

MINUTES

**MENDOTA UNIFIED SCHOOL DISTRICT
REGULAR BOARD OF TRUSTEES MEETING**

August 10, 2016
Regular Board Meeting at 6:00 P.M.
Mendota High School Library
1282 Belmont Avenue, Mendota, CA 93640



MINUTES

1.0 **CALL TO ORDER 6:09pm**

2.0 **ROLL CALL**

1. Lupe Flores	Present	4. Raul S. Varela, <i>President</i>	<i>Present</i>
2. Isabel Maldonado	Present	5. Jesus Zavala, <i>Vice President</i>	<i>Present</i>
3. Diana Toscano	Arrived 6:10pm	6. Jose Zavala, <i>Clerk</i>	Arrived 6:33pm
		7. Vacant	

3.0 **FLAG SALUTE & RECOGNITION:** Juanita Villar, Principal Mendota Elementary, led the Pledge of Allegiance.

4.0 **APPROVAL OF THE MINUTES FOR:** July 20, 2016 (Jesus Zavala made a motion to approve the minutes, Lupe Flores seconded the motion. Roll Call was taken. Motion passed. 5-0-1 absent.)

5.0 **APPROVAL OF OR ADDITIONS TO THE AGENDA FOR:** August 10, 2016 (Lupe Flores made a motion to approve the agenda, Raul Varela seconded the motion. Roll call was taken. Motion Passed. 5-0-1 absent)

(The Board may add an item to the agenda if, upon two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this agenda.)

6.0 **POTENTIAL CONFLICTS OF INTEREST**

(Any Trustee who has a potential conflict of interest may now identify the item and recuse himself/herself from discussing and voting on the matter.) [FPPC §87105] NONE

7.0 **REPORT(S) - INFORMATION ONLY**

❖ **E. L. Program Review**

Manuel Bautista

Mr. Bautista presented a quick review of the E.L. Program. He went over the goals they had for this year and how they are being met. Mr. Bautista went on to say that based on the report the program is going very well. Mr. Ochoa also passed out a brief summary of what the Migrant Program is doing for the students.

8.0 **PUBLIC COMMENT**

(This is an opportunity for the members of the public to address the Board on any matter related to the District. The District Secretary has forms that may be filled out and given back to the District Secretary. In accordance with District Policy, members of the public are asked to keep their comments to four (4) minutes or less.)

Mr. Reed Dustin spoke to the board regarding the MHS Weight Room. It is in dire need of improvement. Board is thinking about how this issue can be resolved.

Roger Amaya president of Soccer Club Deportivo is requesting to use the facilities for their games and practices.

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9.0 CONSENT CALENDAR (Lupe Flores made a motion to approve Consent Items 9.1-9.7. Isabel Maldonado seconded the motion. Roll Call was taken. Motion passed. 6-0)

(All Consent Calendar items are considered to be routine action items and will be enacted by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Calendar and considered following approval of the Consent Calendar.)

- 9.1 Approved of Contract Agreement with Fresno County Office of Education for Digital Library Services and Support from September 1, 2016 through June 30, 2017.
- 9.2 Approved of Memorandum of Understanding with Fresno County Office of Education for the Truancy Intervention Program from July 1, 2016 through June 30, 2017.
- 9.3 Approved of Contract Agreement with Fresno County Office of Education for Parent Training from July 1, 2016 through June 30, 2016
- 9.4 Approved of the Mendota Junior High School Handbook for the 2016/2017 school year.
- 9.5 Approved of overnight trip for up to five 11th grade migrant students to attend the Scicon Leadership Retreat for High School Students at Bear Creek in Springville, CA, September 16, 2016 to September 18, 2016. The trip is sponsored by Tulare County Office of Education and State and Federal Programs.
- 9.6 Approved of payment to Atkinson, Andelson, Loya, Ruud & Romo, Attorneys at Law for services rendered not to exceed, \$2,408.75.
- 9.7 **Approved of Warrants:**
#511939996-#511940075
#511941559-#511941604

10.0 ACTION ITEMS (Lupe Flores made a motion to approve all action items with the exception of items 10.1 and 10.18. Diana Toscano seconded the motion. Roll Call was taken. Motion Passed 6-0)

- 10.1 Approval to hire Rito Ramirez as Coordinator of Maintenance, Operations, and Transportation for the 2016/2017 school year, as recommended by the interview panel. **Taken into Closed Session**
- 10.2 Approval to hire Maria Ochoa as English Language Arts Teacher for Mendota High School contingent upon obtaining a valid and appropriate Provisional Internship Permit for the 2016/2017 school year, as recommended by the interview panel.
- 10.3 Approval to hire Mary Navarrette as a fully credentialed K-6 Teacher for McCabe Elementary School for the 2016/2017 school year, as recommended by the interview panel.
- 10.4 Approval to hire Andrew Moreno as a fully credentialed Agriculture teacher for Mendota High School for the 2016/2017 school year as recommended by the interview panel and site principal.
- 10.5 Approval of Letter of Resignation from Marily Mayares, Instructional Aide from Mendota High School, effective July 27, 2016.
- 10.6 Approval to hire Brittany Schoengarth as a K-6 grade teacher for McCabe Elementary School contingent upon obtaining a valid and appropriate Provisional Internship Permit for the 2016/2017 school year as recommended by the interview panel and site principal.

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- 10.7 Approval to hire Hector Hernandez as a Guidance and Instructional Specialist for McCabe Elementary School for the 2016/2017 school year as recommended by the interview panel and site principal.
- 10.8 Approval to hire David Larios as an 8 hour/12 month Bus Driver /Maintenance Worker as recommended by the interview panel and MOT Director.
- 10.9 Approval to hire Jazmine Jackson as an Agriculture Teacher at Mendota High School contingent upon obtaining a valid and appropriate Provisional Internship Permit for the 2016/17 school year, as recommended by the interview panel and site principal.
- 10.10 Approval to hire Alejandro Ceja Alejo as a K-6 grade Teacher for Mendota Elementary School contingent upon obtaining a valid and appropriate Provisional Internship Permit for the 2016/2017 school year, as recommended by the interview panel and site principal.
- 10.11 Approval to hire Cristina Cervantes as a K-6 grade Teacher for McCabe Elementary School contingent upon obtaining a valid and appropriate Short Term Staff Permit for the 2016/2017 school year, as recommended by the interview panel and site principal.
- 10.12 Approval to hire Jeannette Hercules for the 2016/17 school year as a K-6 multiple subject teacher at Washington Elementary School contingent upon her obtaining a valid and appropriate Provisional Internship Permit. *(Revised from 7/20/16)*.
- 10.13 Approval to hire Gabriella Lemus, as K-6 Teacher for McCabe Elementary School for the 2016/2017 school year, contingent upon her obtaining a valid and appropriate Provisional Internship Permit to teach the assigned subject(s). *(Revised from 7/20/2016)*
- 10.14 Approval to authorize payment of 9 additional days during the month of July 2016 to Glen Wall, Director of Human Resources.
- 10.15 Approval of Recommendation that the District share the training cost of the Fresno County Office of Education's Clear Administrative Services Credential (CASC) Mentoring Program with preliminary credentialed administrators currently employed with the District in administrative assignments at a rate of 75% District contribution and 25% Employee contribution.
- 10.16 Approval to purchase 2 new Ford Transit Wagon Vans for the transportation department as per the Mendota Unified Equipment Replacement Program for the total not to exceed \$65,697.08 including tax.
- 10.17 Approval to purchase 1 new Ford Transit Van for the Food Services Department using cafeteria funds not to exceed \$32,848.54 including tax.
- 10.18 **RESOLUTION No. 232-1617:** The Governing Board pursuant to Education Code section 35160 provides that Trustee's may initiate any program or activity which does not conflict or is preempted by Law to provide Rewards and Special Recognitions. **ROLL CALL VOTE:** L. Flores Y R. Varela Y; I Maldonado Y; Jesus Zavala Y; D. Toscano Y; Jose Zavala Y. Item 10.18 passed 6-0)

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11.0 TRUSTEE RECOGNITION AND COMMUNICATIONS

Board Presentation and Recognition is for the purpose of recognizing district staff, students, parents and community organizations for exemplary services on behalf of our students while sharing school-related activities, school visitations, conference attended, or meetings scheduled. The items discussed will not result in any Board action.

- ❖ *Lupe Flores shared she attended the Welcome Back for the staff August 8th. She really enjoyed She especially liked the presentation of the pins to the staff who have worked 10 plus years.*
- ❖ *Jose Zavala welcomed everyone to the new school year. Hopefully everyone had a restful vacation. He's excited for the new school year.*
- ❖ *Jesus Zavala apologized for his absence at the Welcome Back. He had to work that day. He would like to extend an invitation to the staff to attend the Dual Language Immersion Conference for next year.*
- ❖ *Diana Toscano welcomed everyone back. She did not attend the Welcome Back but she did hear about the presentation regarding Tips and Tricks for Behavior. She was glad that was presented.*
- ❖ *Isabel Maldonado also welcomed everyone back. She enjoyed the Welcome Back. She enjoyed Mr. Salinas speech. Great event.*
- ❖ *Raul Varela commended Mr. Robert Gonzales for doing a great job at directing his staff regarding moving items to another site. The grounds still managed to look good while all the moving was going on. He also welcomed the new appointed administrators.*

12.0 REPORT OF THE SUPERINTENDENT

- **Kickoff, the staff did a really great job.**
- **Attendance for Administrators for Board Meetings. The Board suggested that all Administrators attend the board meetings for the 1st and last month in case they have questions. Other times they are to rotate every other meeting.**
- **Solar Project update - Parking is going to be impacted. Project per site will take about 30-45 days.**
- **Better Communication to the Parents of our students regarding Bed Bugs. There will be a brochure sent out explaining what to do in case of bed bugs.**

13.0 CLOSED SESSION 7:46pm

13.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Closed Session pursuant to Government Code §54957, subdivision (b).

13.2 PUBLIC EMPLOYMENT/APPOINTMENT/TRANSFER

Closed Session pursuant to Government Code §54957, subdivision (b).

10.1 Approved to hire Rito Ramirez as Coordinator of Maintenance, Operations, and Transportation for the 2016/2017 school year, as recommended by the interview panel. Motion was made by Raul Varela to approve Rito Ramirez as Coordinator of Maintenance , Operations, and Transportation, Diana Toscano seconded the motion. Roll Call was taken. Motion Passed 6-0.

13.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed Session pursuant to Government Code §54957, subdivision (b).

14.0 RECONVENE INTO OPEN SESSION

- 15.0 ADJOURNMENT Motion was made by Lupe Flores to adjourn the meeting at 9:05 seconded by Jesus Zavala. All approved. 6-0)



Clerk of the Board

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact any Board member at (559) 655-4942. Notification at least forty-eight (48) hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.