

Community Council Agenda
Willow Elementary
March 19, 2013
4:00 p.m.

1. Attendance/Roll

Kenna Aagard
KennaRae Arave
Julie Hartley-Moore
Christine Johnson
Cliff Haynes
JoAn Coon

2. Minutes from March Meeting
3. Current Financial report
4. Anticipated budget for next year
5. Academic areas of most need for 2013-2014
6. Finalize Trustlands plan for next school year
7. Other
8. Adjourn

Community Council Meetings for 2012-2013

All meetings will be held in the Willow Elementary media center and begin at 4:00 p.m.

September 18, 2012

November 13, 2012

January 8, 2013

March 19, 2013

May 7, 2013

DRAFT Community Council Minutes
January 8, 2013

Attendance: Kenna Aagard, Julie Hartley Moore, KennaRae Arave, Cliff Haynes, JoAn Coon, Ken Luke, Karen Nelson. Excused: Christine Johnson

Minutes from November were approved. Motion for approval made by Julie. Seconded by Cliff.

Trustlands budget report presented by JoAn Coon

Presentation by Angela Berry, PE aide paid from Trustlands.

Discussed Curriculum: SPARKS

- PE improves academics

- Builds teamwork

Discussed all the materials that the school has received from the PEP grant:

- 4 Wii systems with training for teachers coming.

- Carts with equipment in each grade level.

- Disc golf will be arriving and the game allows everyone to be successful playing.

- Table tennis

- Tetherball poles were donated by LoriAnn Mills and will be put in by district.

- One Teacher at each grade level will receive training

- Classroom activity ideas are available for teachers

- “Brain breaks”

- Willow has been very successful turning in data for the grant due to Angela’s work.

Questions were asked by Community Council members.

- Money for Intramurals? Ken Luke said that is at the Junior High level.

DIBELS reading data was shared with the Community Council by Principal, JoAn Coon. Parents may ask teachers for a parent report.

Summary of last years testing and “Gateway” link for parents to access reports will be shared with parents both through email and written notice at conferences. Thank-you was expressed to the PTA for using email list for parent notifications. This has been a really great service for the school.

Discussion on how to use Trustland’s monies the next school year to support academic goals and needs. There is support from staff and committee to continue to support ENCORE program by paying salaries of aides. It was also important to keep our literacy aides working with struggling students in the early grades. Voting and finalizing the plan will take place at the March meeting.

STAR tutoring program is running. A discussion on how to recruit more aides was held. Suggestions will be passed on to the reading specialist. Some schools have used an Americorp aide to keep the parents trained and run the STAR tutoring program. There would be an additional cost for an aide. Americorp aides must follow strict guidelines and an application must be submitted. There are a limited number of aides. Other schools have used the LDS church to recruit parents.

Parent information on the parent night for Utah GT was shared with the council.

Information on Parent Literacy Night was given to the council. Principal Coon shared that Maverick is working with school to provide incentives (cookies) for reading at school.

The Promethean Board for the school library has been ordered from school funds.

School Safety was discussed with the council members. It is important to keep the school safe and several changes were discussed with the council. Cliff is a responder to an emergency and talked with the council about procedures they follow and the Grantsville plan.

Meeting a adjourned at 5:35.

Willow Elementary

February 1, 2013

Dear Parents of Willow Elementary Students,

We have passed the midway point in the school year. Throughout the school year I have been impressed with the outstanding students that attend Willow Elementary. Because of the team effort of students, parents, and staff we have a lot to celebrate.

Literacy: Our family literacy event began on the evening of January 30, 2013. During the month of February, we are asking each family to read for 20 minutes each evening from The Tale of Despereaux, by Kate DiCamillo. Our school staff is very excited to participate with families in this literacy experience.

January is the time that students are assessed for reading progress. All students participate in these assessments. Parents in first through third grade will receive a letter with your child's present levels of performance on the DIBELS assessment. Parents in other grades may contact their child's teacher for that information.

Academic Progress: Willow Elementary showed academic progress in our end of level (CRT) tests for the 2011-2012 school year. Our proficiency scores in Language Arts improved by 5% from 70% to 75% of our students in third to sixth grade scoring proficient on the tests. In math our students proficiency improved by 3% from 72% to 75%. Our science scores for grades four through six are above the district and state average with 74% of our students scoring proficient. Our goals for this school year are to grow 5% in each subject.

Parents may look at detailed reports for Willow Elementary by going to www.schools.utah.gov/main and click on the link Public School Data (psd) gateway. There are several methods of accessing the reports. You may choose the My School Profile link to see scores for each subject or the UCAS report link. Both require that you type in the district name of Tooele and the school name of Willow.

Community Council: The Willow Elementary Community Council has met three times this current school year and will finalize the school land trust plan for the 2013-2014 school year at the March meeting. This current school year, the Trustland's monies have been allocated to pay the salaries of five para-educators. Two literacy educators work with students in small groups to increase reading skills. Three educators teach students keyboarding skills, art skills, and PE skills. While your children are participating in these specialized classes, teachers are meeting in Professional Learning Communities (PLC's). Improving student learning requires constant planning and evaluation of our effectiveness. Accordingly teachers meet twice per week as teams to clarify what students should know, develop formative assessments, and use the results to determine the best way to help our students. Parents may access the school Land trust reports for Willow School at www.schoollandtrust.org.

Sincerely,
JoAn Coon, Principal

Willow Elementary

September 25, 2012

Dear Willow Elementary Parents,

Wow! We are at the midway point of the first term of school and are happy that you have joined us for the first parent conference of the school year. Teachers will be sharing reading assessment results with you at the conferences. It is important to remember that conferences are a great time to celebrate the progress your child is making. We ask for your help in improving any areas of concern designated by the classroom teacher. It takes teachers, students, and parents working together to prepare students for success in the future.

September has been an exciting month for reading. We hope that your child has shared the message that Willow Elementary Students are Wild About Books! Students were treated to the principal, Ms. Coon and teachers, Mrs. Nicholls, and Ms. Sanborn sharing some of their favorite books at an assembly kicking off our Ken Garff Road to Success nightly reading incentives program. And since reading and writing work together, we are currently sponsoring a school writing contest about "The Best Book I Ever Read". We hope that you take some time this month to share with your children some of your favorite books as a family. Take some time to find a good book at our school book fair in the media center this week or Scholastic has a website www.scholastic.com/100books/ that lists some great reads for all ages.

The Willow Elementary Community Council met for the first time on September 18. Elections were held during the week of September 4-7 at the school. Thank-you to those parents who put their names on the ballot and to those parents that voted. Your community council parent members and their email addresses are:

KennaRae Arave arave94@yahoo.com

Cliff Haynes cliffhaynes6@g.mail.com

Christine Johnson, co-chair 347johnson@g.mail.com

Julie Hartley Moore julie.hartley@usu.edu

School members are:

Kenna Aagard, co-chair kaagard@tooeleschools.org

JoAn Coon, Principal jcoon@tooeleschools.org

Contact information for community council members may also be found on the Willow Elementary School website and at schoollandtrust.org.

Dates of meetings for the school year are:

September 18, 2012, November 13, 2012, January 8, 2013,

March 19, 2013, and May 7, 2013

Scheduled meetings, agendas, and minutes from the meetings may also be accessed on the school website.

School Safety is always a concern. Please remember to use the crosswalk in front of the school during drop off and pick up times. It is not safe to walk between cars. Help us with the safety of all of our students.

October begins next week and we are including some dates of upcoming events.

October 2- Picture Day

October 3 – Walk To School Day

October 4 – STAR tutor training – We are looking for more volunteers

October 8 – Fire Prevention Week

October 11 – Flu Clinic

October 12 – Anti Bullying Assembly

October 18-19 – No school for students, Utah Teacher Convention

October 21 – Red Ribbon Week

October 26 – Early Release Day – Term Ends

October 29 – Teacher Professional Development – No school for students

Thank-you parents for working with us to make Willow Elementary a school of academic excellence.

Sincerely,

JoAn Coon, Principal of Willow Elementary

Willow Elementary
 Community Council Meeting
 September 18, 2012
 4 p.m.
 Media Center

Agenda

1. Welcome
2. Attendance
3. Organization

Parent members	Phone numbers	email address
Cliff Haynes		
Julie Hartley-Moore		
Kenna Rae Arave		
Christine Johnson		
Faculty members		
Kenna Aagard, teacher	435-884-4527	kaagard@tooeleschools.org
JoAn Coon, principal	435-884-4527	jcoon@tooeleschools.org

4. Officers

Co-chairs

Kenna Aagard

5. Meeting Dates (posted online at the school website)

September 18, 2012	Duties and responsibilities of Community Council Videos, travel policy,
November 13, 2012	Needs Assessment, School Improvement Plan, Land Trust Planning
January 8, 2013	School Land Trust Planning – Due in March
March 19, 2013	Finalize school plan
May 7, 2013	Review School Safety Plan, Safe routes to Schools,
6. Minutes from May 2012 meeting
7. School Community Council Training
 - Handout and video
8. Professional Development Plan for the school year – Literacy Focus
9. Budget review for current 2012-2013 plan.
10. Other business

Willow Elementary Community Council
Minutes from September 18, 2012
DRAFT

Kenna Aagard, co-chair, welcomed and opened the meeting.

Attendance: Cliff Haynes, Julie Hartley-Moore, KennaRae Arave, Christine Johnson, Kenna Aagard, JoAn Coon

Phone numbers and email addresses were updated and will be placed on School Land Trust website and school website.

Christine Johnson was nominated and elected to serve as co-chair for the school year

Meeting dates for the school year are: September 18, 2012, November 13, 2012, January 8, 2013, March 19, 2013, and May 7, 2013

Minutes from May of 2012 were read and approved.

Council reviewed some of the agenda items from last school year.

Safety items: Cliff reported on more gravel being added to Durfee Street. Repainting of green lines at Willow has been requested. A worry is still that parents are crossing in front of vehicles during pick-up of students and not using the crosswalk. A suggestion was made to place a reminder sign in the front of the building to use the crosswalk.

Kenna Aagard reported on what has been accomplished this year with the Positive Behavior Support Team.

A discussion of the Professional Development plan and use of Wednesday Professional Learning Communities was held. Principal Coon shared the direction of school and district with focus on improving literacy learning of all students.

A review of STAR tutoring program using parent volunteers was discussed. Literacy coach will be conducting training.

A question was asked if Willow was in need of an interpreter for Spanish speaking students. If needed for parent conferences, district personnel may be called upon to help.

A discussion was held on how to best communicate with parents about community council and other school matters. A combination of multiple methods may be the best to use. KennaRae stated that the PTA has over 300 email addresses. The school website is up and running and more information may be posted on the site. A suggestion was made that information on Gifted and Talented websites or resources for parents are made available through the school website. Kenna Aagard referred council members to try the UEN network.

The Trustlands Budget for the school year was presented to the council. With the latest amounts given there will be some surplus in the budget. A preliminary suggestion of what to use the money for was held. More research will be done to find out specific costs.

CRT scores for Willow Elementary were shared with council members. There was a school wide increase of 5% more students proficient in language arts and an increase of 3% more students proficient in math.

School Community Council training handouts were given to members with the websites. Videos were accessed from the Trustlands site.

Meeting was adjourned.

Willow Elementary
Draft of Minutes from November 13, 2013

Attending: Kenna Aagard, KennaRae Arave, Julie Hartley-Moore, Cliff Haynes, JoAn Coon, Karen Nelson, Caraleen Marks.

Excused: Christine Johnson

Minutes were read and approved as written.

The final Trustlands Report for 2010-2011 are available on the website. A summary of the plan is included in the Principal's parent letter and will be sent home with students, and emailed to parents through the PTA.

The current spending report for 2011-2012 school year was given by JoAn Coon, principal. Based on current projections, there is approximately \$4000 more in the budget than what was planned for.

The school improvement plan was shared and a discussion of goals for Willow Elementary was conducted.

A discussion of academic areas of needs continues to be improving literacy and math scores. Progress was made last year. Our data will be more reliable at the end of the current school year, because it will reflect the data from the same students from previous year. The new reporting method has scores based on growth. More information will be given next meeting when report has been finalized at the state level.

Other business: Technology needs to be made current in school library. Funds from school sources will be used to purchase a Promethean board.

New sign, "Please Use the Crosswalk" has been placed near kindergarten exit as a safety reminder to parents.

STAR tutoring program has begun at Willow. We have some wonderful volunteers. Suggestion was made to put out a call for more grandparents to volunteer for the program.

Karen reported on School Board boundary closures.

Cliff discussed progress of Grantsville City Library and asking for donations for books for the library.

Meeting was adjourned.

School LAND Trust Program 2012 - 2013 Willow EL Membership Form

Co-Chairs

Name: Kenna Aagard
School Employee

Email: kaagard@tooeleschools.org

Phone Number: (435) 884-4527
Years: 2

Co-Chairs

Name Christine Johnson
Parent

Email: 347johnson@g.mail.com

Phone Number: (435) 884-0643
Years: 1

Principal

Name JoAn Coon

Email: jcoon@tooeleschools.org

Phone Number: (435) 884-4527

School Employee

Name	Email	Years
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Parent

Name	Licensed District Employee	Email	Years
Cliff Haynes	No	cliffhaynes6@g.mail.com	4
Julie Hartley-Moore	No	julie.hartley@usu.edu	2
KennaRae Arave	No	arave94@yahoo.com	4

Willow Elementary Community Council Agenda
November 13, 2012

1. Attendance

Kenna Aagard	_____
KennaRae Arave	_____
Julie Hartley-Moore	_____
Cliff Haynes	_____
Christine Johnson	_____
JoAn Coon	_____

- 2. Review minutes from September
- 3. Final Report for 2010-2011
- 4. Review of current school Trustlands plan 2011-2012
- 5. Review of school Improvement plan 2012-2013
- 6. Needs Assessment: Identify academic areas of need from student data (2011-2012) for 2012-2013 plan
- 7. Other business
- 8. Adjourn

Willow Elementary Community Council Meeting
January 8, 2013
4:00 p.m.
School Library/Media Center

Agenda

1. Attendance:

Kenna Aagard
Julie Hartley-Moore
Kenna Rae Arave
Cliff Haynes
Christine Johnson
JoAn Coon
Other

- 2. Minutes from November meeting
- 3. Trustlands budgets: Current spending report
- 4. Report from Angela Berry, PE Trustlands para-professional, PEP grant
- 5. Review testing data and Identify areas of most academic need
- 6. Discussion on how to best address those needs with Land Trust monies
 - ENCORE para-professionals
 - Literacy para-professionals

7. Other business

8. Adjourn