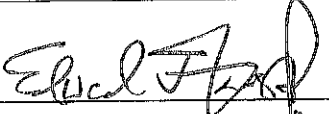


NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

CORRECTIVE ACTION PLAN


RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
No. 1	Clarification of the differences between specific levels of intervention. (tiered)	<p>Revise timesheets to provide more specific detail.</p> <p>Communicate changes to principals and Title I staff members.</p>	NCLB Supervisor	September, 2014 On-going - monthly
No. 2	Illustrate difference in delivery of Title I services to differentiate between Title I funded programs and locally funded programs.	<p>Title I services are funded by NCLB in one PreK-3 school and not the other. In the school served with Title I funds, the students receive additional Math and Language support in smaller group settings. The instructional time is increased with the use of these (NCLB-funded) staff members.</p>	NCLB Supervisor, Supervisor of Curriculum & Instruction, Title I Staff	September, 2014



Chief School Administrator

1/21/15

Date

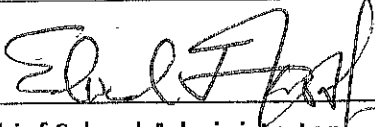


Board Secretary/Business Administrator

Date

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OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN

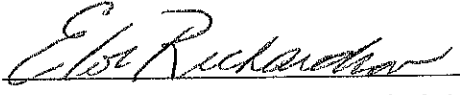
RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
No. 3	More clear and distinct parental notification letters that contain specific entry and exit criteria for Title I students.	Parental notification letter has been revised to include more specific criteria.	NCLB Supervisor, Supervisor of Curriculum & Instruction, Title I Staff	January, 2015
No. 4	Distribution of Title I Parent Involvement Policy to parents.	Distributed to students and parents.	NCLB Supervisor, Supervisor of Curriculum & Instruction, Title I Staff	January, 2015



Chief School Administrator

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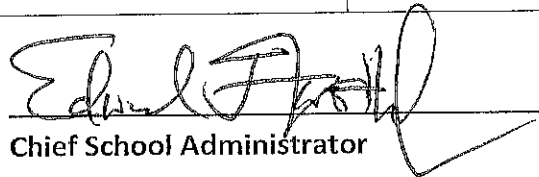
Board Secretary/Business Administrator

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NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

CORRECTIVE ACTION PLAN

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
No. 5	Provide evidence of the convening of the Annual Title I Parent Meeting.	This evidence was available and provided. The agendas and the parent sign-in sheets are attached.	NCLB Supervisor, Supervisor of Curriculum & Instruction, Title I Staff	October 24 , 2013 November 18, 2014
No. 6	Provide evidence of consultation with nonpublic schools regarding eligibility of Title I services.	Telephone calls and letters to nonpublic schools of Bordentown students. Documentation of planning meetings and/or refusal forms.	NCLB Supervisor	January, 2015 - on-going


Chief School Administrator

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Board Secretary/Business Administrator

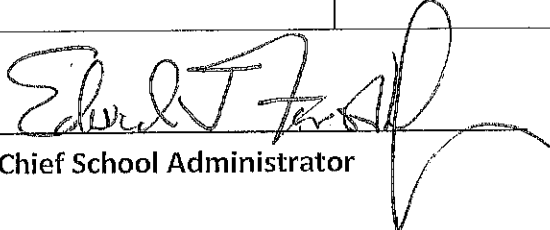
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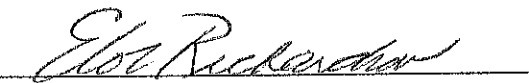
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

CORRECTIVE ACTION PLAN

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
7	As lead LEA, Bordentown Regional School District (BRSD) will exercise control over all funds generated for participant LEAs	The LEAs will submit their requisitions to BRSD with approvals; in turn, BRSD will issue necessary PO's under its normal approval process and make payments on evidence of satisfactory receipt of goods and/or services	BRSD's Business Office	Immediately going forward


 Chief School Administrator

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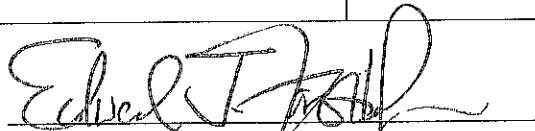

 Board Secretary/Business Administrator

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NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

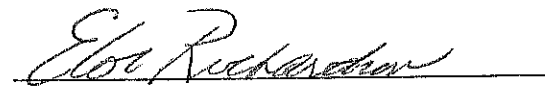
CORRECTIVE ACTION PLAN

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
No. 8	Document removal of student from general education setting for more than 20 percent of school day, including those placed in separate settings.	Revise pro-forma IEP to include statements as listed in state IEP format.	Director	September, 2014
		Train CST on expectation		September, 2014
		Review IEP's for statement as completed		On-going
No. 9	Ensure attendance of required participants at IEP meetings for students who attend out-of-district schools.	Arrange for general education teachers to attend in person or via electronic means. If unavailable, parent consent to excuse this teacher from meeting will be obtained.	Director CST	January, 2015
		Train CST on procedure for above.		January, 2015



Chief School Administrator

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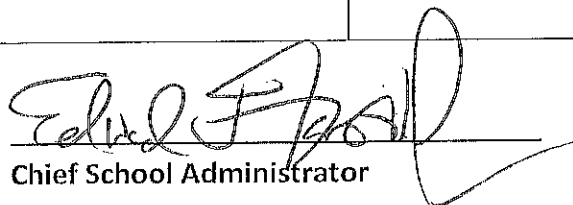
Board Secretary/Business Administrator

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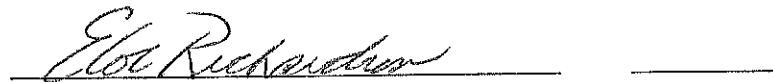
NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

CORRECTIVE ACTION PLAN

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
No. 10	District will consistently document all required consideration in IEP for students eligible for special education and related services and assure documentation of consideration of visual, deaf or hard of hearing needs.	<p>Include statements in IEP's to assure consideration of required components.</p> <p>Train staff annually in all required components.</p> <p>Director reviews each IEP to assure compliance. Director signs each IEP.</p>	<p>Director</p> <p>Director CST</p> <p>Director</p>	<p>September, 2014</p> <p>September, 2014</p> <p>On-going</p>


Chief School Administrator

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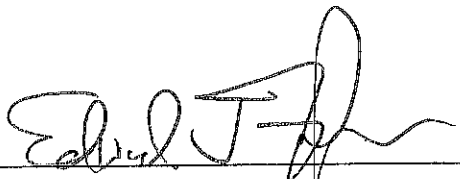
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NEW JERSEY DEPARTMENT OF EDUCATION

OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

CORRECTIVE ACTION PLAN

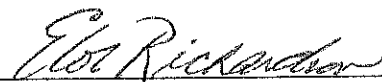
RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	RESPONSIBLE FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
11	District shall update its internal controls to ensure Board minutes contained required information	Board minutes will be revised to reflect required information for each salary charged to grants. Information will include, but not limited to: employee's annual salary; amount of annual salary grant funded; % of annual salary and/or stipend being grant funded; etc.	Superintendent's Office, with review by Business Office	Immediately going forward



 Chief School Administrator

1/20/15

 Date



 Board Secretary/Business Administrator

_____ Date