

# Meeting of the Board of Directors

October 29, 2017

8:30am – 3:00pm

Hermosa Beach Community Center, Room #10

710 Pier Ave, Hermosa Beach, 90254

(Corner of PCH & Pier Ave, Parking lot in back)

## Open Session

1. Call to order @ 8:45a

### Board Member Roll Call

Deena Williams (Present)	Mark Racunas (Present)	Jennifer Bunn Hayden (Absent)
Jessica Boro (Present)	Carmen Avalos (Present)	Tyler Thurlow (Absent)
Eric Young (Present)	Naeem Arastu (Present)	

### Other Attendees:

Bridget Carvajal (Teacher)	Caitlin Rafferty (Teacher)	Samira Estilai (ExED)
Esther Perez (Executive Director)		

Review of board agenda and retreat expectations.

*D. Mangrum, Board Chair*

2. Approval: October Board Meeting Minutes

Motion to approve by Carmen Avalos, seconded by Naeem Arastu. All attending board members approve. Motion passes to approve minutes from October Board Meeting.

3. Public Comment

No Public Comment at this time.

4. Content Area Leads: Academic Data Review

*B. Carvajal & C. Rafferty*

- NWEA Data review
- ST Math
- Next Gen Math (currently piloting this program)
- Reading Plus
- ThinkCERCA

Content area leads reviewed assessment data. The scholars are using ST Math and are considering adopting the Next Gen Math platform as an additional intervention programs. Scholars are on average performing below average across Math & ELA initial Fall MAP assessments. Discussed academic goal setting and the outcome of fall assessments. This is the first year scholars have participated in one-on-one data conversations and goal setting

discussions with families. Content leads will present Data Dashboard at November Board Meeting. To support student growth and academic enrichment, the academic leadership team has implemented Teacher Office Hours.

5. Staff Pre-Survey Data 2017-18

*A. Genie*

Operations manager not present. The Board will be updated at the upcoming November Board meeting.

6. Executive Director's Report

*E. Perez, Executive Director*

- Renewal Process Review
- Facilities Prop 39
- Fall/Winter LACOE visit

VCP Charter Renewal is approaching. To prepare for the upcoming process we will revisit and update our charter petition. Prop 39 application will be submitted this Tuesday 10/31. Working to put together a group of scholars to participate in the SG Winter Parade to sing holiday songs throughout the community.

7. Board Fiscal Oversight Training

*S. Estilai, ExED*

Review principles of sound financial management – timely reporting, oversee budget, hold staff accountable, financial policies.

8. Fiscal Growth Plans & Options: Review Discussion

*J. Bunn Hayden & S. Estilai, ExED*

Reviewed options for VCP growth and discussed options for the 2018/19 school year including: Prop 39, enrollment, and the current lease agreement.

9. Lunch Break (No School Information Discussed or Approved during this period).  
(Whole team)

10. Vision & Mission Feedback & Options: Review Discussion J. Boro, D. Mangrum, E. Perez  
Whole group revisiting of existing mission statement. Board discussed key levers to add to our existing statement to make it more aligned to our current model.

11. Board Committee Goals: Review

*D. Mangrum*

Board Recruitment & Feedback on Draft Committee Priorities & New Goals. Board discussed annual retreat goals from 2016-2017.

**Board Retreat Break @2:20p**

12. Governance Committee: Breakouts & Planning

*D. Mangrum*

- Finalize Priorities & New Goals
- Meeting Dates & Locations

The committees are finalized as follows:

- Finance Jennifer Bunn Hayden, Mark Racunas, Eric Young
- Governance Deena Mangrum, Jennifer Bunn Hayden, Jessica Boro, Naeem Arastu

- Academics Jessica Boro, Carmen Avalos, Eric Young, Tyler Thurlow
- Facilities Mark Racunas, Tyler Thurlow, Carmen Avalos, Deena Mangrum

13. Board Survey Results *D. Mangrum, J. Boro, J. Bunn Hayden*  
Reviewed the data from the recent 2017/2018 annual board survey.

14. Board Goals Planning (Goals & Accountability) *D. Mangrum*  
Created 1 year and 3 year Board goals.

15. Board Member Communications *D. Mangrum*  
None at this time.

16. Adjourn Meeting *D. Mangrum*  
Motion to adjourn meeting at 3:07p by Carmen Avalos and Seconded by Jessica Boro.

**\*\*No Closed Session Needed at this meeting.\*\***