

**Queen Ka‘ahumanu School (QKS)
Family Engagement Policy
SY 2018-2019**

QKS’s Vision

Queen Ka‘ahumanu School...A community of life-long learners with heart.

QKS’s Mission

To promote a school environment in which the child develops into an educated and well-rounded individual.

QKS’s Motto

Mind the GAP: Growth, Achievement, Pono

QKS is committed to excellence in areas we care most about:

- The quality of our students, faculty, and staff.
- A school climate that supports effective teaching and powerful learning with measurable outcomes.
- A school culture that values multicultural diversity.
- A school-parent partnership that involves parents in all aspects of school life.

QKS is committed to strengthening family involvement that connects parents, teachers and students in strengthening home-school support to help all students meet standards and achieve academic excellence.

State BOE Policy #101-14	QKS’s alignment to the State BOE Family & Community Engagement/Partnership
<p>Standard 1: Welcoming all families into the school community – Families are active participants in the life of the school and feel welcomed, valued, and connected to each other, to school staff, and to what students are learning and doing in class.</p>	<ul style="list-style-type: none"> • Open House welcomes parents to school to meet staff, learn about their child(ren)’s classroom, and become familiar with the QKS Academic Plan. • QKS School Community Council (SCC) holds open meetings to connect parents with the school and other parents. • Parents are involved in the development of the QKS Academic Plan. • Parents are welcomed to participate in school-wide and grade level activities (e.g. Culture Day, QKS Day, Winter Literacy Night, etc.). • English Learners (EL) Program, Parent Community Network Center (PCNC), and Title I sponsor parent orientations, quarterly workshops and activities to connect school, parents, and community together to improve student learning. • PCNC connects parents, school, and community during school activities. • QKS has a process to enable parents and community members to volunteer. • Administration has an open door policy and welcomes parents and the community into the school.
<p>Standard 2: Communicating effectively – Families and school staff engage in regular two-way, meaningful communication about student learning.</p>	<ul style="list-style-type: none"> • QKS Family Engagement policy informs parents of school services, activities and supports. • Parents and teachers communicate about students’ progress at Parent-Teacher Conferences (1st quarter). • Quarterly Report Card allows parents to comment on their child(ren)’s progress. • Open House facilitates communication about student learning. • Important school information is found at http://www.qkes.us • Quarterly newsletters sent to parents and posted on the school website. • Gr. 1-5 student planner permits daily two-way communication between home and school. • Student learning is discussed at QKS SCC meetings. • PCNC connects parents, school, and community through school activities. • Administration has an open door policy which encourages two-way communication between parents and the school.
<p>Standard 3: Supporting student success – Families and school staff continuously partner to support students’ learning and healthy development both at home and at school, and have regular opportunities to strengthen their knowledge and skills to do so effectively.</p>	<ul style="list-style-type: none"> • Parent Comprehensive Student Support System (CSSS) brochure is distributed to explain services and programs available to families. • Registration intake questionnaire information is used to ensure continuous, uninterrupted delivery of services. • Parents participate in the developing QKS’s Academic Plan. • PCNC supports parents and connects them to school activities and parenting workshops. • EL Program, PCNC, and Title I sponsor parent orientations, workshops, and activities to support parents to help their child(ren) at home. • QKS partners with parents to promote the Department of Education’s (DOE’s) wellness policy. • Administration has an open door policy to support parents to help their child(ren).

<p>Standard 4: Speaking up for every child – Families are empowered to be advocates for their own and other children, to ensure that students are treated fairly and have access to learning opportunities that will support their success.</p>	<ul style="list-style-type: none"> • QKS Parent Survey is administered yearly to all families. • Tripod Survey is administered yearly to grade 3-5 students. • Open House enables parents to meet their child(ren)’s teacher and learn about their classroom expectations, curriculum, and procedures. • PCNC supports parents and connects them to school activities and parenting workshops. • Administration has an open door policy allowing families a venue to advocate for their child(ren).
<p>Standard 5: Sharing power – Families and school staff are equal partners in decisions that affect children and families and together inform, influence, and create policies, practices, and programs.</p>	<ul style="list-style-type: none"> • QKS SCC includes parents, principal, certificated and classified staff, students, and community members. • There is an election process for parents to become part of the QKS SCC. • QKS SCC holds open meetings to allow families to give input on decisions which affect children and families. • Parents help in the development of QKS’s Academic Plan.
<p>Standard 6: Engaging / partnering with community – Families and school staff engage/partner with community members to connect students, families, and staff to expanded learning opportunities, community services, and civic participation.</p>	<ul style="list-style-type: none"> • QKS partners with community organizations and establishments (e.g., Ala Moana Lions Club, Walmart, and Safeway etc.). • QKS SCC includes parents, principal, certificated and classified staff, students, and community members. • PCNC connects parents, school and community to involve stakeholders in school activities. • Community Day brings community members into the school to share information about their respective careers.

Revised SY 17-18

Dear Parents/Guardians,

All schools in the State of Hawaii must provide parents a venue for input into the school improvement process through a variety of school activities that welcome and encourage them to become actively involved in school. Parents are their child’s first teacher, and parents who actively participate in their child’s school, help contribute to the academic success and positive school adjustment of their child. When parents and school staff share responsibility to help and support every student’s attainment of standards and meet academic success, parents and school become true partners in teaching and learning.

Please review QKS’s Family Engagement Policy. If you have any comments or suggestions, please detach and return the comment area to your child’s teacher; otherwise please keep this copy of the Family Engagement Policy.

Sincerely,

Cindy Yun-Kim
Principal

-----Comments and/or Suggestions to the Parent-School Involvement Policy (Cut and Return to Teacher)-----
