

Minutes of Board of Trustees
Salt Lake School for the Performing Arts
September 10, 2013 6:00pm

Meeting brought to order at 6:15pm, by Shawn Turner, President

Board members in attendance: Jim Lipscomb, Robin Hough, Shawn Turner, Russell Schmidt, Liz Smith, Stan Funicelli and Adel Williams Student Body President.

Administration in attendance: Sheldon Worthington, Jan Hunsaker

Guest: Faculty, Cassie Taylor, Piano teacher - Cassie spoke to the Board about her background, interest and goals at SPA. She has recently completed and been awarded a PhD; Jeremy Christensen; Sue Ann Bodily, who is interested in serving on the BoT, presented her experience and goals.

Minutes of 8-27-13, Board meeting were reviewed and corrected. Liz Smith moved, Robin Hough second; to accept the minutes which were accepted unanimously.

Stan Funicelli has been elected as the Faculty Representative, which is a non-voting seat on the Board of Trustees.

Music Department report:

- Fall semester classes
 - There is a good working relationship between Cassie Taylor and Kelly Richardson for the Beginning and Advanced Piano classes.
 - Survey of Music has a low student count which was caused by the former Counselor abrupt departure. This class will continue to be offered because of its importance.
 - All classes have increased in student count, except for Chamber music class. Emphasis will be increased at both Jr. Highs and studios to recruit additional students.
- Future plans to raise awareness: Faculty concerts, Honor student concert, Departmental concert.
- Recruiting strategies:
 - Finding student through private music teachers
 - Through master classes taught by private teachers
 - Offer conservatory camp, starting summer 2014
- Music Conservatory students can self-select, through juries, a class which requires additional study and performances which includes a 20 minute recital for Juniors and a 40 recital for Seniors.
- Continue to investigate advanced classes, including: Honors, Advanced Placement and Concurrent college enrollment.

Student Body report:

- The SBOs meet the 0 period (before school) on B day
- New students are settling in and enjoying school
- All students are enjoying the new teachers

- Implementing a “Student of the Month” which will be one boy and one girl from a SPA department, on a rotating basis. Target date is October.

Financial report:

- July Accounts Payable were reviewed and accepted. Robin Hough moved, Liz Smith second; unanimously accepted.
- August Accounts Payable were reviewed and accepted. Liz Smith moved, Robin Hough second; unanimously accepted.

Artistic Director report:

- A call from a haunted house operator that was shutting down offered his inventory of costumes. We accepted. It filled a 20foot U-Haul truck and included over 200 hats.
- We have two busses and two drivers, one driver is new. The bus schedule is under review and adjustment, due to the much larger student body. These have all been sorted and cleaned.
- The fall musical, Pippin has been cast.

President report:

- Shawn Turner, Robin Hough and Jim Lipscomb met with the SLSD Superintendent, McKell Withers and Janet Roberts, its Business Manager
- We gave a progress report which included enrollment, building and infrastructure suitability, our views on future student growth and building requirements which will be needed for a student body of 400 to 500.
- It was agreed that the BoT will start moving forward to identify the physical facility requirements for this number of students.

Parent Teacher Organization:

Was not present and was excused. She had sent out a detailed email to all BoT with the current PTO information.

Shawn Turner and Robin Hough met with the Principal and AD and covered:

- For the evaluation of the administration, a “360” style will be used which will include all stakeholders of SPA, i.e., SLSD, HH, our neighborhood and others.
- The organization of admin duties when there is a change of faculty members.
 - The responsibility and accountability of the collaboration between the Principal and AD.
 - AD will evaluate and recommend to the Principal, with the Department Head assistance.
 - Principal will make the final determination.
 - This will be a collaborative process.
- AD is responsible for teacher evaluations and will:
 - Develop an evaluation matrix.
 - Principal and AD will collaborate on the evaluation and its process.
 - AD will make a report to BoT.

A BoT calendar report will be made at the next meeting.

Shawn Turner moved and Robin Hough seconded, to close the meeting, which was carried by unanimous vote, at 9:15pm.

The meeting was reopened at 9:45pm.

Russ Schmidt moved and Scott Nelson seconded a motion to raise Sheldon Worthington salary by \$1,500 per year.

Voting for was: Russ Schmidt, Shawn Turner, Scott Nelson.

Voting against was: Robin Hough, Marylee Anderton
Motion was carried.

Russell Schmidt moved and Robin Hough seconded a motion to raise Debbie Peterson salary by \$1,500. Motion was carried by unanimous vote.

Meeting was adjourned at 9:55pm.

Respectfully submitted,
James Lipscomb
Acting Secretary