

Magnolia School District

Citizens' Oversight Committee Bond Measure 'T' Meeting Minutes

Date: Tuesday, April 17, 2012

Location: Magnolia School District
2705 W. Orange Ave.
Anaheim, CA 92804

The meeting was called to order at 5:18 p.m.

Members Present

Leonard Lahtinen, Gary Shields, Daisy Tan, Jasmine LaBurn

District Staff Present

Dr. Ellen Curtin, Superintendent; Kevin Smith, Assistant Superintendent, Business & Support Services; Richard Schwartz, Director, M.O. T., Cheryl Blount, Sr. Administrative Assistant

Members Absent

Alyson Crockett, Mirna Gonzalez. It was noted Kelley Kelly moved out of the area; leaving 2 openings. Cheryl called Mirna Gonzalez on both cell phone and home phone to see if she were planning on attending. No answer on either phone, messages were left. Discussion re: quorum

Visitors

None

Minutes

Minutes of the 8/30/2011 meeting were reviewed – approval on hold until next meeting (5/22/2012), to determine quorum requirements when there are open positions.

Update on Current Projects

Richard Schwartz, Director, Maintenance, Operations and Transportation was present to provide an update of projects. Leonard asked about a list of projects by site. Richard reviewed the projects listed in the binder and explained that with the exception of a few, all sites would have the same projects listed:

Health and Safety Improvement

Playgrounds – Playground safety is one of the first projects, replacing rubber chips and wood chips at all schools, with poured-in-place rubber surfacing, providing better cushioning, thus better fall protection for students. This product should hold up for 15 years, is virtually maintenance free – no raking, no mess and no replenishing. Playground resurfacing is completed at 8 schools, and work has started at Walter, the final school. Richard reported they are 4 weeks ahead of schedule, and should finish the beginning of June 2012, though they will need to work around the testing schedule. Along with replacing the playground surface, playground equipment is also being replaced to meet the new safety standards: physical fitness equipment has been added, basketball backboards, swings and play equipment have been replaced. Equipment replacement should be completed at all 9 schools in May 2012.

Fencing - Security fencing has been completed at 7 schools. Along with the new wrought iron fencing, some sites have brick walls under 6'. At these sites we are raising the brick to reach 6'. Work is currently underway at Maxwell School and will finish up at Low School. We are using in-house staffing to install the fencing, which has been a cost saving factor.

Restroom Modernization

Restroom modernization will start the first part of this Summer, at all schools, with the exception of Juliette Low. Low School's restrooms were modernized when the Rams left, during 1997. Richard explained that if we are able to hire two contractors to do the work, we would expect work to be completed at all sites by the end of the Summer. However, if we use only one contractor, the plan will be to do half the schools this Summer (2012), and the remaining schools during the Summer of 2013. We will require work to be done before school starts in the Fall.

Site Facility Renovations

School Office renovations are the next project on the list. Plans are currently at the Department of State Architect (DSA) for approval. We hope to begin work on the school offices beginning January 2013. Half of the school offices should be completed during 2012/2013 and the rest during 2013/2014. The plan is to move the office entrance toward the front of the school at all sites, to coordinate with the new security fencing, and control access to the campus. This will require everyone to go through the main office to check-in before entering the school campus. Some sites will require more extensive work to achieve this goal. We are also trying to create a small meeting space/room in each office building. The Schweitzer School office is one of the smallest offices, which will benefit from a small extension.

Repair Leaky Roofs

We are planning on complete replacement of all roofs, as they are all 15 years old. Richard said he is considering having solar panels installed on the south-facing roofs. He and Dave Brown, Architect, have met with three companies. There is a possibility that one of the solar energy companies would pick-up part of the cost of the roofs. One of the companies they met recently did a similar project at Santa Ana Unified School District. We would hope to recoup up to 50% of our energy costs. If we worked with the right company, they would put the money up front, and get their money back from us with the savings of our energy costs, could save \$1 million.

Portable Classroom Modernization

There are 125 portable buildings in the District. Richard hopes to work with a manufacturer to replace the older ones with better buildings, as they were not originally meant to be permanent structures. Richard said we will look into Developer Fees, as a possibility to help with costs.

Replace Deteriorated Asphalt

Richard explained asphalt replacement will be the last project on the list; after all other projects are completed. The existing asphalt will be removed and replaced with a sub-base and asphalt, which should last for 30 years. Depending on the cost of oil at the time we are ready to replace the asphalt will determine the scope of the project. Playgrounds will be replaced first. If there is enough money available, parking lots will be done second.

HVAC Replacement/Maintenance

Maxwell and Pyles were renovated in the early 90's when they went to a Multi-Track Year Round schedule. We will replace their HVAC with new, higher efficiency systems during the Summer of 2013.

Electrical/Plumbing/Wall Systems

Replace stucco where deteriorating and update electrical.

BP Orthopedic Building

Richard explained that the Baden-Powell Ortho building did not qualify for the 2000 Bond modernization funding, as it was less than 40 years old at the time. So, we will now go in and upgrade the lights, ceilings and windows in this building. Two of the seven classrooms were completed during the Summer of 2011. Three classrooms will be completed this Summer, 2012. It is difficult to schedule time to work in this building, due to the limited access, as some programs run year-round.

Measure I Bond Audit Report

Kevin Smith said everyone received copies of the Audit Report, and said they could contact him directly with any questions. He explained that there were no findings in the report, and that all expenditures were in compliance with the Measure I language.

Leonard Lahtinen noted that his last name was spelled wrong in the Audit Report. We will contact the Auditing firm and inform them. Leonard also noted there should be a Performance Audit and a Financial Audit, per the Bylaws. He asked if there should be a separate Performance Audit. Kevin said he would check with the Auditors for clarification.

Open Forum

Gary Shields asked about the fencing at Pyles and office access. Richard explained their office door would be moved to the front of the school. Fencing at Salk is up, the gates will be next.

Gary also asked that if we come in under budget on some projects, as anticipated, what will happen with the left over money. Dr. Curtin said extra money from the bond would go toward upgrading technology, and pointed out the ballot language regarding technology upgrades. Dr. Curtin explained that we have been matching funds with schools for Smart Board purchases. Gary asked for a list of Smart Board expenditures, as well as a breakdown of money spent on Measure I projects.

Daisy Tan asked for clarification of how the fencing at Juliette Low School would work to have all buildings behind the fence. Richard was able to explain.

Jasmine LaBurn asked if the chain link fence at the back of Juliette Low School would be replaced with the new iron fencing. There have been problems with people cutting the chain link fence to gain access. Richard said it was unlikely due to the cost.

Next meeting – bring information on technology – provide secondary sheet with technology upgrades.

Gary Shields, Committee Chair, will give an Annual Report to the Board of Trustees at the June 20, 2012 Board meeting.

Membership – it was noted that Mirna Gonzalez has missed two meetings in a row. Kelley Kelly moved out of the area and is no longer eligible to serve on the committee. There is still an opening for a Business member, and now an opening for a parent, whose child is attending one of our schools, and is active in a parent-teacher organization. Kevin explained, in checking with Bond Counsel, that the committee can function without filling a position, as long as an attempt is made to fill the positions. Leonard asked if Board Members were doing any recruiting. Ellen

said we are actively seeking applicants and are open to suggestions from the committee for these positions. Any suggestions should be referred to Kevin who will provide interested parties with an application. It was also shared that information about the committee is on the District website, along with the open positions, including downloadable applications, under “Budget Information” – “Measure I”.

It was suggested to invite Dave Brown, Architect, to the May 22, 2012 meeting and provide a status of the restroom and school office projects to the committee.

Meeting adjourned: 5:58 p.m.

Future Meeting Dates:

Tuesday, May 22, 2012 (9:30 a.m.)
Magnolia School District – Board Room
2705 W. Orange Ave., Anaheim, CA 92804