

2016-2017

## SMYRNA ELEMENTARY SCHOOLWIDE INVOLVEMENT POLICY

### **Policy Involvement (Welcoming all Families into the School Community and Speaking Up for Every Child):**

This school will involve and inform parents concerning parent rights; school performance profiles and assessment results; & curriculum expectations by:

- Assisting in planning and evaluating programs
- Providing student agendas containing relevant information such as calendars, compacts, and daily assignments
- Notifying parents of the parental involvement policy
- Convening an annual parent meeting
- Sending newsletters developing e-mail address books, sending surveys to maintain communication
- Giving parents the right to ask for the professional qualifications of the instructional staff that teaches their child
- Giving parents the right to ask for the detailed report card on student achievement
- Giving parents the right to know the detailed report card on student achievement and whether or not the schools are succeeding according to predetermined performance standards

### **Shared Responsibility (Communicating Effectively, Supporting Student Success and Sharing Power):**

This school will work with parents to build a partnership and will strive to share responsibility through the following:

- Developing a written agreement (called a compact) listing things the school and home should do for students to do well
- Provide opportunities for the lines of communication to be open at all times with calls, notes, classroom visits, or conferences.
- Promote and encourage all parents to volunteer with school and PTO activities
- Giving parents an opportunity to review and improve the parent involvement plan and school improvement plan

### **Building Capacity (Helping Parents, Teachers, and Collaborating with the Community):**

This school will empower parents and increase their capacity for involvement through the following:

- Inform parents concerning opportunities for training in literacy and job skills
- Provide information to parents about educational goals, standards, and assessments through meetings, newsletters, etc.
- Help parents in working with their children to foster learning by providing parents with requested training sessions, pamphlets, brochures, etc.
- Coordinate with other programs/agencies to provide information and resources
- Make the parent involvement policy available to the local community

### **Accessibility (Reaching Out):**

This school will strive for full involvement and parent participation by reaching out and addressing barriers by:

- Inviting parents to participate who have limited English or who are disabled
- Providing information, as often as possible, in the language used in the child's home
- Organizing training/tutorial workshops within our building to help parents learn to work at home with their children
- Providing information that is easy to understand
- Provide flexible scheduling of parent involvement activities that accommodates varying schedules