

UNADOPED MINUTES

**EAST WHITTIER CITY SCHOOL DISTRICT**  
BOARD OF EDUCATION

September 8, 2014

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The regular meeting of the East Whittier City School District Board of Education was called to order by Ms. Chacon Sullivan at 5:30 p.m., with members Gardiner, Aparicio, Urteaga and Elbling present. Staff members Branca, Strand and Tavitian were also present.

CALL TO ORDER

The Board President adjourned the meeting to Closed Session at 5:31 p.m. to discuss Public Employment/Special Education Director.

CLOSED SESSION

The Board President reconvened the Public Session at 6:01 p.m. The Board President reported that no action was taken in closed session.

RECONVENE THE PUBLIC SESSION

**Flag Salute**

Levi Tamashiro East Whittier Middle School ASB student led in the Pledge of Allegiance. ASB members were present and introduced themselves and their advisor Mr. Mondragon.

PLEDGE OF ALLEGIANCE

13 visitors signed the Visitors Record Book.

VISITORS

**School Highlights**

Gabriela Aldana Principal at East Whittier Middle School gave a presentation on the highlights at East Whittier Middle School.

SCHOOL HIGHLIGHTS

**Employee Recognition**

East Whittier Employees were recognized  
Classified: Nohemi Rodriguez  
Certificated: Wendy Lessard-Clouston

EMPLOYEE RECOGNITION

**Board Member Reports and Comments**

BOARD REPORTS AND COMMENTS

Comments of Mr. Gardiner

No Comments

Comments of Mr. Aparicio

No Comments

Comments of Mr. Elbling

In the past few weeks has had the opportunity to visit many of the school sites. Saw some great things. Went to Hillview during the

day and the school looked great. The kids were happy. Went to East Whittier and attested to Mrs. Rodriguez being Employee of the Month and is well deserved. She had students at the counter, she dealt with Mr. Elbling politely saying she would be right with him. She is doing a great job.

Mr. Urteaga

No Comments

Comments of Ms. Chacon Sullivan

No Comments

### **Comments of CSEA**

Ivan Pastrano, CSEA President commented on negotiations. CSEA believes that the Interest Based Bargaining is going really well. It is beneficial for both sides so CSEA is glad that the Board has allowed them to continue that process. CSEA does not want to go back to the old style traditional bargaining. CSEA will be doing a site rep training. One of the reasons is so that the members get the information that they need to get more involved and be active in the chapter.

CSEA COMMENTS

### **Comments of EWEA**

No Comments

EWEA COMMENTS

### **Comments of the Superintendent**

Mary Branca

District has been working with Tom DeLapp on branding each one of the schools. Gabby Aldana from East Whittier has done a great job coining the slogan “Eagles Soar” and what they are working on really fits into that. Next week we will be meeting with our PTA presidents for the first time this year. Those meetings serve to keep them informed of what’s going on in the District. We are also able to get their input and see what they are thinking. That information then spreads out to the schools. Those are very valuable meetings. On Friday Mrs. Branca attended the Whittier Area School Administrators breakfast with six surrounding districts. This breakfast gives districts a chance to introduce their new administrators. We had four administrators who are completely new to our district and another eight from within our district who have new jobs in administration. Mrs. Branca introduced two of those administrators. Adda Nunez, Hillview Assistant Principal and Roxanne Rivas, East Whittier Assistant Principal. Met with the Superintendents in the surrounding districts. All of those districts along with ours are experiencing declining enrollment. What we are going through is not unique and unfortunately we expect it to continue for a few

SUPERINTENDENT COMMENTS

years. Lorena Duran, Director, Student Services went to 37 homes and spoke with 25 families. She gave them some resources and spoke to them about the importance of good attendance. Notified the Board that BUS 141 has an additional agreement. This is a late submission and is added as a lay in.

### **Citizen Communication Period**

Jennifer Erickson spoke on the Hillview improvements.  
Henry Apodaca spoke on the La Colima mud run.

CITIZEN COMMUNICATION PERIOD

### **Discussion Items**

Hillview Report was presented by Principal, Wendy Davio and Director Maintenance and Operations, Shawn Gatewood.

DISCUSSION ITEMS

HILLVIEW REPORT

The State of the School Report was presented by Shawn Gatewood, Director of Maintenance and Operations.

STATE OF THE SCHOOL REPORT

The Unaudited Actual Financial Statement was presented by CBO, Rick Holash and Director of Budget and Finance, Jose Herrera.

UNAUDITED ACTUAL FINANCIAL STATEMENT

### **Public Hearing-Sufficiency of Instructional Materials for the 2014/2015 School Year**

The Hearing opened at 7:53 p.m. and closed at 7:54 p.m.

PUBLIC HEARING-SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2014/2015 SCHOOL YEAR

### **REF 59-Resolution 12/13-14 Sufficiency of Instructional Materials for the 2014/2015 School Year**

It was moved by Mr. Gardiner, seconded by Mr. Urteaga and voted on as follows: Mr. Gardiner/y, Mr. Aparicio/y, Mr. Urteaga/y, Mr. Elbling/y, Ms. Chacon Sullivan/y to adopt Resolution 12/13-14 Sufficiency of Instructional Materials for the 2014/2015 School Year as submitted.

RESOLUTION 12/13-14 SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2014/2015 SCHOOL YEAR

### **REF 60-Board Policy 1312.3, AR 1312.3, Uniform Complaint Procedures, 1<sup>st</sup> Reading**

Changes were suggested. BP 1312.3 and AR 1312.3 will be returned at the next board meeting for a second 1<sup>st</sup> reading.

BP 1312.3, AR 1312.3, UNIFORM COMPLAINT PROCEDURES, 1<sup>ST</sup> READING

### **REF 61-Board Policy 5145.3, Nondiscrimination/Harassment Policy, Board Policy 0410, Nondiscrimination in District Programs and Activities 1<sup>st</sup> Reading**

Changes were suggested. BP 5145.3 and BP 0410 will be returned at the next board meeting for a second 1<sup>st</sup> reading.

BP 5145.3, NONDISCRIMINATION/HARASSMENT POLICY, BP 0410, NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES 1<sup>ST</sup> READING

### **REF 62-Board Policy 5030 (a), Wellness Policy Second**

**Reading and Adoption**

It was moved by Mr. Aparicio, seconded by Mr. Gardiner and voted on as follows: Mr. Gardiner/y, Mr. Aparicio/y, Mr. Urteaga/y, Mr. Elbling/y, Ms. Chacon Sullivan/y to adopt Board Policy 5030 (a), Wellness Policy as submitted.

**BP 5030 (A), WELLNESS POLICY SECOND  
READING AND ADOPTION**

**REF 63-AR 5030 (a), Wellness Policy First Reading**

Small changes were suggested and the AR 5030 (a) will be returned at the next board meeting for a 2<sup>nd</sup> reading and adoption.

**AR 5030 (A), WELLNESS POLICY FIRST  
READING**

**REF 64-Board Policy 5145.7, Sexual Harassment First Reading**

Small changes were suggested and the BP 5145.7 will be returned at the next board meeting for a 2<sup>nd</sup> reading and adoption.

**BP 5145.7, SEXUAL HARASSMENT FIRST  
READING**

**Consent Items**

It was moved by Mr. Gardiner, seconded by Mr. Aparicio and voted on as follows: Mr. Gardiner/y, Mr. Aparicio/y, Mr. Urteaga/y, Mr. Elbling/y, Ms. Chacon Sullivan/y to approve the minutes of 8/25/2014 as submitted.

**CONSENT ITEMS**

**MEETING MINUTES – 8/25/2014**

It was moved by Mr. Gardiner, seconded by Mr. Aparicio and voted on as follows: Mr. Gardiner/y, Mr. Aparicio/y, Mr. Urteaga/y, Mr. Elbling/y, Ms. Chacon Sullivan/y to approve BUS-141 thru SUP 936.

**BUS-141** To approve agreements Nos. 108-110

**BUS-142** To ratify purchase orders exceeding \$3,000 and to ratify “B” Warrants Nos. 21528218 thru 21560473

**AGREEMENTS**

**BUS-143** To adopt Resolution No. 10-13/14, Annual Delegation of Administrative Authority to Process Routine Budget Revisions

**PURCHASE ORDERS AND “B” WARRANTS**

**BUS-144** To adopt Resolution No. 11-13/14, Gann Limit Calculations 2013 Appropriations Limit Recalculation 2014/2015 Estimated Appropriations Limit Calculation

**RESOLUTION 10-13/14, ANNUAL  
DELEGATION OF ADMINISTRATIVE  
AUTHORITY TO PROCESS ROUTINE  
BUDGET REVISIONS**

**RESOLUTION 11-13/14, GANN LIMIT  
CALCULATIONS**

**BUS-145** To approve the Changes of the Certification of signatures for the District’s Revolving Cash and Cash Clearing Accounts with Wells Fargo Bank.

**CERTIFICATION OF SIGNATURES FOR  
DISTRICT’S REVOLVING CASH AND CASH  
CLEARING ACCOUNTS WITH WELLS  
FARGO BANK**

**PER-714** To approve the Employment of Classified Personnel O. Martinez, Supervising Assistant, Ceres; J. Su, Instructional Assistant III, STEP; A. Gutierrez, Instructional Assistant, STEP; M. Addcox, Instructional Assistant II, ESS; J. Tucker, Supervising Assistant, Leffingwell; K. Garcia, Instructional

**EMPLOYMENT-CLASSIFIED PERSONNEL**

Assistant, STEP.

**PER-715** To approve the Employment of Classified Substitute Personnel: C. Servin, Substitute Instructional Assistant III; H. Javier, Substitute Instructional Assistant IV; C. Bazinet, Substitute Custodian; C. Alvarez, Substitute Supervising Assistant.

EMPLOYMENT-CLASSIFIED SUBSTITUTE PERSONNEL

**PER-716** To approve the Resignation of Classified Personnel: V. Pennock, Instructional Assistant, Leffingwell; I. Leyva, Supervising Assistant, Scott; J. Encinas, Food Service Worker I, Ocean View.

RESIGNATION-CLASSIFIED PERSONNEL

**PER-717** To approve the Employment of Certificated Personnel: K. Chantrapornlert, Speech Teacher, Student Services.

**PER-718** To approve the Employment of Temporary Certificated Personnel: L. Reed, Teacher-PE, ESS.

EMPLOYMENT-CERTIFICATED PERSONNEL

**PER-719** To approve the Resignation of Certificated Personnel: T. Huerta, LH Teacher, STEP; R. Aviles, PE Teacher, ESS; K. Chantrapornlert, Speech Teacher, Student Services.

EMPLOYMENT OF TEMPORARY CERTIFICATED PERSONNEL

**PER-720** To approve the Resignation of Certificated Personnel due to Retirement: M. Vinson, Teacher-SH, Leffingwell.

RESIGNATION-CERTIFICATED PERSONNEL

**PER-721** To approve the Termination of Classified Substitutes and Seasonal Workers: D. Gonzalez, Substitute Custodian; K. West, S. Alexander, D. Ruiz, H. Martinez, T. Martinez, Seasonal Workers; A. Omoto, Substitute Instructional Assistant IV; J. Rios, Substitute Supervising Assistant.

RESIGNATION-CERTIFICATED PERSONNEL DUE TO RETIREMENT

TERMINATION-CLASSIFIED SUBSTITUTES AND SEASONAL WORKERS

**PER-722** To approve Supplemental Contracts for 2014/2015 L. Smolinisky S. Ancich, S. Edwards, B. Wille, Teachers, Granada; Y. Harris, L. Kain, Teachers, Hillview; B. Volgelman, 4 TBD, Teachers, East Whittier; A. Langan, Teacher, Hillview.

SUPPLEMENTAL CONTRACTS 2014/2015

**PER-723** To approve Administrative Competency in Evaluation: G. Aldana, S. Blackwell, M. Branca, M. Brown, A. Calhoun, E. Clarke, N. Damico, W. Davio, L. Duran, H. Eldred, G. Gero, J. Gonzalez, D. Grant, J. Mayernik, P. Moore, S. Muetzel, A. Nunez, D. Passalacqua, C. Rich, R. Rivas, D. Ruiz, S. Sanchez, V. Serratos, J. Smith, T. Strand, G. Tavitian, M. Valenzuela, P. White.

ADMINISTRATIVE COMPETENCY IN EVALUATION

**PER-724** To approve the Employment of Classified Management Personnel: B. Lopez, Maintenance and Operations.

EMPLOYMENT-CLASSIFIED

**ESS-510** To approve Task Force/Workshop/Special Compensation Requests: H. Hsieh, Teacher, ESS; M. Huerta, B. Wilkinson, S. Churchill, J. Lopez, Teachers, La Colima; S. Hyun, V. Lockett, J. Erickson, M. Nguyen, Teachers, Hillview; 4 TBD, Teachers, Hillview; J. Dwight, P. Trujillo, J. Lopez, J. Tribe, S. Kennedy, V. Gutierrez, Y. Humble, M. Tessier, B. Hernandez, V. Acuna, V. Lewis, T. Hardy, D. McCaffer, D. Froelich, R. MacDonald, K. Sonter, M. Miller, C. Ellis, A. Rossel, H. Mena, J. Davis, V. Damico, Teachers, ESS; P. Montenegro, M. Hamilton, T. Gray, K. Hernandez, K. Blair, Teachers, ESS; Approximately 20 Teachers, ESS; G. Dillon, C. Scott, Teachers, Ceres; D. Meyer, C. Anderson, Teachers, Granada.

## MANAGEMENT PERSONNEL

TASK FORCE/WORKSHOP/SPECIAL  
COMPENSATION REQUESTS

**SUP-936** Acceptance of Gifts: Ceres Pre-K Integrated Program, \$2,200.00, Ceres Pre-K Integrated Program, Ceres; Coca Cola Refreshments, \$10.09, General Purposes, Evergreen; Coca Cola Refreshments, \$27.38, Office Supplies, Granada; Edison, \$270.00, PE Supplies, Granada; Edison International, \$45.00, General Purposes, Ceres; Edison International, General Purposes, Ceres; Edison International, \$115.62, General Purposes, Ceres; Edison International, \$115.62, General Purposes, Ceres; Edison International, \$75.00, Classroom supplies for room 1, La Colima; Edison International Employee Contribution, \$75.00, Classroom supplies for K1 & Rm 28, La Colima; Edison International Employee Contribution, \$132.55, Classroom supplies room 2 \$12.55, General \$120.00, Ocean View; Edison International, \$132.55, Classroom supplies room 2 \$12.55, General \$120.00, Ocean View; Edison International, \$265.10, Classroom supplies room 2 \$25.10, General \$240.00, Ocean View; Lifetouch National School Studios, \$572.67, General Purposes, La Colima; Lifetouch National School Studios, \$377.11, Student materials and supplies, Evergreen; Lifetouch National School Studios, \$1,122.75, General Purposes, Ocean View; Menasha Corporation Foundation, \$500.00, Student materials and supplies, Evergreen; Ocean View PTA, \$500.00, Library, Ocean View; Shoparoo, \$226.42, Supplies and Materials for students, Evergreen.

## ACCEPTANCE OF GIFTS

It was moved by Mr. Urteaga, seconded by Mr. Aparicio and voted as follows: Mr. Gardiner/y, Mr. Aparicio/y, Mr. Urteaga/y, Mr. Elbling/y, Ms. Chacon Sullivan/y to adjourn the regular meeting at 8:31 p.m.

## ADJOURNMENT

By:

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Mary Branca  
Superintendent of Schools and

Secretary to the Board of Education

Approved: \_\_\_\_\_  
Christine Chacon Sullivan, President  
Board of Education

*The next Board Study Session will be held on September 20, 2014 in the Superintendent Conference Room.*

*The next regular Board meeting is scheduled for September 22, 2014 in the Dorothy F. Fagan Education Center at 6:00 p.m.*