

Running Start Enrollment Process

Step 1: Apply

Refer to [SFCC Important Dates](#) to view application deadlines for each quarter.

- Complete the [Online CCS Application](#). Make sure to select Running Start as your intended major.
- In 1-2 business days you will receive a **Student Identification Number (SID)** from Admissions in your email. Make note of your SID, as it will be needed to access your information from the college and to schedule your COMPASS Testing.
- In 3-5 business days you will be sent a Running Start Welcome Letter with your PIN number and instructions for determining eligibility (keep a copy of your PIN number for your records).
- Pay the [\\$25.00 application fee by mail](#) or visit the [Cashier's Office](#) in Building 17, Lower Level.
****Please note:** If you receive free and reduced meals, the [application fee can be waived](#) once you provide a copy of the eligibility letter from your high school to the [Running Start Office](#), Bldg. 17, room 150.
- Make sure to have a copy of your official high school transcript mailed to:

Spokane Falls Community College
Running Start MS 3011
3410 W Fort George Wright Drive
Spokane WA 99224-5288

Step 2: Eligibility Determination

There are two ways to assess whether high school students are ready for college level course work. Applicants to the program will be evaluated in one of the following ways:

Transcript Evaluation

Students with a cumulative GPA of 3.5 or higher **do not** have to take the COMPASS English Placement Test. **If cumulative GPA is below 3.5, see COMPASS Placement Test below.

- You must bring or send a copy of your High School Transcript to the [Testing Center Office](#) (Bldg. 30, room 104) for evaluation:

Spokane Falls Community College
Testing Center MS 3020
3410 W Fort George Wright Dr
Spokane WA 99224

- Once your transcript has been evaluated, a letter concerning your eligibility for the program will be sent to your mailing address (allow 1-2 weeks for processing, if eligibility letter is not received 2 weeks from the day transcript was sent, contact the [Running Start Office](#)).
- For questions concerning transcript evaluation, contact the [Testing Center](#).

COMPASS Placement Test

Students with a cumulative GPA below 3.5 **must** take the [COMPASS English Placement Test](#).

- Once you have received your SID, [schedule a testing appointment online](#).
- If you have any questions or difficulties scheduling the test, contact the [Testing Center](#).
- Prior to taking the placement test, a \$30.00 testing fee must be paid to [Cashiers](#) in person, over the phone, online, or by mail (keep your receipt).
****Please note:** Testing fee is **not** waived for students on free and reduced meals.
- On the day of the test, arrive early and bring your **receipt** and **picture ID** with you to the [Testing Center Lab](#), Bldg. 30; room 103.
- **3-5 business days** after you test, a letter concerning your eligibility will be sent to your mailing address (if you do not receive an eligibility letter after 5 business days, contact the [Running Start Office](#)).

Other Helpful Information

- [The Math Placement Test](#) is not required to determine eligibility for the Running Start Program. However, if you plan to obtain a [degree](#), or register for courses that require math as a prerequisite, you will need to take the Math Placement Test. Refer to the [Testing Center](#) site for more information about the [MyMath Placement Test](#).
- If a student has taken Pre-Calculus at the high school and passed both semesters with a "B" or better, they may use the [Pre-Calculus Agreement](#) instead of taking the Math Placement Test.
- If a student has placement test results from another college (including SCC), the student must have the official test scores sent to the [Testing Center](#) for evaluation.

Step 3: Seminar

Students must receive confirmation of eligibility from Running Start before scheduling a Seminar.

- [Schedule a Seminar Appointment online](#) (required); you will be blocked from registering for classes until you have attended one.
- Meet with your High School Counselor to complete an Enrollment Verification Form. The High School Counselor will provide the form to the student.
- When attending the Seminar, make sure to pay for parking.
- Arrive to the Seminar 30 minutes early for check in, and bring your completed Enrollment Verification Form with you (**student and parent must sign the form**).
- Important information regarding class registration, academic plans, and your responsibilities as a Running Start student will be covered at the Running Start Seminar.
- Parents are welcome, but not required to attend the Seminar.
- For any questions regarding Seminars please [contact the Running Start Office](#).

