

School Year: 2017-2018

PUPIL CITIZENSHIP CONTRACT

If I am permitted to remain at Nobel Charter Middle School, I will agree to:

- 1) Attend all of my classes except when excused by a legitimate parent/guardian signed note.
- 2) I will make a reasonable effort to achieve success in my subjects and to maintain satisfactory marks in all of my classes.
- 3) I will be in class on time with textbooks ready to learn.
- 4) I will be courteous and cooperative in dealing with school personnel and other students.
- 5) Remain on campus at all times unless given permission to leave.
- 6) Uphold the zero tolerance for fighting, bullying and graffiti as stated by LAUSD/Nobel policies.
- 7) I will obey all rules and regulations of the school and the Board of Education.
- 8) I will not be involved in the use of alcohol, tobacco or drugs before, after or during school hours. I will not be involved with anyone else using drugs or alcohol on campus.
- 9) I will be dressed appropriately for school every day and follow the dress code policies.
- 10) I will not damage or destroy school property or the property of another student.
- 11) I will stay on PAR in all areas (Academic, Behavior, Attendance and Debt).

If I violate any part of this agreement, I understand that my enrollment at Nobel MS may be terminated.

I thoroughly understand the above agreement and will cooperate with the school.

Student Locker Contract

I understand that my school locker is the property of the Los Angeles Unified School District and that I must obey the following rules or face penalties up to and including the loss of my locker privilege.

1. TARDIES – Problems related to lockers will not be accepted as tardy excuses. Six (6) tardies to any class within a semester may result in locker loss.
2. SHARING – Do not share lockers or give out your combination. Be careful when opening your locker that others cannot see your combination. Make sure your locker is securely closed when you walk away. Do not bring expensive items or large amounts of money to school. The school is not responsible for lost or stolen items.
3. CONTRABAND – Articles must not be kept in the locker if it is against the law or school board policy. A school administrator may inspect the contents of the locker at any time. If things are found in the locker that is prohibited by law or school board policy, the administrator may remove them for safe keeping or investigation. Permanent markers, glass bottles, sharp items, and any other prohibited item will be removed from lockers during searches. According to LAUSD policy, bulletin-1824.1 and Education Code 35160, schools are required to randomly conduct searches.
4. LOCKER ABUSE – Kicking, hitting, slamming, defacing, using graffiti, bending, prying, jamming, of lock and other such abuse is not allowed. No items may be glued, taped or otherwise affixed to the locker.
5. FLAMMABLE OR INCENDIARY DEVICES – Materials or liquids that might cause a fire must not be placed in the locker.
6. FOOD – All food and drink must be entirely removed by the end of each school day. They attract pests. All food should be wrapped in plastic wrap or in an airtight baggie to prevent ants.
7. CLEANLINESS AND ORDER – The things stored in the locker must be kept in a clean and orderly condition.
8. HELP – Any problems with your locker, such as a jam, lost combination or missing items, report to the Attendance Office for assistance.

Attendance Policy

Nobel Charter's Attendance Policy requires students to have at least 97% or higher attendance (miss no more than 7 days per school year). Students who attend school regularly are more likely to achieve academic success.

Any student who accumulates a total of more than 7 DAYS OF ABSENCE during any school year, **WILL NOT PARTICIPATE IN HIS/HER CULMINATION CEREMONY without clearance by the attendance committee.** The attendance committee will review each case individually to determine whether the student is eligible. The Committee will consist of the school nurse, the student's counselor, the AP in charge of Attendance, teachers and the principal.

If any 6th or 7th grade student becomes ineligible for culmination, due to more than 7 days of absence, he/she will be placed on Culmination Ceremony Probation.

A student will be given ONE opportunity to be removed from Culmination Probation by having one future school year with no more than 5 days of absence. This means any student who has at least two years with more than 7 days of absence per year, **WILL NOT** be eligible to participate in his/her Culmination Ceremony. **8th grade students** with more than 7 days of absence **WILL NOT** be eligible to participate in their Culmination Ceremony unless cleared by the committee.

Please be aware that we expect all of our students to attend school every day and on time.

Here are some suggestions to help you and your child establish positive attendance habits:

- Create morning and evening routines
- Schedule all appointments after school, on weekends or during vacation or holidays, if possible
- Plan family vacations for non-school days only
- Inform your school of any issues that may be affecting your child's attendance, including chronic health conditions

We look forward to partnering with you to make sure that your child is successful at school. We are available to offer support and guidance to address any issues that prevent your child from attending school regularly.

A letter stating this policy will be sent home throughout the year as attendance concerns are brought to the attention of the attendance office.

Financial Responsibility for Damaged School Property

California Education Code section 48904 states, in pertinent part, that the parent or guardian of any minor who willfully cuts, defaces, or otherwise injures any real or personal property of the District or its employees shall be liable for all damages caused by the minor up to \$10,000. District property includes buildings and grounds, as well as textbooks, library books, computers, shop materials, physical education clothes, and sports equipment. A parent or guardian is liable to the District for all District property loaned to a minor and not returned upon demand.

We will be discussing the meaning of this responsibility with all students. We need your help in making sure that District property is kept in good condition and that loaned items are returned to school upon demand. **Parents will be expected to pay the replacement or repair cost for any lost or damaged District property.** The school is legally authorized to withhold the grades, diploma, and transcripts of students until the obligation is cleared.

The following are ways to help your student understand this responsibility:

- Model careful handling of textbooks, library books, and other school property.
- Help students find a safe place to keep books during the borrowing period.
- Inform students that vandalism is not only a crime, but parents or guardians may be held financially responsible for the damage.
- All books must be covered.

We look forward to a successful school year with your student.

Acceptable Use Policy

This Acceptable Use Policy was adopted by the Board on April 25, 2006.

The District's Acceptable Use Policy ("AUP") is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of or access to sensitive information, and to comply with the Children's Internet Protection Act ("CIPA"). As used in this policy, "user" includes anyone using the computers, Internet, email, chat rooms and other forms of direct electronic communications or equipment provided by the District (the "network.") regardless of the physical location of the user. The AUP applies even when District provided equipment (laptops, tablets, etc.) is used off of District property.

The District will use technology protection measures to block or filter, to the extent practicable, access of visual depictions that are obscene, pornographic, and harmful to minors over the network. The District reserves the right to monitor users' online activities and to access, review, copy, and store or delete any electronic communication or files and disclose them to others as it deems necessary. Users should have no expectation of privacy regarding their use of District property, network and/or Internet access or files, including email.

The District will take all necessary measures to fortify the network against potential cyber security threats. This may include blocking access to District applications—including but not limited to email, data management and reporting tools, and other web applications—outside the United States and Canada.

Acceptable Uses of the LAUSD Computer Network or the Internet

Schools must verify each year students using the computer network and Internet access for that school year have a signed page acknowledging this policy. Students who are under 18 must have their parents or guardians sign this page and schools must keep it on file. Once signed that permission/acknowledgement page remains in effect until revoked by the parent, or the student loses the privilege of using the District's network due to violation of this policy or is no longer an LAUSD student. Employees and other users are required to follow this policy. Even without signature, all users must follow this policy and report any misuse of the network or Internet to a teacher, supervisor or other appropriate District personnel. Access is provided primarily for education and District business. Staff may use the Internet, for incidental personal use during duty-free time. By using the network, users have agreed to this policy. If a user is uncertain about whether a particular use is acceptable or appropriate, he or she should consult a teacher, supervisor or other appropriate District personnel.

Unacceptable Uses of the Computer Network or Internet

These are examples of inappropriate activity on the District web site, but the District reserves the right to take immediate action regarding activities (1) that create security and/or safety issues for the District, students, employees, schools, network or computer resources, or (2) that expend District resources on content the District in its sole discretion determines lacks legitimate educational content/purpose, or (3) other activities as determined by District as inappropriate.

- Violating any state or federal law or municipal ordinance, such as: Accessing or transmitting pornography of any kind, obscene depictions, harmful materials, materials that encourage others to violate the law, confidential information or copyrighted materials;
- Criminal activities that can be punished under law;
- Selling or purchasing illegal items or substances;
- The unauthorized collection of email addresses ("harvesting") of e-mail addresses from the Global Address List and other District directories;
- Obtaining and/or using anonymous email sites; spamming; spreading viruses;

- Causing harm to others or damage to their property, such as:
 1. Using profane, abusive, or impolite language; threatening, harassing, or making damaging or false statements about others or accessing, transmitting, or downloading offensive, harassing, or disparaging materials;
 2. Deleting, copying, modifying, or forging other users' names, emails, files, or data; disguising one's identity, impersonating other users, or sending anonymous email;
 3. Damaging computer equipment, files, data or the network in any way, including intentionally accessing, transmitting or downloading computer viruses or other harmful files or programs, or disrupting any computer system performance;
 4. Using any District computer to pursue "hacking," internal or external to the District, or attempting to access information protected by privacy laws; or
 5. Accessing, transmitting or downloading large files, including "chain letters" or any type of "pyramid schemes".

- Engaging in uses that jeopardize access or lead to unauthorized access into others' accounts or other computer networks, such as:

1. Using another's account password(s) or identifier(s);
2. Interfering with other users' ability to access their account(s); or
- Disclosing your own or anyone's password to others or allowing them to use your or another's account(s).
- Using the network or Internet for Commercial purposes:
 1. Using the Internet for personal financial gain;
 2. Using the Internet for personal advertising, promotion, or financial gain; or
 3. Conducting for-profit business activities and/or engaging in non-government related fundraising or public relations activities such as solicitation for religious purposes, lobbying for personal political purposes.

Student Internet Safety

1. Students under the age of eighteen should only access LAUSD.net accounts outside of school if a parent or legal guardian supervises their usage at all times. The student's parent or guardian is responsible for monitoring the minor's use;
2. Students shall not reveal on the Internet personal information about themselves or other persons. For example, students should not reveal their name, home address, telephone number, or display photographs of themselves or others;
3. Students shall not meet in person anyone they have met only on the Internet; and
4. Students must abide by all laws, this Acceptable Use Policy and all District security policies.

Penalties for Improper Use

The use of a District account is a privilege, not a right, and misuse will result in the restriction or cancellation of the account. Misuse may also lead to disciplinary and/or legal action for both students and employees, including suspension, expulsion, dismissal from District employment, or criminal prosecution by government authorities. The District will attempt to tailor any disciplinary action to the specific issues related to each violation.

Disclaimer

The District makes no guarantees about the quality of the services provided and is not responsible for any claims, losses, damages, costs, or other obligations arising from use of the network or accounts. Any additional charges a user accrues due to the use of the District's network are to be borne by the user. The District also denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement, accessible on the computer network or the Internet, is understood to be the author's individual point of view and not that of the District, its affiliates, or employees.

Uniform Dress Code Policy

- White or Green Polo Shirt
- Any Nobel spirit wear shirt

*If a family has chosen to opt out of the Uniform Dress Code Policy, (white or green polo shirt, Nobel spirit wear), their child must keep their OPT OUT card and student ID on their person at all times. If your child is stopped for the UDP violation they will need to present proof of opting out. Opt Out cards are available in the Attendance Office. Parent/Guardian must be present to sign for the card.

Dress Code Policy

No student may opt out of the Nobel Dress Code Policy

As noted by Board policy, all students shall be required to show proper attention to personal cleanliness, health, neatness, safety, and suitability of clothing and appearance for school activities. In every case the dress and grooming of the student shall not:

- Cause actual distraction or disturbance in any school activity or actually interfere with the participation of a student in any school activity;
- Create a hazard to the safety of him/herself or others; and/or
- Create a health hazard.

Any clothing or accessories that are disruptive to the educational process are not permitted.

1. Shirts/Tops – All shirts must be long enough to cover the midriff when the student raises his/her hand. Tops cannot be shear, backless, side less, and worn off the shoulder or low cut to reveal cleavage. NO Tank tops.
2. Pants – Must have no rips, holes, or tears. They must fit at the waist and be hemmed at the bottom. This is to eliminate sagging. They may be worn with or without a belt. If the belt is removed, the pants may not sag.

3. Leggings, jeggings, tights, etc. are considered undergarments, so they must be worn under dress code appropriate skirts or shorts. **They may not be worn alone.**
4. Skirts and Shorts – Jean shorts/skirts are also permissible. They must be of appropriate length, no less than 2 inches above the knee or longer. All clothing may not have any rips, holes or tears. Shorts must be fitted at the waist and must be worn so as not to sag.
5. No undergarments should be visible (i.e. bra straps, boxers, etc.)
6. Headgear, earrings, and jewelry – Small earrings may be worn in the ears. Caps, beanies, visors, and soft-brimmed golf style hats should be solid green or white (no logos) and worn outdoors only. Bandanas, headbands may not be worn on campus.
7. Clothing or insignias that are vulgar or profane, or that advocate racial, ethnic or religious prejudice, gang affiliation, or the use of weapons, tobacco, drugs or alcohol, are not permitted.

***All students will be directed to remove or replace that article of clothing that violates the Dress Code Policy. Consequences will be given for any violations.**

Student Rules and Regulations 2017-2018

Students are accountable for their conduct and adherence to school rules from the time they leave for school until they arrive home. Students will respect private property both on and off campus. Serious infractions of rules will result in parent conference, suspension, expulsion, arrest, and /or transfer to another school.

Nobel CMS/Math, Science, Technology Magnet has adopted three school-wide expectations for all stakeholders. **Be Safe, Be Responsible, Be Respectful.** In order to ensure campus safety all stakeholders agree to acknowledge and follow the listed Noble CMS/Math, Science, and Technology Magnet policies:

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| <p>No Contact: Students are required to keep their hands to themselves. No horse playing, running or chasing. No public display of affection.</p> | <p>Playground (P.E.): Open during nutrition and lunch for activities only, not for visiting. No food or backpacks/books allowed. Do not bring your own equipment. Equipment can be checked out. Stay in the designated play areas only. The field is not open before school.</p> |
| <p>Boundaries: Stay in the designated areas at lunch, nutrition, before and after school Stay out of the parking lots. Use the crosswalks on the access road to enter the P.E. area. Do not use the outdoor stage or walk on the lawn to get to classes.</p> | <p>Pickup and Drop Off: Parents are to park adjacent to the curb on Merridy, Vanalden or Lassen. Do not double park or drop off or pick up your child on Tampa. It is illegal to double-park on any of the streets. Parents may not drive on campus or park in school parking lot.</p> |
| <p>Afterschool: Students staying after school are required to be in the designated areas. Students participating in the after-school Beyond the Bell program must remain in the P.E. area with the supervising staff. All students picked up after 3:20pm must be in the P.E. area and picked up at the Vanalden P.E. gate exit. Once a student leaves campus, they may not return. Parents may not use the service road.</p> | <p>Transportation: Bikes may not be ridden on campus. There is a secure bike compound off Merridy street near the P.E. area. All bike riders must wear a helmet. Scooters, rollerblades or skates are not allowed at school at any time. Skateboards may be ridden to school, but must be secured in a locker before the beginning of school and not removed until the end of school. Skateboards will be taken if a student rides on campus or uses the board to “show-off” with others.</p> |
| <p>Deliveries: Nothing will be delivered to students. All items must be brought to the attendance office and picked up by your child during Nutrition or Lunch. Emergencies will be referred to an administrator.</p> | <p>Searches: Random searches are done daily. Possession of Drugs, Alcohol, Tobacco, Weapons or replicas, firecrackers, exploding devices, lighters stink bombs, ... are prohibited and may result in arrest, suspension, expulsion or transfer to another school.</p> |

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| <p>Do's: Attend all classes and arrive on time. Be ready to work and in seat when the bell rings. Maintain a 97% attendance rate. Schedule appointments after school or during vacation days. Use your daily planner to record homework, upcoming quizzes and tests, and projects. Complete assignments on time. Follow all Teacher, School and District rules and regulations. Refrain from gossiping, spreading rumors, posting inappropriate or harmful words and/or images on the internet. Professional language should be used at all times. Refrain from profanity, racial slurs, making fun of or harassing others. Be a good citizen and keep Nobel's campus clean.</p> | <p>Don'ts: Keep your hands to yourself. Harassment or hazing is not permitted. "I was just joking/playing" is not an acceptable excuse. Forgery, graffiti, damage to school property, paint markers, permanent markers, liquid whiteout, slap tags, stolen property,... is not permitted and subject to disciplinary actions. The use of cellphones or any electronic device is not permitted during school hours. All electronic devices should be turned off and put away during school hours. Items found in use will be confiscated. No cakes, cupcakes, sunflower seeds, gum or any item such as but not limited to balloons that may result in a mess or disruption is not permitted on campus.</p> |
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Students are expected to learn and follow all school and classroom rules and to demonstrate appropriate social skills when interacting with both adults and peers. When behavioral expectations are not met, the student is expected to work to improve behavior. Students are encouraged to take leadership roles in modeling appropriate behaviors and attitudes for peers.

At the beginning of each semester, the counselors, the dean of students and administrators meet with all students to review the school-wide expectations. Students are made aware of their responsibility for knowing and following school rules. We feel a policy of positive encouragement is more likely to produce a safe and harmonious school environment than a policy of harsh coercion. Students are also encouraged to speak to their counselor, dean of students, an administrator or any adult on campus if they feel bullied. We encourage all stakeholders to speak up...If you See Something, Say Something.

Great attendance is our number one priority. Students never leave campus without going through the attendance or health office. When absent, a note must be turned into the attendance office with the student's name and date of birth as well as a reason for the absence as soon as the student returns to campus. If a student is leaving early, a note should be brought to the attendance office before school. An early leave pass will be given to the student at that time. The student is responsible for meeting the parent in the attendance office at the time stated on the pass. Any absences without a note will result in truancy and will effect culmination.

Dress for school should be appropriate so it does not distract from the learning process. Just as adults dress for work, we expect our students to dress appropriately for their educational "job". Review the dress code policy for items that may not be worn or are not appropriate on NCMS campus. Students not following dress code will be asked to change their clothes.