

United School District
Regular Board Meeting
September 8, 2015

The Regular Board Meeting of the United School Directors was held on Tuesday, September 8, 2015, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

- Members Present: Donald Davis, Trudy DeRubis, Beth Ann Marcus, Robert Dill, Sandra Mack, Eric Matava Ronald Moyer
- Members Absent: Kenneth Heming, Tommey Heming
- Others Present: Dr. Barbara L. Parkins, Superintendent
Ronald Saffron, Solicitor
G. Thomas Kalinyak, Director of Finance/Board Secretary
Barbara Turner, Recording Secretary

Approval of the Minutes: Donald Davis moved to approve the minutes of the August 4, 2015 Work Session Meeting, the August 11, 2015 Regular Board Meeting, and the August 26, 2015 Special Board Meeting. Eric Matava seconded the motion. YEA, all voted yes.

Presentation: Lemmon Dishong and Amanda O'Neal gave a quick overview of transportation so far this year. Lemmon mentioned that there has been some remodeling at the bus garage and invited the Board Members to stop in and take a look around. Amanda reported that they had a great start of the school year. She credited Mr. Kindja for riding the busses in the morning. Amanda reported that she has created a spreadsheet for both the elementary and high school with all the pertinent information for bus routes. This spreadsheet will be updated as needed. She enjoys working with the District employees.

Agenda Amended: Donald Davis moved to amend the following motion under Personnel:

- T. Hiring Karla Britcher as nurse aide with the initial placement at the United Junior/Senior High School, as an Aide, at \$11.46 per hour during the 90-day probationary period, and at \$13.48 per hour following the probationary period as the starting rate for new employees in the aide position as set forth in the current expired collective bargaining agreement for new hires as of July 1, 2014, with a starting date of October 1, 2015, conditioned upon and pending receipt of all satisfactory employment documentation as required by law, including, but not limited to the documentation required by Act 168 of 2014. If the District does not receive all of the required employment documentation on or before October 1, 2015, Karla Britcher shall be considered a provisional employee, for a period of time not to exceed ninety (90) days, until such time as the District receives all satisfactory employment documentation. Be it further resolved that Karla Britcher be advised that this hourly rate is subject to change as a result of negotiations between the United School District and the United Educational Support Personnel Association on the terms of a new successor agreement.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion will be amended.

Treasurer's Report: Thomas Kalinyak read the report. Robert Dill moved to approve the report. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Eric Matava moved to approve the report. Donald Davis seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Sandra Mack moved to pay bills when funds become available. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes.

ATHLETIC/STUDENT ACTIVITIES: Eric Matava moved to approve the following items (A – D) as listed below:

Volunteers: A. The list of volunteers for the 2015-2016 school year, pending receipt of proper documentation:

1. Karen Stiles – PTG – Lewis Kindja – reoccurring
2. Jacinda Walls – Band/Elementary – Ben Saylor/Lewis Kindja/Michael Worthington
3. Joanne Weigel – Elementary – Lewis Kindja
4. Monica Friday – Elementary/PTG- Lewis Kindja – reoccurring
5. Lorea Goodlin – Elementary/PTG – Lewis Kindja – reoccurring
6. Marsha Rensko – Elementary – Lewis Kindja – reoccurring
7. Tim LaMantia – Football – Kevin Maribito/Michael Worthington

Booster Recognition: B. The recognition of the following booster organization(s) as a board approved organization, with the understanding that their program may include students who are not members of the district:

1. United Varsity Basketball
2. Varsity Volleyball

Student Clubs & Organization Budgetary Outlines: C. The Student Clubs & Organization Budgetary Outlines for the following for the 2015-2016 school year:

1. Sr. Class
2. Junior Class

Activity Clubs/Accounts: D. The following list of activity clubs/accounts for the 2015-2016 school year:

Art Club	Modern Language Club
Band	Running Club
Blue & White Star	Robotics Club
Bible Club	Senior Club
Choral Club	Sr. High Student Council
Drama Club Sr.	National Honor Society

Athletic/Student Activities continued:

Item D continued:

Eighth Grade Class	Majorettes/Color Guard
FBLA	Tri-M Club
Junior Class	FFA
La Vista	Weight Room Club
Ski Club	

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD POLICY: Second Reading/Adoption of Board Policies: Eric Matava moved to approve the second reading and adoption of a revision to the following Board Policies (1 - 7) as listed below:

1. Board Policy No. 113.3 Screening and Evaluations for Students with Disabilities
2. Board Policy No. 116 Tutoring
3. Board Policy No. 127 Assessments
4. Board Policy No. 137 Home Education Programs
5. Board Policy No. 138 English as a Second Language/Bilingual Education Program
6. Board Policy No. 212 Reporting Student Progress
7. Board Policy No. 918 Title I Parental Involvement

Donald Davis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PSBA President Elected: Eric Matava moved to elect Mary Birks for President of the Pennsylvania School Boards Association. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PSBA Vice President Elected: Eric Matava moved to elect Michael Faccinnetto for Vice President of the Pennsylvania School Boards Association. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Rescheduling October Board Meeting: Eric Matava moved to approve rescheduling the October Regular Board Meeting to October 12, 2015, from its original scheduled date of October 13, 2015. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BUILDING & GROUNDS: Easement Agreement: Sandra Mack moved to approve Consider approving the Easement Agreement with Gary and Tina Kesselak (Grantor) as presented to the Board of School Directors. Whereas, the United School District (Grantee) requires an easement for the necessary and reasonable inspection, maintenance and repair of the existing electrical lines, fence and retention wall. The Grantee agrees to return the property or incur necessary and reasonable costs to return the property to the condition it was at the time of entry. In the event the Grantor desires to construct or improve their property within 3.0' of the easement granted, the Grantor will provide the Grantee a 60 day written notice

Building & Grounds continued:

Easement Agreement continued:

of their intentions. The easement measures 180.0' by 20.0', abutting the Jr. / Sr. High School athletic field, containing 0.083 acres or 3,600.0 square feet. Further, the appropriate officers of the Board are hereby authorized to execute the Easement Agreement on behalf of the United School District. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

CURRICULUM AND INSTRUCTION: Robert Dill moved to approve the following items (A – B) as follows:

- Child Accounting Conference: A. The activity request from Francine Ressler to attend the Child Accounting Professional Association Conference, in Hershey, PA, on the dates of November 3 – 6, 2015, at a cost of \$1,318.22. Budgeted funds are available.
- WMCC Dual Enrollment: B. The Dual Enrollment Agreement by and between United School District and Westmoreland Community College for the 2015-2016 school year.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

FINANCE: Beth Ann Marcus moved to approve the following items (A – K) as listed below:

- Construction Bill List: A. Construction Bill List:
Integrated Services & Consultants, Inc. - \$2,317.40 – High School HVAC testing and balancing.
- New Story Agreement: B. The Tuition Agreement with New Story for the 2015 – 2016 school year for a secondary student requiring educational services at a cost of \$290.00 per day. The appropriate officers of the Board are hereby authorized to sign the Agreement on behalf of the United School District.
- Pressley Ridge Agreement: C. The Contractual Agreement for Educational Services with Pressley Ridge Day School, commencing August 31, 2015 through June 3, 2016, for an elementary student requiring special educational services as prescribed in the student's Individualized Educational Program at a semester cost of \$16,625.00. The appropriate officers of the Board are hereby authorized to sign the Contractual Agreement on behalf of the United School District.

Finance continued:

- Pressley Ridge D. Agreement: D. The Contractual Agreement for Educational Services with Pressley Ridge Day School, commencing September 2, 2015 through June 9, 2016, for two elementary students and two secondary students requiring special educational services as prescribed in the students' respective Individualized Educational Programs. The educational cost per student per semester, inclusive of emotional and autistic support services, is \$13,500.00, speech therapy services \$700.00 per student per semester and occupational therapy services \$500.00 per student per semester for a total semester cost of \$55,900.00. The appropriate officers of the Board are hereby authorized to sign the Contractual Agreement on behalf of the United School District.
- Engagement Agreement: E. The Engagement Agreement with The Reschini Group to prepare Internal Revenue Code Forms 1094 and 1095, in compliance with the Patient Protection and Affordable Care Act. The cost of the service is \$6.00 per full time equivalent and full time employee, with a minimum cost of \$500.00.
- Budgetary Transfer: F. A transfer of \$65,000.00 from the general fund to the cafeteria fund to pay for May and June food service management invoices.
- ARIN ESL Services: G. For ARIN IU 28 to provide English as a Second Language services to one elementary student for the 2015 -2016 school year. The cost of the services is \$295.00 per student for diagnostic assessment, \$195.00 per student for screening assessment, \$68.00 per hour for prescribed services as listed in the attachments.
- Teaching Strategies Subscription: H. The Pre-K Counts Assessments Teaching Strategies, LLC Online Services Subscription Agreement by and between Teaching Strategies, LLC and the United School District for a one (1) year term of September 24, 2015 through September 23, 2016, at a cost of \$10.95 per child portfolio (30), for a total of \$328.50. Contingent upon review and approval of school district solicitor.
- PowerSchool Cost Summary: I. The PowerSchool Cost Summary with PowerSchool Group LLC, to purchase licensing and hosting fees costing \$26,662.75, implementation services, special education case management services and data connections service costing \$16,973.00, and product training services costing \$18,700.00, for a total cost of \$62,335.75.

Finance continued:

- Change Order Deduction: J. The deduct change order GC-9 as submitted by BCS Construction in the amount of \$11,443.52 for undelivered Jr. / Sr. High School library furnishings.
- Bids for Heating Oil: K. The authorization to allow the administration to prepare bid specifications and advertise for heating oil to heat the Jr. / Sr. High School until the arrival of the natural gas line.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PERSONNEL: Donald Davis moved to approve the following items (A – V) as listed below:

- Master's +15 Pay Scale: A. Denesa Sharp to be placed on the Master's +15 Pay Scale for the 2015-2016 school year, pending submission of appropriate transcripts and review by the Superintendent.
- Transfer of Sick Days: B. The request from Mary Rhoades to transfer 17 sick days from Westmont Hilltop School District, pending receipt of proper documentation.
- Transfer of Sick Days: C. The request from Jocelyn Lonsinger to transfer 16 sick days from Ferndale Area School District, pending receipt of proper documentation.
- Supplemental Resignation: D. The resignation of Mikel Balsley, from his supplemental position of Jr. Academy of Science Advisor, effective immediately.
- Supplemental Resignation: E. The resignation of Timothy Riskus, from his supplemental position of Head Varsity Wrestling Coach, effective immediately.
- Substitute Teachers: F. The following list of Substitute Teachers for the 2015-2016 school year, pending receipt of proper documentation:
1. Crystal Dull – English 7-12
 2. Christina Beiter – Elementary
 3. Anna Bloom – Social Studies, Reading Specialist PK-12
 4. Beth Bracken - Elementary
- Supplemental Resignation: G. The resignation of Ben Saylor, from his supplemental position of Band Director, effective immediately.

Personnel continued:

- Supplemental Positions: H. The following supplemental positions for the 2015-2016 school year, pending receipt of proper documentation:
1. Caleb McAdoo – Assistant Jr. High Boys Basketball Coach – \$2,448.79
 2. Zachery Karcher – Band Director – \$3,247.29
- Substitute Custodians: I. The list of substitute custodians for the 2015-2016 school year, pending receipt of proper documentation:
1. James Todd
 2. Melissa Nerone
- High School After-School Detention Teachers: J. The following list of teachers to oversee the High School After-School Detention at a salary of \$20.00 per hour for the 2015-2016 school year:
1. Darlene Sexton
 2. Jennifer Buchkovich
 3. Craig Bytner
- Elementary After-School Detention Teachers: K. The following list of teachers to oversee the Elementary After-School Detention at a salary of \$20.00 per hour for the 2015-2016 school year:
1. Christopher Matava
 2. Gregory Mytrysak
 3. Ryan Henning
 4. Susan Garaventa
 5. Theresa Weimer
 6. Kelli Griffith
 7. Bre Custer
 8. Kayla Erwin
- Confirmation Of Documentation: L. Confirming the receipt of all documentation required for the hiring of Zachery Karcher, Music Instructor, as an employee of the United School District.
- Confirmation Of Documentation: M. Confirming the receipt of all documentation required for the hiring of Abigail Felton, Elementary Aide, as an employee of the United School District.
- Confirmation Of Documentation: N. Confirming the receipt of all documentation required for the hiring of Jamilyn Sombronski, Elementary Aide, as an employee of the United School District.
- Confirmation Of Documentation: O. Confirming the receipt of all documentation required for the hiring of Joseph Cronan, High School Aide, as an employee of the United School District.
- Confirmation Of Documentation: P. Confirming the receipt of all documentation required for the hiring of Valerie Regan, Elementary Aide, as an employee of the United School District.

Personnel continued:

- Confirmation Of Documentation: Q. Confirming the receipt of all documentation required for the hiring of Matthew Long, Physics Instructor, as an employee of the United School District.
- Supplemental Position: R. Probationary hiring of Lori Gilbert to the supplemental position of Sr. Class Advisor at a salary of \$811.82 for the 2015-2016 school year.
- Long-Term Substitute: S. To hire Sue Anne Fatula as a long-term substitute to fill the temporary vacancy in the position held by Marci Beyer who is on an approved leave of absence without pay, commencing September 3, 2015, for a period of twelve (12) weeks or less as determined by the return to work date of Marci Beyer, with compensation at the rate set forth in Administrative Regulation No. 305-AR, and subject to the receipt by the District of all required certifications and clearances.
- Hiring of Nurse Aide: T. Hiring Karla Britcher as nurse aide with the initial placement at the United Junior/Senior High School, as an Aide, at \$11.46 per hour during the 90-day probationary period, and at \$13.48 per hour following the probationary period as the starting rate for new employees in the aide position as set forth in the current expired collective bargaining agreement for new hires as of July 1, 2014, with a starting date of October 1, 2015, conditioned upon and pending receipt of all satisfactory employment documentation as required by law, including, but not limited to the documentation required by Act 168 of 2014. If the District does not receive all of the required employment documentation on or before October 1, 2015, Karla Britcher shall be considered a provisional employee, for a period of time not to exceed ninety (90) days, until such time as the District receives all satisfactory employment documentation. Be it further resolved that Karla Britcher be advised that this hourly rate is subject to change as a result of negotiations between the United School District and the United Educational Support Personnel Association on the terms of a new successor agreement.
- Transfer of Sick Days: U. The request from Zachery Karcher to transfer 25 sick days from Punxsutawney Area School District, pending receipt of proper documentation.
- Supplemental Resignation: V. The resignation of Lee Ann Ault, from her supplemental position of Assistant Jr. High Girls Basketball Coach, effective immediately.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Non-Athletic Supplemental Positions: Donald Davis moved to approve the following non-athletic supplemental positions and salaries for the 2015-2016 school year, pending receipt of proper documentation:

1. Vicki Stelma – Newspaper Advisor - \$1,486.11
2. Molly Flanagan – Sr. High Student Council (9-12) - \$1,267.73
3. Michelle Dunn – Drama/Musical Director - \$1,684.99

Personnel continued:

- Motion 2 continued:
4. Michelle Dunn – Drama Director 1st Semester Play - \$1,268.19
 5. Michael Lee – Computer Competition Advisor - \$287.01
 6. Robert Penrose – Tech. Assistant 1st Semester Play - \$568.44

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Authorizing the Superintendent to Appoint Substitute Positions: Donald Davis moved to approve authorizing the Superintendent to appoint substitute teachers, aides, custodians, and secretaries for the 2015-2016 school year pending receipt of proper documentation. Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Authorizing the Superintendent to appoint Volunteers: Donald Davis moved to approve authorizing the Superintendent to appoint volunteers for the 2015-2016 school year pending receipt of proper documentation. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

TRANSPORTATION: Van Driver: Ronald Moyer moved to approve the following van driver for the 2015 -2016 school year as previously approved and authorized by the Superintendent, pending the receipt of proper documentation. 1. Kathy Stewart

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD MEMBER REPORTS: All were given at the Work Session Meeting.

ARIN Report - Trudy DeRubis (Representative)

Legislative Representative Report - Eric Matava (Representative)

Technology Center - Donald Davis (Representative) - Ronald Moyer (Alternate Representative)

Negotiations Committee - Trudy DeRubis - (Representative)

The Board came to a consensus to add high school air conditioning to the RFP for ESCOs.

Meeting was adjourned at 7:58 p.m.

