

# *Cameron Parish School Board*

Ms. Marsha Trahan, District 1 • Christi Labove, District 2 • Rhonda Boudreaux, District 3 • Sheila Miller, District 4  
John Canik, District 5 • Sharon Picou, District 6 • Joseph Delcambre, District 7 • Paula Smythe, District 8

*Charlie Adkins, Superintendent*

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## **TIMELINE FOR SUPERINTENDENT SELECTION PROCESS**

|                |   |
|----------------|---|
| March 8 & 15   | Advertise position in Cameron Pilot   |
| March 11 & 14  | Advertise position in Lake Charles American Press   |
| April 04, 2018 | Deadline for postmark on submitted applications   |
| April 09, 2018 | Receipt of submitted applications by Board President and Vice-President; copying of applications and delivery to School Board members; redacting of original applications for public viewing. |
| April 16, 2018 | Regular meeting. Determine number of applicants to interview, identities of those to be interviewed, and order of interviews.   |
| April 17, 2018 | Letters to applicants to be interviewed notifying them of time, date, and place of interviews and of their rights under Open Meetings Law.  |
| April 23, 2018 | Special School Board meeting for interview of selected applicants. Selection of finalists for position unless another day of interviews are needed.   |
| April 24, 2018 | Special School Board meeting for completion of first round of interviews of selected applicants. (if needed). Selection of finalists for position.  |
| April 25, 2018 | Letters to applicants to be interviewed notifying them of time, date, and place of interviews and of their rights under the Open Meetings Law.  |
| April 30, 2018 | Special School Board meeting for interview of finalists.<br>Vote to select Superintendent, subject to successful contract negotiations.<br>Designate contract negotiation team.               |
| May 14, 2018   | Regular School Board meeting scheduled.<br>Approve contract, salary, and benefits of new Superintendent.  |
| May 15, 2018   | Proposed start date for Superintendent-elect to begin transition period.  |
| June 18, 2018  | Proposed effective date for Superintendent-elect to assume role as Superintendent.  |

*Adopted by Board 12 March 2018*