



**REGULAR MEETING MINUTES**  
**BOARD OF DIRECTORS**  
**IVY ACADEMIA CHARTER SCHOOL**

**November 16, 2017**  
**6:00 PM Closed Session**  
**7:00 PM Open Session**

**Heytow Chapel**  
**7353 Valley Circle Blvd.**  
**West Hills, CA 91304**

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**WELCOME**

**Addressing the Board** – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

**Persons with Disabilities** – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

**Next Meeting Date**

December 14, 2017    6:00 Closed/6:30 Open    Chapel at IAHS    Regular Board Meeting

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**I.    OPEN SESSION**

**A.    CALL TO ORDER**

The meeting was called to order by Leslie Vanderpool, Vice Chairperson at 6:04 PM

<b>B. ROLL CALL</b>	Present	Absent
Allison Geld, Chairperson	_____	__ <b>X</b> __
Leslie Vanderpool, Vice Chairperson	__ <b>X</b> __	_____
Janay Bailey	__ <b>X</b> __	_____
Janet Danaher	__ <b>X</b> __	_____
Kevin Delson	__ <b>X</b> __	_____
Diane Krehbiel	__ <b>X</b> __	_____
Farbood Majd	_____	__ <b>X</b> __

**C. PLEDGE OF ALLEGIANCE**

- D. Action:  
 a. Approval of Agenda for November 16, 2017.

On a motion by Janet Danaher and second by Diane Krehbiel, the Board unanimously approved the agenda.

**E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS**  
 Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

**II. CLOSED SESSION**

The Board of Directors will convene to Closed Session for the following items:

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
 Property: 5975 Shoup Ave Woodland Hills, CA 91367; 6601 Valley Circle Blvd West Hills, CA 91307  
 Agency negotiator: Paul Minney, Young, Minney & Corr. LLP; Carl Raggio, CWR3 Consulting LLC

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
 (Paragraph (1) of subdivision (d) of Section 54956.9)  
 Name of case: Ivy Academia v. Los Angeles Unified School District

**III. OPEN SESSION** – The Board will reconvene to Open Session at 7:00 PM.

- F. Roll Call
- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

Board Vice Chairperson reconvened the meeting to open session at 7:15 PM and announced that no reportable action was taken in closed session.

**H. ORAL COMUNICATIONS**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

Leslie Vanderpool, Vice Chairperson called for comments from the public regarding items of interest that are pertinent to Ivy Academia. There were no comments.

I. Reports

A. Ivy Parent Leadership Group/PEACE Report – Connie Matar

- a. The iPLG/PEACE group is hosting a holiday boutique at the elementary campus during the week of December 11<sup>th</sup> to 15<sup>th</sup>, planning to host a bake sale and raffle at holiday show on December 13<sup>th</sup>, reviving the Box Top program and giving away gently used uniforms to needy families.

B. Ivy Educational Foundation – Deirdra Brasch

- a. The foundation has decided to take a step back from pushing through fundraising efforts for this year. Instead we need to focus on realigning our mission and vision and identify our fundraising goals. Additionally, there has been significant overlap between the foundation, IPLG and the high school SGA. There will need to be a meeting after the new year with reps from the entities to discuss fundraising efforts and open communication.

C. School Site Council – Jennifer Lyons

- a. Met on November 13<sup>th</sup>
- b. Elected officers
  - i. Chairperson: Deirdra Brasch
  - ii. Vice Chairperson: Barbara Hopkins
  - iii. Secretary: Jennifer Lyons
- c. Public call for vacant parent positions
- d. Approved 2017-2018 By-Laws
- e. Brown Act training

D. English Language Acquisition Committee – Maria Gennaro

- a. Met on November 13<sup>th</sup>
- b. Elected officers
  - i. Chairperson: Sandra Ramirez
  - ii. Vice Chairperson: Pamela Moye
  - iii. Secretary: Maria Gennaro
- c. Public call for vacant parent positions
- d. Brown Act training

E. Ivy Education Foundation – Deirdra Brasch

- a. Repeat from III. I. B

J. Action:

- a. Approval of Minutes for September 28, 2017 Regular Meeting

On a motion by Janet Danaher and second by Janay Bailey, the Board unanimously approved the minutes of the September 28, 2017 Regular Meeting.

- K. Action:  
a. Approval of Minutes for October 26, 2017 Regular Meeting

On a motion by Janay Bailey, second by Janet Danaher, abstained by Kevin Delson and Diane Krehbiel as they were absent for the meeting, the Board approved the minutes of the October 26, 2017 Regular Meeting by 3-0 majority vote.

- L. Action:  
a. Approval of October 2017 Financial Statements

On a motion by Janay Bailey and second by Janet Danaher, the Board unanimously approved October 2017 Financial Statements prepared by Leigh Taylor from Charter School Management Corp

- M. Action:  
a. Approval of Overnight Fieldtrip Catalina

On a motion by Janay Bailey and second by Kevin Delson, the Board unanimously approved the Overnight Fieldtrip to Catalina.

- N. Report of Dean of Special Education Compliance Director  
a. District Validation Review November 3, 2017

Joe Herzog, Executive Director provided the Board a copy of LAUSD District Validation Review (DVR) report and read from a few highlights. Overall, Ivy is doing an excellent job. Joe Herzog publicly offered commendations to Marissa Russo, the SPED department and Ivy teachers.

- O. Report of Technology Director  
a. Update provided on technology infrastructure, wireless access and inventory

Joe Herzog, Executive director shared a report prepared by Ivy Academia Technology Director, Richie Suarez. At the middle school/high school site, access points, we need to upgrade to the new access points that have 5G Network for the student network at the High School campus. This will boost the speeds of the chrome books and increase performance and stability. Range will decrease so we will need more.

The teacher network is doing just fine and we have at least give or take 80-120 devices at any given moment for the network.

With regards to teacher's laptops, we need to get upgrades for the teachers especially one's with very old computers. I am hoping to get 5-10 new teacher laptops with SSD and 2-4 projectors.

The elementary site needs 5-10 more AC adapters for the 1-year old acer chrome books. Some were damaged last year, and some were lost. We also need storage carts for them to use.

Sped is requesting to order 2 refurbished laptops for them to use. They will get funding for this via forthcoming grant.

Student network at the high school needs to renew our SonicWALL license for protection. It's expiring in December.

For testing, we need a 5G dual or triple band in the synagogue when the students will be testing. I found a router that could work, and I found a port to use for setting it up. I just need an extension cord for it and Cat6 cable. I also need to change the fiber connection to connect directly to that router. I can then setup all the chrome books to be able to connect to that specific router without having the students to type in the codes.

With this device, the connection will be strong, faster and reliable in one location. We could do it with 2 of these devices to cover at least 100 students per test.

Server is due for an upgrade. It's been with the school since 2006-2007. It's still works some of the features and functions are just not available on this older version for the newer computers.

The MacBook pro laptops at the elementary campus are starting to have bad hard drives and slowing down. This is just a heads up.

P. Report of Deputy Executive Director

Maria Gennaro shared a report from Mike Murphy, Deputy Executive Director concerning NWEA (Northwest Evaluation Association) Fall 2017 MAP (Measures of Academic Progress) Benchmark results. Mathematics results: 29% of K-11<sup>th</sup> grade students scored in the Hi Average (61%-80%) or Hi (>80%) percentiles. Reading results: 40% of K-11<sup>th</sup> grade students scored in the Hi Average (61%-80%) or Hi (>80%) percentiles. Language Usage results: 43% of 2<sup>nd</sup>-11<sup>th</sup> grade students scored in the Hi Average (61%-80%) or Hi (>80%) percentiles. Students will be re-evaluated in winter (middle of January) to show progress and will include science for 3<sup>rd</sup> to 8<sup>th</sup> grade.

Q. Executive Director

Joe Herzog, Executive director, shared current enrollment data. The elementary campus ADA is at 94.99% and the high school/middle school campus is 95.06%. The Executive Director recognizes that the schools are rewarding positive attendance and that more needs to be done to improve daily attendance. Mr. Herzog reported current enrollment of 687. Mr. Herzog shared communication received from Robert Fellner, Research Director Transparent California. Mr. Fellner is requesting public records concerning employee salary and benefits. Mr. Herzog consulted legal counsel and submitted a letter requesting an extension beyond the ten (10) days to respond while preparing the records and assuring privacy for employees.

IV. **ADJOURNMENT**

The meeting was adjourned by Vice Chairperson Leslie Vanderpool at 8:41 PM