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# REEF BOARD MEETING MINUTES

**January 9, 2013  
6:00 PM – 7:30 PM**

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## **6:00 PM – Board of Directors Meeting (public meeting open to all members)**

### **I. Board Member Roll Call/Establish Quorum: (✓ if present at meeting)**

<b>Directors (Expiring 6/13)</b>		<b>Directors (Expiring 6/14)</b>		<b>Non-Voting Members</b>	
✓	<i>Nancy Mixon ~ REEF President</i>	✓	<i>Tammi Flemming ~ REEF Treasurer</i>	✓	<i>Dr. Donna Ronzone ~ Principal</i>
✓	<i>Chris Davis ~ REEF Secretary</i>		<i>Jen Jones</i>		
✓	<i>Gina Andrews</i>	✓	<i>Sabrina Koceman</i>	✓	<i>Alison Throop ~ Teacher Liaison</i>
	<i>Lisa Ballantine</i>	✓	<i>Stella Pynn</i>		
✓	<i>Jen Brown</i>	✓	<i>Eric Sanchez</i>		
	<i>Lyla Clyne</i>		<i>Eric Schenker</i>		
	<i>Jeff Peterson</i>		<i>Kristin Poole Story</i>		

### **II. Call to Order**

- Nancy began the meeting and Chris did roll call.

### **III. Consent Agenda**

- **Minutes from December Meeting** – Chris was absent from the December REEF Meeting, so Eric Sanchez took notes during the December meeting. Chris sent the December REEF meeting minutes with Red Line edits from Nancy to all board members on January 7<sup>th</sup> for review. No additional changes were provided by the board. Eric Sanchez motioned to approve the meeting minutes with Nancy’s edits and Stella seconded the motion. All board members approved the December meeting minutes with minor changes from Nancy.
- **Current Financial Reports** – Tammi summarized the main financials of the month. Year to date financials for the Annual Fund are approximately \$51,000 deposited and \$70,000 pledged. Chris motioned to approve the financials, Eric Sanchez seconded the motion. All board members approved the financials.

### **IV. Info & Procedures Updates**

- Nancy updated the information and procedures list and posted the updated list inside the REEF cabinet in the library.

## **6:30 PM – General Meeting (public meeting open to all members)**

### **I. Welcome/Opening Comments**

- **Awards & Special Thanks** – Thanks to Eric Sanchez & Kat for taking notes last week and Thanks to Tammi for working so hard on the financial reports.
- Gail Eidelson a Roosevelt parent for 24 years, and newly elected district school board member visited the REEF meeting to answer any questions from parents and show support for Roosevelt. Gail stressed that the district is taking the recent lawsuit seriously, and she came to the meeting to show her support for Roosevelt.

### **II. Principal's Report – Dr. Donna Ronzone**

- 22 kindergarteners are already enrolled for next year.
- Safety is on everyone's mind. Additional measures to ensure safety of our schools has been taken as a district and by Roosevelt.
- Dr. Cash met with the Police department to implement additional safety measures. The school is looking at painting numbers on the top of the buildings.
- New bilingual visitor signs have been posted and additional visitor badges have been made. All volunteers in the classroom need to get a visitor badge.
- Pictures have been taken of all staff, so now all staff members will wear badges with their pictures on them.
- The Roosevelt Safety Plan is due in Feb/March and will be posted online. Any safety questions or suggestions should be directed to Dr. Ronzone, so they can be considered in the safety plan.
- Dr. Ronzone stressed that if your child is out sick it is important to notify the front office.
- Gail explained that Roosevelt is much more secure than many other campuses.
- The School Site Plan will be presented to the board on Tue Jan 28, 2013. The purpose is to report how the categorical funds are doing to boost student achievement.
- There were 4 Roosevelt student winners in the Martin Luther Jr poetry contest.
- KEYT was here tonight for the 5<sup>th</sup> grade music program regarding a story about how the parcel tax is supporting the music program for the next four years.
- Thank You to Gina for coordinating the teacher appreciation lunch, the teachers were very appreciative.
- Apple TV's will be installed in Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grades starting Monday. REEF dollars at work ☺
- Ms. Hoke (Kindergarten Teacher) had a healthy baby boy named Harvey – Congratulations!!
- Ms. Fernandez is the new curriculum specialist supporting Ms. Justesen during Ms. Hoke's maternity leave.

### **III. Teacher Liaison Report – Alison Troop**

- Alison also expressed a heartfelt thank you to the parents for the notes, food, gifts, during the teacher appreciation luncheon – it was lovely and all the teachers appreciate the support from the Roosevelt parents and REEF.

- The staff is happy and supportive of Roosevelt. Staff are not allowed to speak about any legalities on campus. Off campus they can say anything they like.
- The teachers are excited about the Apple TVs. The kids are very excited too. The Apple TV's align with the Common Core curriculum beautifully.
- Gail also explained that Roosevelt is no stranger to controversy and we will rise past it and become a stronger community because of it.

#### **IV. Board Election (Seats Starting July 2013)**

- There will be 8 ½ open board seats starting in July 2013. REEF is actively collecting bios for the election now, terms will start July 1<sup>st</sup>. Deadline for bios will be published in the eblast.
- REEF does not have a nominating chair so if anyone on the board would like that role, let Nancy know as soon as possible.

#### **V. Camp Funding Update**

- Mara Peters & Tammi have been working hard to get the camps funded. Camps are funded by fundraising donations. Camps are set up so that everyone goes or no one goes at all. REEF cannot fund camps entirely, so we must actively fundraise to be able to send the kids to camp.

#### **VI. Fundraising Update**

- The overall goal \$250,000 for the Annual Fund and Rose Run combined. The Rose Run committee still needs volunteers who can take assignments and solicit sponsors and prize donations.
- For any new ideas or people to contact for corporate sponsorship talk to Twila Douglas and Jen Brown.

#### **VII. Review Budget Survey Results**

- REEF sent out a budget survey at the meeting last month and online. There was not large participation, December is not the best time to do a survey. We spent into our reserve this year.
- 15 parents responded to the eblast, 9 staff responded, 8 board members responded.
- Budget Survey Reports will be attached to the meeting minutes.

#### **VIII. Open Comments**

- Portal does not work on the ipad. You have to go through a computer. Dr. Ronzone will look into that.
- Boars head ham – didn't do as good as they'd like but they will be doing it again for Easter. REEF makes \$8 per ham, and received \$355 during the Winter Holiday fundraiser. 15 hams were donated to the Food Bank. Order for Easter will begin on April 1<sup>st</sup>, and hams will be delivered on Friday March 22<sup>nd</sup>. \$32 per ham, there will be an option for a smaller ham for \$20.

***Meeting Adjourned at 7:30 PM***