

**Vallivue School District 139**

A certificated employee is any person employed in a teaching, instructional, supervisory, educational administrative, or educational and scientific capacity in this school district.

Every person who is employed to serve in this district's elementary or secondary schools in the capacity of teacher, supervisor, administrator, education specialist, school nurse, or school librarian is required to have and to hold a certificate issued under authority of the Idaho State Board of Education. The certificate must be endorsed for the grade, grades, or subjects the employee is hired to teach unless a provisional certificate is received from the Idaho State Board of Education.

Each certificated employee is personally responsible for maintaining and renewing his/her teaching certificate and endorsements. An official copy of college credits for each certificated employee shall be on file in the district office. No teacher is to be paid for professional services as a teacher until such certificate is on file in the school district office with appropriate endorsements for the assignment of the teacher. If all material is completed to the satisfaction of the superintendent and receipt of the official certificate is delayed, the superintendent may authorize the payment of the first month's check.



**LEGAL REFERENCE:**

Idaho Code Sections

33-1001(13)

33-1201

33-1202

33-1204

**ADOPTED: 12/17/73 (replaces existing policy 401.2 – Certification)**

**AMENDED: 8/11/80, 12/9/91, 4/11/95, 6/10/97, 7/11/00, 7/8/03, 8/8/06**