

MINUTES - August 25, 2008

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with Mr. Lynch presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2008 through April 1, 2009 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2008.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, and Mr. Lynch. ABSENT: Ms. Cheesman (arrived at 6:45 p.m.), Mr. Sirak (New Hanover), Ms. Zablow (arrived at 6:45 p.m.).

Also attending: Dr. Constance Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Ed Chmiel, Roberta Hance, Rob Walder, Pay Lynch, Kathy Siegfried, Louise Sullivan, Reba Snyder.

Visitors attending: Mae Hamilton, Jim Brimmer

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D. PRESIDENT'S REPORT & APPROVAL OF MINUTES - Mr. Brian Lynch

1. A motion was made by Ms. Dansbury, seconded by Ms. Gens, to approve the minutes from July 7, 2008 and July 30, 2008.
Motion unanimously approved.

E. CONSENT AGENDA APPROVAL (R.C.*)

***+Legend for Consent Agenda Items:**

- L.2. Approval of Substitute Personnel**
- R.1. Acceptance of Business & Finance Reports**
- S.1. Acceptance of Enrollment/Fire Drill Reports**
- S.2. Acceptance of Out-of-District Placements**

A motion was made by Ms. Gens, seconded by Ms. Dansbury to approve the Consent Agenda items as follow:

L.2.Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record (Substitutes to whom this applies are noted in **bold/black** type)

R.1. July 31, 2008 Board Secretary's and Treasurer's Report

List of Bills (3 reports)

Transportation Report

S.1. ACCEPTANCE OF ENROLLMENT/FIRE DRILL REPORTS

ENROLLMENT

BRHS	759
BRMS	516
MIS	346
CBS	217
PMS	566
TOTAL	2,404

S.2. ACCEPTANCE OF OUT-OF-DISTRICT PLACEMENTS

ON A ROLL CALL VOTE: AYES: Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, and Mr. Lynch. **NOES:** None. **ABSTENTIONS:** None. **ABSENT:** Ms. Cheesman (arrived at 6:45 p.m.), Mr. Sirak (New Hanover), Ms. Zablow (arrived at 6:45 p.m.).

Motion unanimously approved.

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F. PUBLIC FORUM - for Agenda items only

No public comment

G. ATHLETIC REPORT - Mr. Tom Potts

No report

H. BUILDINGS & GROUNDS REPORT - Ms. Joann Dansbury

No report

I. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Kim Zablow

The High School Spanish teacher will teach grades 4 & 5 and will also write the curriculum for grades K-3.

J. FINANCE REPORT - Ms. Peggy Gens

No report

K. NEGOTIATIONS REPORT - Ms. Heather Cheesman

Held for Executive Session

L. PERSONNEL REPORT - Ms. Peggy Gens

A motion was made by Ms. Gens, seconded by Ms. Cheesman to approve the following:

1. **Appointments per the Superintendent's Recommendation:**

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

****New Hanover Votes**

- a. Motion to approve **Ms. Debra Klinger** as full time Special Education Teacher at BRMS, MA+6, Step 3, with a salary of \$51,900 prorated. This is a maternity leave replacement position from September 1, 2008 through January 28, 2009.

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L. PERSONNEL REPORT - Ms. Peggy Gens (continued)

- b. Motion to approve **Ms. Andrea Marie Susnick** as full time English Teacher at BRHS, BA Step 1, with a salary of \$45,000, effective September 1, 2008 through June 30, 2009.**
- c. Motion to approve **Ms. Jennifer Nalbone** as General Aide at MIS, 16.25 hours, Step 1, with a salary of \$8,857, effective September 1, 2008 through June 30, 2009.
- d. Motion to approve **Ms. Lisa Bartolomei** as Library Aide at BRMS, 25.5 hours, Step 1, with a salary of \$13,898, effective September 1, 2008 through June 30, 2009.
- e. Motion to approve **Ms. Faith Newland** as General Aide at PMES, 16.25 hours, Step 1, with a salary of \$8,857, effective September 1, 2008 through June 30, 2009.
- f. Motion to adjust Ms. Sally Witkoski to be BA+30, Step 2 with a salary of \$48,100. She was previously approved at Step 1 but has provided proof of previous employment and should be Step 2.
- g. Motion to approve Ms. Sherrie Philburn as Library Aide, 25.5 hours at PMES, Step 1, with a salary of \$13,898, effective September 1, 2008 through June 30, 2009.
- h. Motion to accept resignation of Mr. Mark Damon from the position of Principal at CBS, effective November 1, 2008.
- i. Motion to approve Mr. Jared Randiek to complete an MSW Internship under the supervision of Ms. Tina Zack, 21.5 hours per week, effective September 1, 2008 through April 30, 2009.**
- j. Motion to approve Mr. Evan Obler as student teacher with Ms. Carol Wedekind at CBS for fall of 2008. (This is an addition to the previously approved list)
- k. Motion to approve Revised Extracurricular recommendations for BRMS 2008-2009.

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L. PERSONNEL REPORT - Ms. Peggy Gens (continued)

1. Motion to approve authority for Superintendent to make necessary personnel appointments between meetings upon notification to Board President.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman (was present for this vote), Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow (was present for this vote), and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak (New Hanover).

Motion unanimously approved.

INFORMATION:

ee. JOB POSTINGS: 17.25 hr. General Aide, MIS;
Part Time Science Teacher, BRHS

M. POLICY REPORT - Mr. Jack Gabauer

Policies will be adopted on September 17, 2008 with some minor changes.

N. TECHNOLOGY REPORT - Ms. Joann Dansbury

No report

O. SPECIAL EDUCATION REPORT - Ms. Heather Cheesman

No report

P. CDA (Community and District Alliance) REPORT - Ms. Ellen Wehrman

Meeting to be scheduled - Mr. Lynch would like to schedule it for the week of September 8th.

Q. SUPERINTENDENT'S REPORT - Dr. Bauer

The District Theme for 2008-2009 will be: **Bordentown Regional School District: Building a Community of Learners**

R. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale

A motion was made by Ms. Cheesman, seconded by Mr. Potts to approve the following:

- 2.a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
- b. Certification of budgetary Major Account/Fund Status

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R. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale (continued)

3. Motion to approve Transfer of Funds**
4. Motion to approve Resolution for Waiver of Requirements on Special Education Medicaid Initiative (SEMI) Program**
5. Motion to approve Travel Logs

ON A ROLL CALL VOTE (items #1-#4): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak (New Hanover).
Motion unanimously approved.

ON A ROLL CALL VOTE (item #5): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow. NOES: None. ABSTENTIONS: Ms. Gens (her son was on the Travel Log), Mr. Lynch. ABSENT: Mr. Sirak (New Hanover).
Motion approved by a majority vote.

The September 3, 2008 meeting will be cancelled. On that date, all board committees will hold an initial planning session to set goals for the year. The first meetings will start at 5:45 p.m.

S. STUDENT/PROGRAMS

A motion was made by Ms. Cheesman, seconded by Ms. Gens to approve the following:

3. Motion to approve 5th year student to have abbreviated schedule at BRHS.

Motion unanimously approved.

4. Information regarding home schooling of student

T. DISCUSSION/INFORMATION ITEMS - Dr. Bauer

1. Recent notification on road construction on Route 545 which may result in transportation adding a van run for the Bonnie Lane students.

Road work on Route 545 may delay students' arrival at their buildings in the beginning of the year. The Transportation Dept. will monitor the situation and change the routes accordingly.

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U. NEW HANOVER REPORT - Mr. Chris Sirak

No report. Mr. Sirak was not present at the meeting.

V. UNFINISHED BUSINESS

Discussion about volunteer clubs:

The Philosophy Club was not funded. The general opinion of the board was that we cannot fund things that weren't included in the budget. The board regrets that although there was interest in the club, they cannot add it now.

W. BOARD AND PUBLIC FORUM

The board members were asked to let the Business Administrator know their plans for the convention.

Dr. DeGiacomo thanked the board for the opportunity to work for the district. She stated that it is a good district and she has enjoyed her time here.

X. EXECUTIVE SESSION

Ms. Cheesman read the following resolution, seconded by Ms. Dansbury and unanimously approved at 8:00 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

NEGOTIATIONS

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

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X. EXECUTIVE SESSION (continued)

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:10 p.m.

AA. ADJOURNMENT

A motion was made by Mr. Potts, seconded by Mr. Gabauer to adjourn the meeting at 10:10 p.m.
Motion unanimously approved.

Respectfully submitted,

Brian K. Lynch
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

