

RICHLAND ELEMENTARY
EXCUSED ABSENCE/EDUCATIONAL TRIP

DATE _____

GRADE _____

TEACHER _____ ROOM _____

_____ will be absent from school on
_____ to participate in an educational trip or tour.

(State the educational value of a trip or the reason for the absence beyond a sick day, etc. in the space below so that the absence is not considered illegal.)

REASON: _____

Home Phone: _____

(Parents Signature)

Work/Cell Phone: _____

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____ APPROVED

____ DISAPPROVED

Principal's Signature

NOTE: Students are responsible for obtaining all class assignments that will be missed during the above mentioned trip.

(Please complete and return to the teacher)

Richland Elementary School

Homework Request Form

Student: _____

Grade: _____

Homeroom: _____

Teacher/Subject: _____

Dates: _____