

Alliance College-Ready Public Schools

Minutes of a Quarterly In-Person Conference Meeting of the Board of Directors of
Alliance Ouchi/O'Donovan 6-12 Complex
Friday, December 2, 2016

The quarterly meeting of the Board of Directors of Alliance Ouchi/O'Donovan 6-12 Complex (the "corporation"), a California nonprofit corporation, was held at 9:00 AM on Friday, December 2, 2016.

Attendance for school board directors and guests present and absent was as follows:

Alliance Ouchi/O'Donovan, 6-12 Complex

School Board Members Present: Dale Okuno, Kristy Schaffer, Sarah Ouchi, Erik Kronstadt, Nicolas Winnie-Teacher, Amilcar Mejia-Parent, Linda Perez-Teacher

Absent: Bertha Cortes-Parent, Howard Lappin

School Staff Members Present: Dea Tramble-Principal, Edith Funes-Principal, Jasmin Juarez-Parent Engagement Specialist, Juan Tovar-Parent Engagement Specialist

Alliance Staff Members Present: Ena LaVan-Vice President, Performance Management, Moises Alonzo-Data Analyst, Anthony Tchen-Data Analyst, Simon Linsley- Manager, College Success, Mike Krutz-Vice President of Finance, Hector Pineda-Facilities Manager, Sandy R. Cruz- IT Coordinator, Ivan Ramos-Parent Engagement Assistant and Mary Louise Silva-Director of Parent & Community Engagement

Erik Kronstadt called the meeting to order at 9:00 AM welcomed board members and guests.

Kristy Schaffer conducted a roll call to determine board members present and absent.

The minutes for September 29, 2016 were reviewed. A roll call vote was taken. The following board members approved the minutes:

- Dale Okuno
- Kristy Schaffer
- Sarah Ouchi
- Erik Kronstadt
- Nicholas Winnie
- Amilcar Mejia
- Linda Cortes

Moises Alonso introduced the school's academic performance report, entitled 2016-17 Performance Based Oversight. The data is from assessments conducted last year and was developed specifically for LAUSD oversight visits this year to show progress. It demonstrates Lexile and ACT Aspire (composite score) growth by student group. The data shows the percentage of students making growth between the pre-test and the post-test.

Highlights for Alliance Ouchi High School:

- 73% of all students achieved growth
- 66% of all students achieved ACT Aspire growth

Highlights for Alliance O'Donovan Middle School:

- 88% of all students achieved growth

- 63% of all students achieved ACT Aspire growth

Mr. Mike Krutz asked the group to refer to the school's first quarter Budget vs Actual Expenditures report, 2016-17 and shared that the school is doing well financially.

Mr. Krutz reminded the group to review the school's 2015-16 Unaudited Financial Report which can be found in the packet for today's meeting. The final audit report should be ready before the end of the month.

Nicholas Winne recused himself from the discussion of the school's Interim Budget Report, 2016-17 to avoid a perceived or potential conflict of the interest.

Mr. Krutz also briefly reviewed the school's interim budget report which is due to LAUSD.

A roll call vote was taken. The following board members approved the interim budget report:

- Dale Okuno
- Kristy Schaffer
- Sarah Ouchi
- Erik Kronstadt
- Amilcar Mejia

Nicholas Winnie returned and participated in the remainder of the meeting.

Ms. Ena LaVan gave an overview regarding the school's LAUSD Compliance Monitoring and Certification of Board Compliance Review, 2016-17 form. As part of the fiduciary duty of the board, school board members must provide oversight regarding certain compliance laws and requirements as listed in the school's LAUSD Compliance Monitoring and Certification form. The Home Office will be responsible for submitting this form to LAUSD which is due to the Charter School Division (CSD) on March 17, 2017.

A roll call voted was taken. The following board members approved the school's LAUSD Compliance Monitoring and Certification of Board Compliance Review, 2016-17 form:

- Dale Okuno
- Kristy Schaffer
- Sarah Ouchi
- Erik Kronstadt
- Nicholas Winnie
- Amilcar Mejia
- Linda Cortes

Ms. Ena LaVan briefly reviewed the federal program compliance school site council formation update. To be compliance with Title 1 and in the advent of federal program monitoring, Alliance Ouchi/O'Donovan 6-12 Complex's leadership team, with the support of Home Office and an educational consultant will develop training materials regarding forming a School Site Council, SSC. We expect the school will have a properly formed SSC by April 30, 2017. The school's SSC will oversee how Title 1 funding is being used and will be subject to Brown Act. The SSC will mostly likely replace the school's existing coordinating council.

Ms. Ena LaVan introduced the School Accountability Report Card update. California law requires all public schools receiving state funding to prepare and annually distribute a School Accountability Report Card (SARC). Alliance

Ouchi/O'Donovan 6-12 Complex's leadership team, with support from the Home Office will be completing and submitting a SARC for SY 2015-16 as required by state law. Alliance Ouchi/O'Donovan 6-12 Complex completed SARC will be on the agenda at the board's March 2017 meeting for review and discussion.

Mr. Simon Linsley introduced the report for Alliance Ouchi/O'Donovan 6-12 Complex College Readiness Block grant. Thanks to a one-time grant from the state of California, high schools will receive funding to support college-readiness strategies. Funding is based on student population. In consultation with school's leadership and counseling team, Alliance Ouchi/O'Donovan 6-12 Complex has identified ways to utilize the money. The board will officially approve how these funds will be used this coming March.

Hector Pineda provided a facilities report for Ouchi/O'Donovan. Three projects are underway, a chemistry lab at Ouchi and science lab at O'Donovan and a shade structure outside. A decision will be made soon for a general contractor for the laboratories. The construction for all three projects will begin during winter break.

Ms. Dea Tramble told the group that she shared their college block grant update with the school's site council.

Ms. Tramble shared that 9th and 10th students are not motivated and are apathetic. They plan to use some of the college block grant money for motivational speakers and workshops for parents.

Lastly, Ms. Tramble shared that Assemblyman Thomas promised paid and unpaid internship for students.

The meeting was adjourned at 9:53 AM