

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting**  
**Thursday, February 2, 2017**  
**Bay Haven Charter Academy**  
**Media Center**  
**4:00 pm**

**Attending: Mr. Jon McFatter, Mr. Scott Reeve, Mrs. Sandy Porter, Mr. Waylon Thompson, Mrs. Tiffany Ennis, Mrs. Scotti Haney, Mr. David Haight**

**Absent: Mr. Neel Bennett, Dr. Jeremy Hatcher**

**Others attending: Mr. Tim Sloan, Mr. Larry Bolinger**

- I. Call to Order** – 4:03 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – Mr. Thompson made a motion to approve the agenda with the change or moving item VII (G) regarding the GCA contact to VII (A). Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 01/19/17 – Mrs. Ennis made a motion to approve the minutes of 01/19/17 as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student/Staff Recognitions**
  - A. NBH – NBH Elem and HS Superintendent students of the month, NBH MS district Science Fair winners, NBH Girls Golf Team, NBH Swim Team
  - B. BH – BH Superintendent student of the month, District science fair winners, and Math Counts winners
- VII. Action/Informational Items**
  - A. Approval of GCA cleaning contract for BH – Mr. McFatter asks that over the next 30 days all inconsistencies in the contract be corrected. Mr. Thompson made a motion that BHCA, Inc. enter into a service agreement with GCA Education Services, Inc. for a sum not to exceed \$133,197 annually for a term of 3 years with the terms to be memorialized and signed by the President as long as the terms are agreeable to him. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - B. Audit reports and Budget review – Ms. Swindler gave an overview to the Board. Mrs. Ennis made a motion to accept the audits as presented. Mr. Reeve seconded the motion. All in favor. A question was asked concerning shortfall at the high school level which was answered by Ms. Swindler. No further discussion. Motion carries.
  - C. Permission to develop and distribute a RFQ for an engineering firm – Ch. 287 FS provides threshold limits for bidding out projects. Mr. Thompson made a motion to distribute the RFQ for an engineering firm and advertise accordingly. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - D. Approval of design criteria and authorize advertisement for admin building at NBH Mill Bayou. Mr. Thompson made a motion to advertise the design/build criteria for the

admin building at NBH and request proposals. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

- E. Assembly of negotiation team for admin proposals – The Board would be the team.
- F. Engineering fees – The engineering fees were not included in the alternates in the change order proposal when they were presented at the last meeting. This would be amending the change order. Mr. Haight made a motion to approve the amendment to change order to include the engineering fees making total change order \$310,759.54. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of Hierarchy of Authority policy amendment – The proposed change in this policy removes AAs from under the CEO hiring, firing and oversight to the principal of the individual school. Mr. Thompson made a motion to advertise the change in policy. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval for advertisement of revised policy manual and revised employee handbook – Policy – The discussion on these items and request for approval is requested to be moved to the next meeting due to changes and corrections continuing to be made.
- I. Approval of Memorandum of Understanding with Gulf Coast Hospital and Bay Medical Center – The dates will change in the document and the teacher had requested to change supervision to periodic supervision. Mrs. Haney made a motion to approve the MOU. Mr. Reeve seconded the motion. All in favor, no further discussion, motion carries.
- J. Bylaws – This item was requested to be moved to next month
- K. 15% growth letter to BDS –Mrs. Ennis made a motion to approve the 15% growth letter and to send it to Bay District Schools. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.

**VIII. Announcements**

- A. Agenda meeting for the next board meeting will be Thursday, February 23<sup>rd</sup> at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. Next Board meeting will be held on Thursday, March 2<sup>nd</sup> at 4:00 p.m. at the Bay Haven campus in the Media Center.
- C. High school lottery will be held February 11<sup>th</sup> at the NBH campus. K-8 lotteries for BH and NBH will be held March 11<sup>th</sup>, site to be determined.
- D. Request for Executive Session regarding pending litigation. Set meeting for Thursday, the February 9<sup>th</sup> at 4:00 p.m. here at Bay Haven.

**IX. Public Comments**

**X. Board Comments**

**xi. Adjournment – 7:09 p.m.**