

**JEFFERSON-MORGAN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
FEBRUARY 20, 2018 6:30 P.M.  
LEGISLATIVE MEETING  
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

**Mr. Pochron Presiding**

- A. Call to Order Mr. Pochron
- B. Flag Salute Mr. Pochron
- C. Roll Call Mr. Pochron
- D. Acceptance of Minutes
- January 22, 2017
- E. Acceptance of Agenda as Presented Mr. Pochron
- F. Visitor
- Student Council Riley Payo  
Carrington Teasdale  
Madelyn Van Divner
- Athletic Director Scot Moore
- Public Comments
- G. Executive Session
- H. Financial Report

Treasurer's Report as 1-31-2018

- Revenue YTD 2017-18 \$ 9,344,176.66
- Expenditures YTD 2017-18 \$ 7,111,716.53
- Liquid Funds Available \$ 4,778,266.14
- PLIGIT Acct. \$ 69,678.20
  
- Donna M. Furnier Scholarship Fund \$ 10,680.13

Transfer of Payroll

**January 5, 2018**

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- \$ 53,215.36 from General Fund to Tax Clearing
  - \$ 124,983.96 from General Fund to Payroll

**January 19, 2018**

- \$ 56,035.94 from General Fund to Tax Clearing
- \$ 131,794.13 from General Fund to Payroll

Payment of Bills

General Fund	\$ 278,273.67
Athletic Fund	\$ 6,185.96
Cafeteria Fund	\$ 22,242.03
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
True Value	\$ 64.18
PLGIT/Renovations	\$ 39,132.11

Reports

Solicitors Bill

**I. Old Business:**

**J. Administrative Reports**

Superintendent:	Joseph Orr
Fed Programs:	Sam Silbaugh/Cassandra Bozek
Business Manager:	Jennifer Foringer
Principal:	Brandon Robinson
Principal:	Sam Silbaugh
Asst. Principal/Dir. of Spec Ed:	Cassandra Bozek
Maintenance Supervisor:	Doug Headley
Technology:	Jacob Shingle
Cafeteria:	Sherry Kottke

**K. Board Committee Reports**

Buildings, Grounds & Safety – Feb. 12, 2018  
Athletics & Activities – Feb. 13, 2018  
Education – Feb. 14, 2018  
JOC – Feb. 14, 2017

**L. General Authorizations**

**Board Agreements, Contracts, Policies and Proposals**

1. Request approval of the revised 2017-2018 school calendar. See attached.
2. Request approval of the proposed 2018-2019 school calendar. See attached.
3. Request approval to transfer \$5,000. from the General Fund to the Cafeteria Fund.
4. Request approval for Tracy Sypin, Prevention Specialist from Greene County Drug and Alcohol Program, and Mrs. Clayton, Elementary Guidance Counselor, to meet with 6th Grade students to present a drug and alcohol program. A pre and post test will be administered and is included. Permission forms will be sent home and an alternate activity provided if needed.

5. Request approval to wave the 2016 and 2017 unpaid school taxes, penalties and interest on parcel 17-12-132; in addition to the 2018 real estate taxes for the Redevelopment Authority of the County of Greene.
6. Request approval of the Resolution to nominate Robert L. Mitchell to stand for election to the Intermediate Unit #1 Board of Directors. See Attached.
7. Request approval to hire Kimberly Coles as Jefferson Borough Tax Collector for the 2018-2019 school year.
8. Request approval of the second & final reading of Policy 209 with regards to "accepting reports of private physical and dental exams completed within one year prior to a student's entry" into a grade where such an exam is required, as allowed by the PDE Secretary of Health.
9. Request approval of the 2018-2019 Intermediate Unit #1 General Operational Budget reflecting a contribution of \$6,879.56 by the Jefferson-Morgan School District. See Attached.

### **Curriculum and Instruction**

1. Request approval of the 2018-2019 school year Course Catalog for Jefferson-Morgan Middle School and High School.

### **Personnel**

#### **Instructional Personnel**

#### **Support Personnel**

1. Request approval to ratify the actions of Superintendent Joseph Orr in adding Erica Bair, Debra Ostrich and Arthur Cage to the substitute support staff list for the 2017-18 school year. All requirements have been met.
2. Request approval to ratify the actions of Superintendent Mr. Orr in adding Cheryl Block to the substitute bus drivers' list for the 2017-18 school year. All requirements have been met.
3. Request approval to hire \_\_\_\_\_ as a Personal Care Aide, pending drug screening.
4. Request approval to hire \_\_\_\_\_ as a Personal Care Aide, pending drug screening.

#### **Extracurricular Personnel**

1. Request approval to hire Lisa Olson as an Assistant Softball Coach for the 2017-2018 school year at a salary of \$2,250.00, per the terms of the JMEA collective bargaining unit agreement.
2. Request approval for Jake Earnest to volunteer as a Weight Room Coach, as part of WVU Sports Medicine requirement. All required clearances to be completed and on file prior to placement.
3. Request approval for Troy Barnhart to serve as a volunteer in the Football Program for the 2018-19 school year.

## **Buildings and Grounds/Operation**

### **Staff and Student Activities**

#### **1. Professional Conferences**

1. Request approval for Diana Moskola, Lori Gamble, and Heather Wise to attend IU 1 Math content workshop at Intermediate Unit 1 on Friday, February 23rd. The total cost of this action is \$75.00 registration and \$ 330.00, for 3 substitute teachers, as budgeted.
2. Request approval for Lindsay Shay to attend "Unpacking the Keystone Algebra 1 Assessment" at Intermediate Unit 1 on Tuesday, March 6, 2018. The total cost for this action is \$135.00, \$25.00 for registration, and \$110.00 for one substitute teacher, as budgeted.
3. Request approval for the following staff, Courtney Ignaski, Kelly Keruskin, Andrea Devecka, Sam Silbaugh and 4 parents to attend the Fayette/Greene Federal Program Coordinators Spring Parent Workshop, "Safe Cyber Sites and Apps for Kids" at Lakeside Party Center, McClellandtown, PA on Monday, March 19, 2018. Total cost of this action is \$730.00, \$400.00 for attendance and \$330.00 for substitutes.
4. Request approval to ratify the actions of Joseph Orr, Superintendent, in allowing Danielle Shrader to attend "PSSA Math Open-Ended" at Intermediate Unit 1 on Thursday, February 15, 2018. The total cost for this action is \$135.00, \$25.00 for registration, and \$110.00 for one substitute teacher, as budgeted.
5. Request approval for Mr. Shingle and Mrs. Bozek to attend the 2018 PDE Data Summit at Hershey from March 25, 2018 to March 28, 2018 at a cost of \$600 for registration and \$892.44 for lodging.

#### **2. Student Activities**

1. Request approval for 3rd grade class under the supervision of the following teachers, Susan Tretinik, Tracy Tonkavitch, Heather Wise, Rebecca Capozza, 3 Personal Care Aides, and School Nurse to attend a field trip to the Pittsburgh Zoo on Thursday, May 24, 2018. Approximately 60 students will be attending, 12 additional chaperones. The total cost is \$620.00 as budgeted.
2. Request approval for Mrs. Rogers and a chaperone to take up to 25 Library Club members to West Virginia University to see "The Three Musketeers" at 7:30pm on Friday, April 13, 2018. Tickets and Transportation will be paid for by the Library Club. This will be at no cost to the district.
3. Request approval for Katy Herold, HS Guidance Counselor, to take interested 10th, 11th & 12th grade students, including the Career Ed classes, to the Penn Commercial Career Fair on Friday, April 20, 2018. An additional teacher will chaperone. One bus and all lunches would all be provided for by Penn Commercial. The cost of this action is \$110.00 for a substitute teacher, as budgeted.

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#### **M. Items of Information**

1. Scheduled Meetings:

- Mar. 12, 2018: Buildings, Grounds & Safety – 5:30 PM
- Feb. 13, 2018: Athletics & Activities – 5:30 PM
- Feb. 14, 2018: Education – 5:30 PM
- Feb. 14, 2018: JOC – 6:00 PM
- Mar. 19, 2018: Legislative Meeting--6:30 PM

N. **New Business**

O. **Adjournment**