



SJSPA Meeting Agenda
September 5, 2017
7:00 pm ~ Loughry Room

Board Members

Elizabeth Bleser, President
Christine Everett, Vice President
Michele Nettlesheim, Treasurer
Shelia Johnson, Treasurer
Wendy Horan, Recording Secretary
Jenni Wild, Communications Secretary
Carey D'Amore, Volunteer Coordinator

OPENING TOPICS

Mission Statement (read together) All

We are called to enhance the school community experience by facilitating communication among parents, volunteers, the school and the parish; promoting active volunteer participation in activities and supporting our Catholic identity.

Welcome /Opening Prayer/A Look at 2017-2018 /
Review 'SJSPA Meeting Rules of Engagement' (last page) Elizabeth Bleser

Principal's Report Liz Hein

Treasurer's Report Michele Nettlesheim

SAC Update Elizabeth Bleser

NEW BUSINESS

Sock Hop	Planning Team
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Spirit Run/Rosary Launch	Elizabeth Bleser
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Teacher Hospitality/Conferences	Kimberly Fuscone Maura King
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OLD BUSINESS

New Family Welcome/Play in the Park/Cocktail Event	Planning Team
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ONGOING BUSINESS

Knight News/Marketing	Tracy Lombardo
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State of Volunteerism	Carey D'Amore
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Art in the Box	Lindsay Scott
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School Ministry	Christine Everett
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CLOSING

Closing Prayer	Christine Everett
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Adjourn	Elizabeth Bleser
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SJSPA Meeting Rules of Engagement - 2017-2018:

With the adoption of the Archdiocese's bylaws, we now have fewer meetings throughout the year. As a result, we have more to cover in less time. To

successfully accomplish this, I am asking that we now adopt SAC's rule of each speaker/subject having an allotted time (typically 5 mins) and a timer will be used. Once the time is up, the Board can agree to invest additional time on the subject, as a group, by a majority rule. Otherwise, plans will be made to cover with a smaller group at specific time/date/place.

Additionally, I am asking that we use the following format when covering old and new business that are "events". (ex. Sock Hop, Father Daughter Dance, etc.)

If it is a New Event (upcoming event), please comment on:

- Attendance tracking
- Facilities or other operational needs (ivolunteer, etc.)
- Finances/budget if needed
- Volunteerism
- Marketing needs
- Issues/Concerns

If it is an Old Event (event has occurred), please comment on:

- Up to 3 positive things, observations, things that went well
- 1 to 2 things we would change (or more if applicable)
- Attendance
- Volunteerism
- Finances: over budget, under budget, ticket sales #, etc
- Any final takeaways

If we can try this format for a meeting or two to see if it helps in our efficiency, I would be appreciative. We can always revisit. I don't want to ask people to stay longer than 9 PM on our meeting nights and with less meetings, I want to be conscious of this. Always open to other ideas or suggestions.

Thank you!

Elizabeth Bleser