students from La Mirada High's E2TA (Engineering Academy) Electric Vehicle Club to assemble the street legal vehicle. Mrs. Williamson presented both gentlemen with plaques made from recycled material and photos were taken with the Board of Education.

BOARD COMMUNICATIONS

Sean Reagan:

- Professional Development
- Substitute for Summer School
- Camping with Family
- Attended Wedding

Karen Morrison:

- Welcomed Dr. Danielian to her first Board Meeting as Superintendent
- Filed Paperwork to run for School Board

Chris Pflanze:

- Meeting with Superintendent
- La Mirada 4th of July Event
- Funeral
- AP Tests/SAT Score of Daughter

Darryl Adams:

- Welcomed Clay Walker as TANLA President
- Meeting with the Superintendent
- AP Tests and Classes at District High School
- John Glenn High School Drama Event in Kentucky
- Resolution in Support of Association for Los Angeles Deputy Sheriffs
- La Mirada High School Softball Coach – Rich Trujillo Retirement

Jesse Urquidi:

- City of La Mirada 4th of July Event
- Presenter at CSBA
- Attended Wedding in Wyoming

HEARING SECTION

Opportunity for Citizens to Address the Board:

The President declared the Hearing Section of the meeting open and invited those in the audience wishing to address the Board to do so at this time.

There being no one wishing to address the Board at this time, the President declared the Hearing Section closed.

SUPERINTENDENT'S REPORT

Dr. Danielian reported that she had been on the job for 7 days and had the pleasure of meeting many people in the District including employees, parents, and union leadership, and has been greatly impressed by them all. She shared that she feels honored to come to work at a District with so much commitment and commented on the goals she heard that evening from the two new Principals. She will be meeting with the Elementary Principals this week and is enjoying getting to know everyone. The Superintendent said that Leadership is all about relationships and it is important that we collaborate and work together as a team on behalf of the District students. She shared she will be bringing three items on high academic achievement along with standards based instruction to the Board of Education meeting on August 17th.

EMPLOYEE/PTA REPRESENTATIVES' REPORTS

Teachers' Association of Norwalk-La Mirada Area

Clay Walker, President, TANLA, welcomed Dr. Danielian to the District and introduced first Vice-President Maureen Quiros. He gave an update on Mark Miller, TANLA Director, who had been injured at an out of state conference. Mr. Walker asked everyone to mark their calendars for the "Caring Beyond the Classroom" event to be held on August 22, from 9:00 a.m. - 12:00 p.m. at the TANLA Office. He commented that last time he was President of TANLA; Theresa Stacer was also President of CSEA.

Norwalk-La Mirada Administrators' Association

No Report

California School Employees' Association

Ms. Theresa Stacer, President, CSEA, thanked the District for allowing CSEA members to attend the financial workshop held that morning. She is grateful for all the opportunities the District affords the CSEA employees. Ms. Stacer shared that Clay Walker taught both of her granddaughters at La Mirada High School. In closing, Ms. Stacer wished everyone a good summer.

Parent/Teachers' Association (PTA)

No Report

ACTION SECTION

2 - Administration - Consent Agenda:

It was moved by Chris Pflanze seconded by Karen Morrison, and carried unanimously,

R-196

- 5 Whereas, the following named donors have volunteered to give the District unconditionally, the items indicated:

Therefore, be it resolved that said gifts are hereby accepted and letters of appreciation directed to the donors:

A check in the amount of \$1,216.00, donated to Dollard Elementary School, by Lifetouch National School Studios, to be used for materials and supplies as needed, appearing on Page 1,124 of these minutes; and

A check in the amount of \$278.00, donated to Dulles Elementary School, by Lifetouch National School Studios, to be used for any educational purpose Principal deems necessary, appearing on Page 1,125 of these minutes; and

A check in the amount of \$606.00, donated to Dulles Elementary School, by La Mirada Community Foundation, to be used for any educational purpose Principal deems necessary, appearing on Page 1,126 of these minutes; and

A check in the amount of \$100.00, donated to Dulles Elementary School, by Target, to be used for any educational purpose Principal deems necessary appearing on Page 1,127 of these minutes; and

A check in the amount of \$6,033.20, donated to Eastwood Elementary School, by Eastwood PTA, to be used to purchase PE/playground equipment, technology, field trips, transportation or other items to meet instructional needs, appearing on Page 1,128 of these minutes; and

A check in the amount of \$50.00, donated to Eastwood Elementary School, by Target Corporation, to be used to purchase PE/playground equipment, technology, field trips, transportation or other items to meet instructional needs, appearing on Page 1,129 of these minutes; and

2 - Administration - Consent Agenda, Continued:

Cash in the total amount of \$1,553.85, donated to Gardenhill Elementary School, by food vendors at Summer Jam 2015, to be used for any educational purposes for Gardenhill as Principal deems necessary, appearing on Page 1,130 of these minutes; and

A check in the amount of \$767.00, donated to Gardenhill Elementary School, by Lifetouch, to be used for any educational purposes for Gardenhill as Principal deems necessary appearing on Page 1,131 of these minutes; and

A check in the amount of \$125.00, donated to Gardenhill Elementary School, by Target Corporation, to be used for any educational purposes for Gardenhill as Principal deems necessary appearing on Page 1,132 of these minutes; and

A check in the amount of \$230.76, donated to Morrison Elementary School, by Wells Fargo Community Support Campaign c/o Do Topia, to be used for any school related items, including materials, supplies and equipment, appearing on Page 1,133 of these minutes; and

Cash in the total amount of \$140.00, donated to Nuffer Elementary School, by Latasha Buck, to be used for 2016 5th grade activities appearing on Page 1,134 of these minutes; and

New bracelets, chapstick, water toys, pencils and book covers, donated to Nuffer Elementary School, by Nuffer PTA, to be used for Farewell Grams, appearing on Page 1,135 of these minutes; and

A check in the amount of \$125.00, donated to Benton Middle School, by Target Corporation, to be used for student donations, appearing on Page 1,136 of these minutes; and

A check in the amount of \$100.00, donated to La Mirada High School, by La Mirada High School Band Boosters, to be used for Grad Nite 2015, appearing on Page 1,137 of these minutes; and

A check in the amount of \$200.00, donated to La Mirada High School, by Norwalk-La Mirada Council of PTAs, to be used for Grad Nite 2015, appearing on Page 1,138 of these minutes; and

A check in the amount of \$100.00, donated to La Mirada High School, by Escalona PTA, appearing on Page 1,139 of these minutes, to be used for Grad Nite 2015; and

2 - Administration - Consent Agenda, Continued:

A check in the amount of \$75.00, donated to Norwalk High School, by Target Corporation, to be used for instructional supplies, appearing on Page 1,140 of these minutes; and

A new Acer Intel Laptop, donated to El Camino High School, by WalMart/David White, Store Manager, to be used for a 2015 summer graduate from El Camino High School, appearing on Page 1,141 of these minutes.

9 That the Claims and Accounts, appearing on Pages 1,142 and 1,143 of these minutes be approved; and

7 That Change Order No. 5 for the Modernization at Benton Middle School Project, Bid No. 201213-14 be approved; and

That Change Order No. 6 for the Modernization at Benton Middle School Project, Bid No. 201213-14 be approved; and

16 That the resolution, appearing on Page 1,144 of these minutes, authorizing submission of La Mirada High School's Mazda Foundation Grant application, be signed and adopted; and

That the resolution, appearing on Page 1,145 of these minutes, authorizing the acceptance of \$400 in funds from the California Department of Education for John Glenn High School, be signed and adopted.

3 – Memberships:

It was moved by Karen Morrison, seconded by Darryl Adams, and carried unanimously,

R-197

That the SELPA membership for 2015/2016 be approved. Membership fees in the amount of \$1,200.00 will be paid out of Special Education String #01.0-6500.0-5001-2110-5310-79-00-00-0000; and

That the 2015/2016 membership with the Coalition for Adequate Funding for Special Education for the Norwalk-La Mirada Unified SELPA be approved. Membership dues in the amount of \$1,300.00 will be paid from Special Education String #01.0-6500.0-5001-2110-5310-79-00-00-0000; and

That the 2015/2016 membership with the Los Angeles County School Trustees Association, in the amount of \$140 to be paid from the Unrestricted General Fund be approved.

2 – Authorized Signatures and Responsibilities:

It was moved by Darryl Adams, seconded by Sean Reagan,
and carried unanimously,

R-198

That the list of persons, appearing on Pages 1,146 through 1,148 of these minutes, authorized to sign certain documents for the District and the fixing of routine delegated responsibilities effective July 1, 2015 through December 31, 2015, be approved and adopted.

9 – Budgetary Action:

It was moved by Chris Pflanzner, seconded by Darryl Adams,
and carried unanimously,

R-199

That Glazier Elementary School's request to purchase Trophies, Ribbons, Certificates, Medals, Pins, Flowers, Plush Mascots, Balloons, Pencils, Gift Cards, Food Rewards, Tickets and Character/Behavior Tags from String #01.0-1100.0-1110-1000-4300-29-00-00-0000 in the amount of \$1,000.00 be approved; and

That Glazier Elementary School's request to purchase employee recognition items, plaques, trophies, certificates, flowers/plants, gift cards and small tokens of appreciation from Office Supplies/String #1100.0-0000-2700-4300-29-00-00-0000 be approved; and

That El Camino High School's request to purchase medals, plaques, and certificates for senior students (Commencement Program) from General Fund, in the total amount not to exceed \$3,000.00 from Materials and Supplies, String #01.0-1100.0-3200-270-4300-4600-0-0000 be approved; and

That Waite Middle School's request to change the designation of funds from Materials and Supplies to Independent Contractor String #01.0-0137.0-1110-1000-5850-37-0-00-0000 to fund a contract with the Bureau of Lectures and Concerti Artist be approved; and

That Norwalk High School's request to purchase T-Shirts and Draw String Bags for the Link Crew Program not to exceed \$4,741.00 from the general budget be approved; and

That John Glenn High School's request to purchase medal, plaques, and certificates for senior students for a total not to exceed \$3,000 from General fund supply accounts be approved; and

That John Glenn High School's request to purchase shirts for the Academy for Careers in Education Program (ACE) for the school year 2015/16. Amount not to exceed \$650 to be paid from 01.0-7220.0-3800-1000-4300-42-00-00-0000 be approved; and

9 – Budgetary Action, Continued:

That John Glenn High School's request to purchase recognition items and refreshments from Title I funds not to exceed \$5,000.00 for the Positive Behavior Intervention Reinforcement (Reinforcement Incentive Program) be approved; and

That John Glenn High School's request to purchase of shirts for the Transportation Careers Academy Program (TCAP) for the school year 2015/16 in an amount not to exceed \$500 to be paid from 01.0-7222.0-3800-1000-4300-42-00-00-0000 be approved; and

That John Glenn High School's request to purchase shirts for the LINK Program for the school year 2015/16 in an amount not to exceed \$300 to be paid from 01.0-1100.0-1100-1000-4300-42-00-00-0000 be approved; and

That the purchase of bottled water for Staff Development Meetings for the 2015/2016 school year be approved, not to exceed \$1,800.00 from String #01.0-4035.0-1110-2110-5810-79-00-00-0000.

26 – Authorization to Reimburse

It was moved by Sean Reagan, seconded by Karen Morrison and carried unanimously,

R-200

That the Final Settlement Agreement for Student #919450 be approved and payment authorized for attorney's fees, made payable to Learning Rights Law Center, in an amount not to exceed \$8,500.00 for California Office of Administrative Hearings, Case No. 2015050347.

30 - Request for Conference and Attendance:

It was moved by Chris Pflanzner, seconded by Darryl Adams, and carried unanimously,

R-201

Whereas, it is a benefit to this District and in accordance with Section 44032 of the Education Code for certain persons to travel to represent the District at educational functions:

Now, therefore be it resolved, that District representation by Emily Osongco and 25 Norwalk High School Link Crew Students, appearing on Page 1,149 of these minutes, be approved to participate in "Student Link Crew Conference", Downey, CA, October 5, 2015; and authorization be granted for approximate total cost (\$625.00) for registration and other necessary expenses, to be funded from Norwalk High School String #01.0-1100.0-1110-1000-5220-45-00-00-0000; and

30 - Request for Conference and Attendance, Continued:

That District representation by Manny Parras (ROP Teacher), appearing on Page 1,150 of these minutes, be approved to participate in "Mastercam Summer Teacher Training", Gig Harbor, WA, July 20-24, 2015; and authorization be granted for an approximate total cost (\$1,233.00) for transportation, meals, lodging, and other necessary expenses, to be funded from Title I, String #01.0-3010.0-1110-1000-5220-42-00-00-0000; and

That District representation by Manuela Carrillo, Jennifer Munoz, and Corvallis Middle School Students, appearing on Page 1,151 of these minutes, be approved to participate in "Corvallis Middle School WEB Events", Norwalk, CA, July 2015 - June 2016; and authorization be granted for an approximate total cost (\$500.00) for meals and other necessary expenses, to be funded from Education Support Services, String #01.0-0072.0-1910-3110-4300-79-00-00-0000; and

That District representation by District and Site Staff, and Students, appearing on Page 1,152 of these minutes, be ratified to participate in "Workforce Investment Act (WIA) Activities", Within District Boundaries, October 1, 2014 - June 30, 2015; and authorization be granted for an approximate total cost (\$314.82) for meals and other necessary expenses, to be funded from College and Career Pathways, WIA String #01.0-5610-0-38--3112-4300-79-00-00-0000; and

That District representation by Employees, Community Members, Potential Employees, Union Members, Board of Education, Consultants, and Students, appearing on Page 1,153 of these minutes, be approved to participate in " Human Resources Events: Teacher Recruitment, Interviews, Employee Recognition Ceremonies, Teacher and Classified Employee of the Year, and Other Events", Within District Boundaries, 2015 - 2016 School Year; and authorization be granted for an approximate total cost (\$3,000.00) for meals and other necessary expenses, to be funded from Human Resources, String #01.0-0000.0-0000-7400-4300-79-00-00-0000; and

That District representation by District High School and Middle School Students and Staff, appearing on Page 1,154 of these minutes, be approved to participate in "WEB/Link Crew Program", Within District Boundaries, July 1, 2015 - June 30, 2016; and authorization be granted for an approximate total cost (\$9,600.00) for meals and other necessary expenses, to be funded from LCFF, String #01.0-0072.0-1910-3110-4300-79-00-00-0000; and

30 - Request for Conference and Attendance, Continued:

That District representation by John Coleman, Christine Hita, Tammy Shafer, Steve Clark, and Sandra Sanchez, appearing on Pages 1,155 through 1,159 of these minutes, be approved to participate in "CSEA 89th Annual Conference", Las Vegas, NV, July 26 - 31, 2015; at no cost to the District to be funded by CSEA.

9 - Contracts/Agreements:

It was moved by Darryl Adams, seconded by Sean Reagan,
and carried unanimously,

R-202

That the agreement with Houghton Mifflin Harcourt Education Services, on file in the Business Office, be approved and signed, to provide professional development services in the area of mathematics for teachers throughout the District. This Agreement is effective January 8, 2015 through February 27, 2015. Services have been provided for an amount not to exceed \$40,600 and will be paid from Assessment; and

That the Independent Contractor Agreement with PROedu, on file in the Business Office, be approved and signed, to provide 10 sessions of parent education classes at Los Alisos Middle School. This Agreement is effective October 5, 2015 through December 7, 2015. Services will be provided for an amount not to exceed \$500 and will be paid from Title I; and

That the Independent Contractor Agreement with WhyTry, LLC, on file in the Business Office, be approved and signed, to provide professional training for Special Education staff for the ASPIRE Program. This Agreement is effective September 1, 2015 through June 30, 2016. Services will be provided for an amount not to exceed \$4,500 and will be paid from Mental Health; and

That the Independent Contractor Agreement with Instructional Improvement Group, Inc., on file in the Business Office, be approved and signed, to provide PLC Training for each school within the District. This Agreement is effective July 1, 2015 through June 30, 2016. Services will continue to be provided for an amount not to exceed \$112,200 and will be paid from LCFF; and

That the Independent Contractor Agreement with RoseMarie Salvador, on file in the Business Office, be approved and signed, to conduct health reviews for enrolled preschool children, identify health needs, provide trainings, and develop and/or revise related policies and procedures. This Agreement is effective July 14, 2015 through June 30, 2016. Services will be provided at a rate of \$50 per hour; for a total amount not to exceed \$38,400 and will be paid from Child Development; and

9 - Contracts/Agreements, Continued:

That the Independent Contractor Agreement with The Flippen Group, on file in the Business Office, be approved and signed, to provide up to 40 participants with leadership staff development training. This Agreement is effective August 19, 2015 through August 20, 2015. Services will be provided for an amount not to exceed \$24,500 and will be paid from LCFF; and

That the Independent Contractor Agreement with Bureau of Lectures & Concert Artists, Inc., on file in the Business Office, be approved and signed, to provide Waite Middle School with a Chinese Acrobat assembly of May 27, 2015. Services have been provided for the amount of \$400 and will be paid from Site Donations; and

That the Independent Contractor Agreement with Evalumetrics, Inc., on file in the Business Office, be approved and signed, to process and upload state mandated California physical fitness test results for Grade 5, 7 & 9 to the California Department of Education and provide results to District. This Agreement is effective July 1, 2015 through June 30, 2016. Services will be provided for an amount not to exceed \$4,400 and will be paid from Assessment; and

That the Independent Contractor Agreement with Orange County Tank Testing, Inc., on file in the Business Office, be approved and signed, to provide designated operator services/testing for underground fuel tank. This Agreement is effective July 1, 2015 through June 30, 2016. Services will continue to be provided for an amount not to exceed \$4,150 and will be paid from Transportation; and

That Amendment No. 1 to Subgrantee Agreement with Cerritos Community College District, on file in the Business Office, be approved and signed, to extend the term to December 31, 2015 for Pathway Development Activities in accordance with the Advanced Manufacturing Engineering Technology Linked Learning Grant. All other terms and conditions to remain as approved by the Board of Education on February 23, 2015; and

That Addendum to License Agreement with San Joaquin County Office of Education, on file in the Business Office, be approved and signed, to integrate a 2014/2015 FY one-time fee in the amount of \$1,787.25 for the ABCUSD – Norwalk-La Mirada Split – 15% of Norwalk – La Mirada’s current annual maintenance fee and 2015/2016 FY fee in the amount of \$1,787.25 for use of Service Tracker with the web-based Special Education Information System. All other terms and conditions to remain as approved by the Board of Education on September 23, 2014; and

9 - Contracts/Agreements, Continued:

That Amendment #1 to Independent Contractor Agreement with Melody Krawzak, on file in the Business Office, be approved and signed, to increase the total contract value by \$625; from \$4,950 to \$5,575 for additional music program hours spent at Dulles Elementary School. All other terms and conditions to remain as approved by the Board of Education on October 6, 2014.

22 - Personnel:

It was moved by Karen Morrison, seconded by Chris Pflanzner,
and carried unanimously,

R-203

That the Personnel Actions, appearing on Pages 1,160 through 1,166 of these minutes, be approved.

CLOSED SESSION

The President declared a Closed Session at 7:28 p.m., with action to follow. The Board of Education reconvened at 7:55 p.m., with all members present, except Ana Valencia, and Margarita Rios.

ACTION SECTION

22- Personnel

It was moved by Darryl Adams, seconded by Sean Reagan,
and carried unanimously,

R-204

That Mr. Jeffery E. Salmons be appointed to the position of Senior Behavior Intervention Specialist at \$6,755.00 per month, effective date to be determined, through the end of the school year, June 30, 2016.

22 -Personnel:

It was moved by Darryl Adams, seconded by Sean Reagan,
and carried unanimously,

R-205

That Ms. Reina Flores-Hansen be appointed to the position of Assistant Principal, Middle School, Waite Middle School, at a rate of \$8,634.00 per month, effective date to be determined, through the end of the school year, June 30, 2016.

22 –Personnel:

It was moved by Darryl Adams, seconded by Chris Pflanzner, and carried unanimously, R-206

That Ms. Paula A. Mayes be appointed to the position of Assistant Principal, Middle School, Los Alisos Middle School, at a rate of \$8,634.00 per month, effective date to be determined, through the end of the school year, June 30, 2016.

22 –Personnel:

It was moved by Chris Pflanzner, seconded by Darryl Adams, and carried unanimously, R-207

That Mr. OJ L. Lynch be appointed to the position of Assistant Principal, High School, La Mirada High School, at a rate of \$8,431.00 per month, effective date to be determined, through the end of the school year, June 30, 2016.

ADJOURNMENT:

It was moved by Darryl Adams, seconded by Chris Pflanzner, and carried unanimously, R-208

That the meeting of the Board of Education be adjourned at 7:55 p.m., with all members present, except Ana Valencia and Margarita Rios, and closed in memory of Frank Capitulo, Husband of Jennifer Capitulo, Benton Middle School Assistant Principal, Paul Rivera, Son of Bus Driver, Stella Cendejas, and Minnie Bateman, Sub Health Care Support Provider.

The next meeting of the Board of Education will be held on August 17, 2015, 6:30 p.m. in the Board Room, 12820 Pioneer Blvd., Norwalk, CA 90650.

Hasmik Danielian, Ed.D.
Secretary to the Board

Jesse Urquidi, President