



## MOBILE HOME PARK PROCEDURES

Mobile Home regulations are designed to ensure the health, safety and general welfare of park residents, to address the interest and concerns of surrounding property owners, and to protect the beauty and urban outlook of Greeneville.

For purposes of the Town of Greeneville, a mobile Home Park is considered to be any plot of ground upon which two (2) or more mobile homes are located or intended to be located, and it has to meet a minimum requirement size of two (2) acres. Applicable regulations to Mobile Home Parks are in Article XVII of Zoning Ordinance.

Preapplication conference with the Town Planner

Submit application, application fee, and six copies of preliminary site plan and lighting plan to the Town Planner **latest 25th of the month** preceding that in which Planning Commission will consider application at its regular 2nd Tuesday of the month meeting

1-2 weeks

Planning staff review request and provide feedback for corrections and resubmission **at least 4 business days** before Planning Commission meeting

Planning Commission considers request at its regular 2nd Tuesday of the month meeting; 9:30am

2-3 weeks

Approved

Approved with conditions

Disapproved

Submit final site plan, landscape plan and construction plan to own Planner **latest 25th of the month** before Planning Commission regular meeting (2nd Tuesday of the month)

Applicant satisfies conditions, then submits final site plan, landscape plan and construction plan **latest 25th of the month** before Planning Commission meeting (2nd Tuesday of the month)

Reasons for disapproval stated on the general plan. A revised plan may be reviewed at a later date by the Commission

1-3 weeks

Planning, City Engineering and Building staff review plans and provide feedback for corrections. Corrected copies must be resubmitted **at least 4 business days** before Planning Commission meeting

Planning Commission considers plans at its regular 2nd Tuesday of month meeting; 9:30am

2-3 weeks

Approved

Approved with conditions

Disapproved

Applicant obtains building permit

Applicant satisfies all conditions, then obtains building permit

Revised plans may be reviewed at a later date by Planning Commission