

**MINUTES - August 8, 2007**

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:30 p.m. with Mr. Gabauer presiding.

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to held from May 2, 2007, through April 9, 2008, was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

Agendas were posted in all district school buildings, Central Office, Township Hall and City Hall, announcing time and place of meeting. Advance written notice of this meeting was mailed to all persons who, according to records of the Secretary of this board, requested and paid for same.

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

The following members answered roll call: Ms. Dansbury, Mr. DiLemme, Ms. Gens, Mr. Lynch, and Mr. Gabauer. ABSENT: Ms. Cheesman (arrived at 8:15 p.m.), Ms. Glenn (arrived at 7:45 p.m.), Ms. Trogdon, Ms. Zablow.

Also attending were:  
Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Pat Lynch, Rob Walder, Roberta Hance, Cathy Tilghman, Liz Brotherton, Louise Sullivan, Wendy O'Neal, Bill Blatchley.

Visitors attending were: Lisa Dekovitch, Peggy Scroger.

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E. PRESIDENT GABAUER'S REPORT & APPROVAL OF MINUTES:

1. A motion was made by Ms. Dansbury, seconded by Mr. Lynch to approve the minutes from June 6, 2007 (with corrections), June 13, 2007 (with corrections), June 19, 2007, July 11, 2007, and July 25, 2007.

Motion unanimously approved.

2. Report on CE/R Executive Meeting held on 7/30/07:

Bordentown City and Bordentown Township both expressed a desire to maintain the current structure. The Board will discuss this further at its August 15, 2007 meeting. The next CE/R Executive Council meeting is August 21<sup>st</sup> to discuss the evaluation and salary of the CE/R Director. Additional meetings are scheduled for October and April.

F. ATHLETIC REPORT - MR. ANTHONY DILEMME:

1. Discuss "can shake" fundraiser:

The existing policy covers fundraising. Dr. Monillas will develop administrative procedures.

G. BUILDINGS & GROUNDS REPORT - MR. BRIAN LYNCH

1. Report on Field Development:

Mr. Blatchley reported on the progress of athletic field development:

6 fields - 1 football practice; 2 soccer;  
1 baseball; 1 softball;  
1 field hockey

Architect on board - Mr. Joe Krawiec

Site land engineering firm - Land Dimensions

2. A motion was made by Mr. Lynch, seconded by Mr. DiLemme to approve a reduction in contract for Boro Developers, change order in the amount of \$1,787.00.

Motion unanimously approved (Ms. Glenn was present for this vote).

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H. CURRICULUM/STUDENT ACTIVITIES REPORT - MS. CHRIS TROGDON:

1. A motion was made by Ms. Dansbury, seconded by Ms. Glenn to approve the Monthly Staff Development Travel Report.  
Motion unanimously approved.

I. FINANCE REPORT - MS. PAULINE GLENN:

No report at this time

J. NEGOTIATIONS REPORT - MS. JOANN DANSBURY

1. Updated Transportation Agreement was included in Board packets

K. PERSONNEL REPORT - MS. KIM ZABLOW (absent - Dr. Monillas will give reports)

1. Appointments, per Superintendent's Recommendation:  
Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

A motion was made by Ms. Dansbury, seconded by Ms. Glenn to approve the following:

- a. Discussion of establishing a clerical support/data entry position (Mr. Patrick Lynch and Ms. Ianoale).
- b. Copy of Ms. Coletta Black's resume - BRHS Assist. Principal (for distribution purposes only).
- c. Motion to approve Ms. Jennifer Kafer as full time Secretary I in the Office of Special Services. This will be Step 1, \$36,293, prorated, and will be a 12 month position, effective August 9, 2007 through June 30, 2008.
- d. Motion to accept resignation of Ms. Elizabeth Santillo from the position of Assistant Girls' Soccer Coach at BRMS.

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- e. Motion to rescind contract and accept letter of resignation for Ms. Sarah Phipps as Instructional Aide in the Preschool Autistic Class.
- f. Approval of 25.5 hours per week Basic Skills position at CBS.
- g. Motion to approve Ms. **Alexandra Guido** as a 25.5 hours per week Basic Skills Teacher at CBS, MA Step 4, \$37,513, effective September 1, 2007 through June 30, 2008.
- h. Motion to accept, with best wishes, the resignation of Mr. James Lympfer from the position of BRHS Assistant Principal.
- i. Motion to approve **Ms. Alessandra Montoya** as BRHS Assistant Principal, salary \$79,565, prorated, effective date to be determined.
- j. Motion to accept resignation of Ms. Ann deWin-Stein from the position of Autistic Aide at PMS, effective immediately.
- k. Motion to accept resignation of Mr. Roger Cornelius from position of part time Physical Education Teacher at BRMS and Football Coach.
- l. Motion to approve request for leave of absence for Ms. Amy Wright from the position of Computers Teacher at BRMS and Web Master. She will take 9 weeks and 1 day of unpaid State Leave of Absence from September 4, 2007 through November 10, 2007 and 8 weeks of Federal Family Leave of Absence from November 12, 2007 through January 18, 2008, returning to work on January 29, 2008.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman (present for this vote), Ms. Dansbury, Mr. DiLemme, Ms. Gens, Ms. Glenn, Mr. Lynch, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Trogdon, Ms. Zablow. Motion unanimously approved.

A motion was made by Ms. Dansbury, seconded by Mr. DiLemme to approve the following:

- m. Motion to approve **Mr. Matthew Gens** as English Teacher at BRHS, MA Step 1, \$34,027, 25.5 hours per week, effective September 1, 2007 through June 30, 2008.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Glenn, Mr. Lynch, and Mr. Gabauer. NOES: None. ABSTENTIONS: Ms. Gens (related to candidate). ABSENT: Ms. Trogdon, Ms. Zablow. Motion approved by a majority vote.

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INFORMATION

n. Job Postings: BRHS English Teacher 25.5 hours per week; Assistant Girls' Soccer Coach - BRMS; Assistant Principal BRHS - replacement vacancy; CST - Secretary I - full time; BRHS Instructional Aide 25.5 hrs/wk.; Instructional Aide 3<sup>rd</sup> grade CBS; Part-Time PE - BRMS.

2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. affidavits are attached from the applicants attesting to no criminal record (Substitutes to whom this applies are noted in **bold/black** type.)

a. A motion was made by Ms. Cheesman, seconded by Ms. Dansbury to approve the attached list of substitute personnel.

Motion approved by a majority vote (Mr. DiLemme abstained because he is related to one of the substitutes.)

L. POLICY REPORT - MR. BRIAN LYNCH

1. Copy of approved Policy #9250 - Travel (no vote, information only)
2. 1<sup>st</sup> Reading - District Mission Statement, Policy #9001
3. Organization Chart will be presented later

M. TECHNOLOGY REPORT - MS. JOANN DANSBURY

1. July Report: We will replace Ms. Amy Wright as Web Coordinator during her leave of absence.

N. SPECIAL EDUCATION REPORT - MR. ANTHONY DILEMME

1. A motion was made by Mr. DiLemme, seconded by Mr. Lynch to approve Out-of-District Placements Motion unanimously approved.

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- O. CE/R REPORT - MS. CHRIS TROGDON  
Reminder about 8/15/07 meeting beginning at 7:00 p.m. Ms. Glenn will be absent. The discussion will involve both the High School and Middle School auditoriums, as well as salaries. We will also discuss possible dissolution of CE/R.
- P. BCC REPORT - MS. HEATHER CHEESMAN  
No report at this time
- Q. PTO/PTA/ED FOUNDATION REPORT - MS. PEGGY GENS  
No report at this time
- R. SUPERINTENDENT'S REPORT
  1. Staff Back to School Breakfast invitation
  2. Invitation to Dr. Messina (BCC President) Celebration
  3. Invitation to dedication of North Hanover Township Upper Elementary School
  4. Update on 50/50 Licensing
- S. SCHOOL BUSINESS ADMINISTRATOR'S REPORT  
A motion was made by Ms. Glenn, seconded by Ms. Dansbury to approve the following:
  1. Acceptance of Reports  
List of Bills
  2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line item status  
b. Certification of budgetary Major Account/  
Fund Status
  3. Motion to authorize Titusville Academy to include cost of meals provided in annual tuition rate.
  4. Motion to approve BRSD to offer employees the option to purchase disability income protection through AFLAC Insurance at no cost to the board.
  5. Motion to approve proposal to complete work previously removed via credit change order from Edma Steel Contract, \$3,550.00.
  6. Motion to approve Change Order #GC-01, \$1,350 and Change Order #GC-03, \$9,750; changes to courtyard work to meet fire code official requirements.

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S. SCHOOL BUSINESS ADMINISTRATOR'S REPORT (continued)

7. Motion to hire part time custodian/maintenance positions at Step 1, \$29,132 (base) plus \$.31 shift differential, prorated: 5 hour/10 month (second shift): **Ms. Christina Briel, Mr. James Novonglosky, Mr. John Malone**; 4 hour/10 month (first shift): **Mr. James Ritz**, Step 1, \$29,132 (base) plus \$897 Black Seal, prorated; On-call subs (standard sub rate): **Ms. Kathy Hilbert, Mr. Brian Marchetti**.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Ms. Glenn, Mr. Lynch, and Mr. Gabauer. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Trogdon, Ms. Zablow.

Motion unanimously approved.

T. PRINCIPAL'S REPORT(S)

1. Reports from BRHS, BRMS, MIS, CBS & PMS

	<u>ENROLLMENT</u>
	<u>JULY</u>
BRHS	749
BRMS	479
MIS	338
CBS	211
PMS	522

U. OTHER ADMINISTRATIVE REPORT(S)

1. A motion was made by Ms. Cheesman, seconded by Ms. Glenn to approve the posting of two 25.5 hour Instructional Aide positions at BRHS and CBS. Positions were included in the budget.  
Motion unanimously approved.

V. NEW HANOVER REPORT

The new building is expected to open on time.

W. BOARD COMMUNICATIONS

1. Revised Board Directory
2. Letter of appreciation from parent regarding summer camp
3. Letter of appeal to State of NJ regarding AYP results
4. Newsletter - NJASA - Impact on Negotiations

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X. BOARD & PUBLIC FORUM

1. Dr. Monillas to discuss Kindergarten enrollment
  - a. A motion was made by Ms. Dansbury, seconded by Ms. Gens for approval to add one additional kindergarten section at Peter Muschal Elementary School. Currently, PMS has 154 kindergarten students in 7 sections and CBS has 42 kindergarten students in 3 sections. This proposal was give PMS 154 kindergarten students in 8 sections and CBS 42 Kindergarten students in 3 sections. Motion unanimously approved.
  - b. Discussion only - offering PMS parents the opportunity to go to CBS for smaller class sizes. Letters will go out to PMS parents of kindergarten students.
2. Dr. Monillas: permission to hire prior to September 19, 2007 - discussion only.

Y. STUDENT REPRESENTATIVE

No report

AA. ADJOURNMENT

A motion was made by Ms. Glenn, seconded by Ms. Dansbury to adjourn the meeting at 9:25 p.m. Motion unanimously approved.

Respectfully submitted,

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John R. Gabauer, III  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary





BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

**2308**

MINUTES - October 18, 2006

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BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

**2253**

MINUTES - June 21, 2006

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BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

**2254**

MINUTES - June 21, 2006

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EXECUTIVE SESSION

Executive Session Resolution

Mr. Hirschfeld read the following resolution, seconded by Mr. Gabauer and unanimously approved at 9:30 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that part of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

**PERSONNEL, REAL PROPERTY, NEGOTIATIONS**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:50 p.m.

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve Ms. Lisa Limani as Payroll Coordinator with a salary of \$38,642, effective July 1, 2006 through June 30, 2007. Motion unanimously approved.

A motion was made by Ms. Glenn, seconded by Ms. Dansbury to approve a salary increase of \$5,000 for Ms. Joanne Kotelnicki, Transportation Coordinator, making her salary \$45,000 effective July 1, 2006 through June 30, 2007.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

**2255**

MINUTES - June 21, 2006

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A motion was made by Ms. Glenn, seconded by Ms. Trogdon to approve a salary increase of \$10,000 for Mr. William Blatchley, Superintendent of Buildings & Grounds, making his salary \$70,000, effective July 1, 2006 through June 30, 2007.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Glenn, Mr. Hirschfeld, Mr. Lynch, Ms. Trogdon, and Mr. DiLemme. NOES: Mr. Gabauer. ABSTENTIONS: None. ABSENT: Mr. Gore.

Motion approved by a majority vote.

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve a salary increase of \$7,000 for Mr. Walter Banks, Technology Supervisor, making his salary \$94,627.00, effective July 1, 2006 through June 30, 2007.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Lynch, Ms. Trogdon, and Mr. DiLemme. NOES: Mr. Gabauer, Mr. Hirschfeld. ABSTENTIONS: Ms. Glenn. ABSENT: Mr. Gore.

Motion approved by a majority vote.



