

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Regular Meeting  
September 22, 2016

The Garvey Board of Education met in regular session on September 22, 2016, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m., by Board President Maureen Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo, Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Keilley Meng led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:01 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Maureen Chin indicated there was no action taken during closed session.

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Anita Chu spoke about the partnership with East Los Angeles College (ELAC) and two programs that began this week. The adult English as a Second Language (ESL) classes had a great start with classes offered at all

elementary schools and Williams School. Principals gave a warm welcome to the parents and Peter Leung and Stephanie Garcia were at the schools on the first day of classes offering their assistance. The dual enrollment classes on robotics also had a great start with one class at Garvey Intermediate School and two classes at Temple Intermediate School. Ms. Chu and the Vice President of ELAC will be meeting to discuss next steps which may include having our students visit the ELAC campus.

Ms. Chu stated that our district received an invitation from the Rosemead City Council to attend its meeting next Tuesday to be recognized for the Computer Science Immersion Program.

Bob Bruesch indicated that the Rosemead Kiwanis Club voted to support a grant of \$10,000 to our district for the purchase of three 3-D printers and that Kiwanis started a joint fundraising program with schools around this area. Five of our schools sent an application and they each received a matching grant for the amount each school raised. In addition, Mr. Bruesch stated that three of our schools received from Kiwanis vouchers to pay for the transportation cost for field trips.

Henry Lo recommended asking the entrepreneurs for the 3-D Printers to give a presentation at a future Board meeting; and that the ELAC representatives could also introduce the ELAC programs and address ways to enhance our partnership.

Ronald Trabanino stated he met with several parents at Sanchez School regarding the ESL classes and they are very excited about the program and the way the teachers and staff have conducted the classes.

Henry Lo and Keilley Meng commented on the back to school nights and they were pleased to see very involved parents and staff and a positive start of the new school year.

#### **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, invited Board members to a dinner on November 9, 2016, at the Southeastern Service Center at Rio Hondo College, 6:00 p.m., and hoped that this will be to celebrate the passing of the GEA-supported Propositions and the school bond. Mr. Tang stated that flyers regarding Bond Measure GA, as well as, Propositions 52, 55 and 58 were distributed during the back to school nights. Phone banking and walking of the precincts will start the first week of October 2016. Everyone is invited to participate.

Mr. Tang addressed the construction work at Temple Intermediate School. He asked about the asbestos clearing certificate to reassure teachers and staff about the safety of the school campus.

- **California School Employees Association (CSEA):** None

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA**

Ken Tang indicated that a PTA meeting was held yesterday and an invitation was extended to everyone to join the PTAs at all ten schools. PTA members present at the meeting were provided with information on Bond Measure GA and propositions 52, 55, and 58.

- **SELPA Community Advisory Committee (CAC)**

Terry Munoz, recently elected Chair of the SELPA Community Advisory Committee (CAC) addressed the Board regarding the CAC meetings that will be held every second Monday of the Month, except on February 2017. The location of the meetings will vary. Information will be posted on the SELPA website. Ms. Munoz announced the names of the CAC officers for 2016-17. Ms. Munoz stated that a master calendar of events and support groups will be made available soon; child care is available at many of these support meetings. Ms. Munoz indicated that a new parent resource book is being developed to describe the process of the Individualized Education Program (IEP) and to hold parent awards recognition programs.

Bob Bruesch asked about the number of Special Education students in the Non-Public School programs. Rene Hernandez indicated it is approximately 25 and he will confirm the actual number.

Henry Lo stated he has attended the CAC meetings and appreciates the parents' dedication.

### **REPORT FROM HEAD START REPRESENTATIVE**

Anita Chu, administrator in charge of Head Start/State Preschool Program, indicated the program is fully enrolled and there are a few staff vacancies. A Health Specialist and a Family Health Service Worker have been identified and will be recommended for approval. Ms. Chu stated that tonight the Board will be approving a State Preschool Program grant, in the amount of \$44,000, for professional development and coaching support for teaching staff; that a group of teachers will attend the training sessions starting tomorrow.

### **HEARING OF PERSONS IN THE AUDIENCE: None**

### **CONSENT AGENDA**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

#### **A. Board/Superintendent**

1. Approval of Minutes  
Regular Meeting – September 1, 2016  
Approved.
2. Conference/Convention Attendance - Revised  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Resolution No. 16-17-07 – In Support of Proposition 56, the California Healthcare, Research and Prevention Tobacco Act of 2016  
It is recommended that the Board of Education adopt Resolution No. 16-17-07 in support of Proposition 56, the California Healthcare, Research and Prevention Tobacco Act of 2016, which will protect children by increasing California's cigarette tax by \$2 per pack, with an equivalent increase on products containing nicotine derived from tobacco, including e-cigarettes.  
Approved.
4. Resolution No. 16-17-08 – Red Ribbon Week  
It is recommended that the Board of Education adopt Resolution No. 16-17-08 recognizing October 23-31, 2016 as Red Ribbon Week in the Garvey School District. Approved.
5. Agreement – Los Angeles Universal Preschool (California State Preschool Program (CSPP) Quality Improvement Block Grant)  
It is recommended that the Board of Education approve an agreement with Los Angeles Universal Preschool to receive services funded by the California State Preschool Program (CSPP) Quality Improvement Block Grant for the State Preschool Programs in the total amount of \$44,000. Approved.
6. Contract Ratification – California Department of Education (California State Preschool Program) 2016-2017  
It is recommended that the Board of Education ratify the contract between the California Department of Education and the Garvey School District for the California State Preschool Program (CSPP) from July 1, 2016 through June 30, 2017 in the amount of \$306,823. Approved.
7. Agreement Amendment – Registered Dietitian Consultants, Inc. (Previously approved as Mary Dubois, M.S., R.D., C.D.E.)  
It is recommended that the Board of Education approve the amendment to the contract for nutrition services previously approved on August 11, 2016 with Mary Dubois, M.S., R.D., C.D.E. Amendment reflects changes to name and contract total. Approved.

**B. Human Resources**

1. Personnel Assignment Order 16-17-04 - Revised  
It is recommended that the Board of Education approve the Personnel Assignment Report 16-17-04 as presented. Approved.
2. University of La Verne University/District Fieldwork Agreement  
It is recommended that the Board of Education approve the University of La Verne University/District Fieldwork Agreement. Approved.

**C. Learning Support Services**

1. Agreement Ratification – Red Schoolhouse Software (2016-2017)  
It is recommended that the Board of Education ratify the License Agreement with Red Schoolhouse Software for Online Assessment Reporting System (OARS) from July 1, 2016 through July 30, 2017, at an estimated cost of \$25,735.00, to be paid from General Funds. Approved.

**D. Student Support Services – No Items**

**E. Business Services**

1. Purchase Order Report 16-17-04

It is recommended that the Board of Education approve Purchase Order Report 16-17-04 as presented. Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. California Association of School Business Officials (CASBO) District-wide Membership

It is recommended that the Board of Education approve renewal of district-wide membership to California Association of School Business Officials (CASBO) in the amount of \$433 to be paid from General Fund, effective October 1, 2016 through June 30, 2017. Approved.

4. Disposal of Obsolete Surplus Property

It is recommended that the Board of Education approve the disposal of Obsolete Surplus Property as per the attached list. Approved.

5. Resolution No. 16-17-06 – Adopting the GANN Limit

It is recommended that the Board of Education adopt Resolution No. 16-17-06 adopting the GANN Limit and the District's annual report on the GANN Appropriation Limits for 2015-16 and estimated limits for 2016-17. Approved.

6. Participation in Mandated Block Grant Program

It is recommended that the Board of Education approve the District's participation in the 2016-17 Mandated Block Grant Program, in a project amount of \$138,124.

Bob Bruesch commented that the public needs to be aware of the cost to the district when students are offered off-site placements for needed and mandated student services.

Grace Garner clarified the block grant is part of our allotment from the State and it is separate from mandated costs which the State sometimes is delayed in payments.

Bob Bruesch moved, Ronald Trabanino seconded, and the motion carried by a vote of 5 to 0, to approve Action Item E.6. as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

7. Notice of Completion

It is recommended that the Board of Education accept completion of Bid No. 02:1516 – Site work for seven Marquees at a cost of \$144,800.00 payable from the Facilities Fund. Approved.

**REPORTS AND INFORMATION ITEMS: No Items**

**ACTION ITEMS**

**A. Board Policy/Administrative Regulation 1312.3 – Uniform Complaint Procedures**

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board approved the first reading of revised Board Policy/Administrative Regulation 1312.3 – Uniform Complaint Procedures.

Vote: Bob Bruesch Yes  
Maureen Chin Yes  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Yes

Bob Bruesch commented that this policy now includes complaints about our LCAP process to make sure that every school allows discussion from parents and the community.

**B. Readmission of Student No. 14-15-02**

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board waived the District policies regarding disclosure of the student name in public for Action Item B.

Vote: Bob Bruesch Yes  
Maureen Chin Yes  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Yes

On the motion of Ronald Trabanino, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board approved the recommendation to readmit Student No. 14-15-02, effective September 23, 2016, who has completed the Rehabilitation Plan satisfactorily.

Vote: Bob Bruesch Yes  
Maureen Chin Yes  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Yes

**OTHER ITEMS OF INTEREST TO THE BOARD**

Bob Bruesch commented that teachers who participate in professional development conferences are expecting to do collaborative work; he asked if our teachers are being trained in this mode. Mr. Bruesch asked for a report on teacher training that is being more collaborative.

**PUBLIC AGENDA ITEMS: None**

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
September 22, 2016	
October 13, 2016	
November 3, 2016	
December 8, 2016	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:32 p.m.

  
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Maureen Chin, President

  
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Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Rene Hernandez  
Ken Tang