



MINUTES OF A MEETING OF THE SCHOOL LEADERSHIP TEAM OF
MASPETH HIGH SCHOOL
54-40 74th Street, Queens, NY 11373
Room 317, 4:00pm
September 17th, 2014

Present:

Khurshid Abdul-Mutakabbir (Principal), Maria Luppino (PTA President), Denise Smith (Parent), Brandon Camacho (SG President), Brigitte Escobar (Student), Rocco Sanabria (Student), Natalia Jurek (Student), Stephanie Mager (Teacher), James DiMeglio (Teacher), Brandon Defilippis (UFT Chapter Chair)

Absent:

Frank Derop (Parent), Michelle Jiminez (Parent)

- I. Call to order
- II. Approval of last meeting's minutes
 1. On motion by Principal Abdul to change three errors on the last SLT's minutes, the SLT adopted the resolution by unanimous vote.
 2. On motion to approve the minutes, the SLT voted unanimously.
- III. New roles and responsibilities were assigned
 1. The position of secretary was assigned to Rocco Sanabria
 2. The position of Vice-Chairman was assigned to Mr. James DeMeglio
 3. The position of timekeeper was assigned to Mr. Brandon Defilippis
- IV. There was a brief discussion regarding the norms and expectations of this year's School Leadership Team
- V. Mr. Abdul-Mutakabbir spoke about the structure of future SLT meetings
 1. Going forward there will be reports from the following individuals/committees: Principal, Teachers, Students and Parents.
- VI. Mr. Abdul-Mutakabbir handed out remuneration forms for this year's SLT, demonstrated to all SLT members on how to fill it out and directed all SLT members to hand in completed remuneration forms to the SLT Treasurer at June's SLT meeting.
- VII. Mr. Abdul-Mutakabbir speak about future SLT trainings and possible dates

- VIII. Mr. Abdul-Mutakabbir handed out a copy of the SLT bylaws.
1. On a motion by Mr. Abdul-Mutakabbir to meet on the third Wednesday of every month (where possible), the SLT adopted the resolution by unanimous vote.
 2. Mr. Abdul-Mutakabbir clarified the difference between an absence and an “excused” absence.
- IX. Mr. Abdul-Mutakabbir hands out a copy of last year’s Comprehensive Educational Plan (CEP) and a copy of the official school budget from Galaxy
1. Mr. Abdul-Mutakabbir discusses meeting last year’s goal successfully.
 2. There is a discussion regarding this year’s goals and using our budget to support our goals.
 3. There is a decision to form a CEP subcommittee for this year and it will include the following SLT members: Denise Smith, James DeMeglio and Rocco Sanabria
- X. Open Forum
1. Ms. Mager raises concerns regarding female students purposely evading the dress code and asks for clarification, which is received.
 2. Mr. DeMeglio updates SLT on the substandard conditions of the stage which was severely damaged by a flood last year.
 3. Ms. Mager brought up safety/spacing procedures regarding the placement of the recently purchased kilns
 4. Ms. Luppino asks about fundraising opportunities for the PTA.
 5. Natalia Jurek asks for administrative permission to form a handball club and her request is granted by Principal Abdul-Mutakabbir.
 6. Mr. Munoz (guest) is introduced and the new Assistant Principal and shares his comments regarding students being very respectful and MHS.
- XI. Next Meeting
October, 15th, 2014 at Maspeth High School, 54-40 74th Street, Queens, NY 11373
- XII. Motion to Adjourn
Upon motion by Mr. Defilippis and seconded by Mr. James DeMeglio, the School Leadership team unanimously voted to adjourn the meeting.

There being no further business to come before the SLT, the meeting was adjourned at 6:00pm.

Respectfully submitted,



Rocco Sanabria
Secretary