

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY

6:30 PM ~ EXECUTIVE SESSION

7:00 PM ~ PUBLIC SESSION

POST MEETING AGENDA

A. CALL TO ORDER

+Document Provided
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 4, 2013. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on July 11, 2013.**

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (if Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2013.

_____, Board Secretary

E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

1. +Motion to accept donated books to Clara Barton School from Ms. Barbara Boucher and Ms. Teresa Pappano in memory of Ms. Janet E. Murphy

G. STUDENT REPRESENTATIVES

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL (R.C. *)

1. *+Motion to approve Minutes, 6/12/13
2. *+Motion to approve Travel/Mileage reimbursement request
3. *+Motion to approve Substitute List
4. *+Motion to approve School Health Service, Standing Orders for school year 2013-2014
5. *+ Motion to accept Special Education End of Year Report for the 2012-2013 School Year
6. *+Motion to approve Out of District Placements for ESY

- 7. *+Motion to approve Out of District Placements for 2013-2014 School Year
- 8. *+Motion to approve Board Secretary/Treasurer Report
- 9. *+Motion to accept Enrollment & Principal Reports

BRHS	703
BRMS	535
MIS	389
CBS	254
PMS	605
	2,486

J. COMMITTEE REPORTS

- 1. +Special Education, July 9, 2013 – Ms. Peggy Gens, Chair
- 2. +Buildings and Grounds, July 10, 2013 – Mr. Tom Potts, Chair

K. SUPERINTENDENT’S REPORT

- 1. No HIB incidents to report
- 2. +Discussion: NJDOE School Self-Assessment (posted on district website)
- 3. Motion to approve NJDOE School Self-Assessment

INFORMATION:

- 4. +2012-2013 Nursing Services Plan Summary

L. CURRICULUM REPORT

- 2. +Motion to approve field trip proposals for 2013-2014 school year
- 3. +Motion to approve using NCLB carryover funds to conduct a study of several reading programs and the impact of each program on student achievement for state tests. The stipend for this position will be 20 hours at \$34.50 = \$690
- 4. +Motion to adjust 2013-2014 Single Sheet Calendar to include the date of April 27, 2014 that had been inadvertently omitted from the previous approval
- 5. +Motion to approve NJSIAA and BCSL Membership for 2013-2014
- 6. +Motion to approve BRHS field trip for AP Microeconomics to New York Stock Exchange and the Federal Reserve Bank. Students will pay for NJ Transit at a student and group discount

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_____, Board Secretary

N. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation of Mr. Edward Chmiel from the position of Principal of Peter Muschal Elementary School, effective July 19, 2013
2. Motion to transfer Mr. Daniel Riether from Principal of Clara Barton Elementary School to Principal of Peter Muschal Elementary School, effective August 1, 2013

3. Motion to transfer Ms. Louisa Kenny from Principal of MacFarland Intermediate School to Principal of Clara Barton Elementary School, effective August 1, 2013
4. +Motion to approve Ms. Megan Geibel as an elementary school principal at an annual salary of \$105,000 for FY 2013-14, prorated based on her commencement date after separation from her current employer. This is to replace a resignation
5. +Motion to approve **Ms. Michele Henry** as Assistant Principal for elementary curriculum and instruction, effective July 18, 2013 with a salary of \$83,500
6. Motion to accept resignation of Ms. Kimberly Blood from the position of Science Teacher at BRMS, effective July 12, 2013
7. Motion to accept resignation of Ms. Cheryl Cifelli from Special Services, effective September 16, 2013
8. Motion to accept resignation of Mr. John Benavides from the position of part-time custodian at MacFarland Intermediate School, effective July 1, 2013
9. Motion to accept resignation of Ms. Joan Gratton from the position of Auditorium Coordinator at the Bordentown Regional Middle School, effective June 30, 2013
10. Motion to rescind the position of April Seay as an autism aide for the 2013 Extended School Year program
11. Be it resolved that the commencement of the leave of absence requested by employee #5448, effective September 6, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. Be it resolved that the commencement of the leave of absence requested by employee #4396, effective October 24, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
13. Be it resolved that the commencement of the leave of absence requested by employee #4443, effective June 24, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
14. Motion to approve employee #4949 leave of absence, effective October 7, 2013 through October 11, 2013 from the position of Instructional Aide at Bordentown Regional High School. Employee will use three paid personal days and two unpaid days
15. Motion to approve employee #5807 unpaid leave of absence, effective February 7, 2014 through May 20, 2014 from the position of Instructional Aide at Bordentown Regional High School in order to complete a student-teaching experience
16. Motion to withhold salary adjustment for employee #5539 for the 2013-2014 school year due to performance concerns
17. +Motion to approve **Ms. Shannon Dahse** as the Substance Awareness Coordinator for the district, effective 9/1/13, Step 2 MA +12, with a salary of \$55,060. This is to replace a resignation
18. +Motion to approve Ms. Cynthia Grayson as a teacher of Science at Bordentown Regional Middle School for the 2013-2014 school year, effective 9/1/13, Step 4 BA, with a salary of \$51,942. This is to replace a resignation
19. +Motion to approve **Ms. Cristy Ortu** as a teacher of Mathematics at Bordentown Regional Middle School for the 2013-2014 school year, effective 9/1/13, Step 5, MA +12, with a salary of \$57,404. This is to replace a resignation

- 20. +Motion to approve **Mr. Steven Blue** as a teacher of Mathematics at Bordentown Regional Middle School for the 2013-2014 school year, effective 9/1/13, Step 3 BA, with a salary of \$51,442. This is to replace a resignation
- 21. +Motion to approve Ms. Jessica Dickinson as a teacher of Mathematics at Bordentown Regional Middle School for the 2013-2014 school year, effective 9/1/13, Step 2 BA, with a salary of \$50,942, 2/3 of salary and benefits will be paid through Title I, NCLB funds. This is to replace a resignation
- 22. +Motion to approve **Ms. Jennifer Fischer** as an elementary teacher at Peter Muschal School for the 2013-2014 school year, effective 9/1/13, Step 1 BA, with a salary of \$50,442. This is to replace a resignation
- 23. +Motion to approve **Ms. Megan Sauerbaum** as long term leave replacement at Peter Muschal School. Ms. Sauerbaum will follow the long term per diem substitute pay scale from 9/1/13 through 1/22/14. **After 91 days, Ms. Sauerbaum will be paid at Step 1 BA, with a pro-rated salary of \$50,442 through 4/18/14**
- 24. +Motion to approve **Ms. Kristin Henry** as Elementary Teacher at MacFarland Intermediate School for the 2013-2014 school year, effective 9/1/13, Step 1, MA, with a salary of \$53,492. This is to replace a resignation
- 25. +Motion to approve **Mr. Christopher Gehringer** as **part-time** Teacher of General Business Studies at Bordentown High School, effective 9/1/13, 25.5 hrs/wk, Step 1 BA, with a salary of **\$36,752**
- 26. **+Motion to approve Ms. Julie Clauser as teacher of art at Bordentown Regional High School, effective 9/1/13, Step 2 BA, with a salary of \$50,942. This is to replace a resignation**
- 27. Motion to approve Ms. Christina Dalton as a volunteer in the summer swim program for CDA
- 28. Motion to approve Ms. Lisa Bartolomei for summer Robotics camp at \$15/hr for CDA
- 29. Motion to approve Mr. Michael Jones, a TCNJ student, to complete 50 practicum hours of field experience at the Bordentown Regional High School under the supervision of Mr. Lynch during the summer of 2013
- 30. Motion to approve Ms. Christina Collazo, a Rider University student, to complete 105 hour internship within the Office of Special Services, effective September, 2013 through December, 2013
- 31. Motion to amend Ms. Donna Esposito from part-time teacher to full-time, Step 1, MA+6, with a salary of \$54,204. Ms. Esposito was inadvertently renewed as part-time for the 2013-2014 school year
- 32. Motion to approve the following Coaches for 2013-2014 (Stipends remain the same pending negotiations):

Football

Steve Perry, Head Coach

Ernie Covington, Assistant Coach

Larry Larned, Assistant Coach

Larry Carthan, Assistant Coach

Collin Hewko, Assistant Coach

Boys Soccer

Michael Brennan, Head Coach

David Pone, Assistant Coach

Kevin Wright, Assistant Coach

Girls Soccer

Dominick Castaldo, Head Coach

Michelle Quigley, Assistant Coach

Christopher O’Leary, Assistant Coach

Girls Field Hockey

Julie Resieg, Head Coach

Amy Fisciaro, Assistant Coach

Fall and Winter Cheerleading

Beth Bokop, Co-Coach

Maggie Anderson, Co-Coach

Cross Country

Dave Misselhorn, Head Coach

Boys Basketball

John Meyers, Head Coach (new to the position, Step 1, \$6,899)

Stephen Perry, Assistant Coach

VACANT, Assistant Coach

Girls Basketball

Bill Lloyd, Head Coach

Larry Carthan, Assistant Coach

Tom Ridolfi, Assistant Coach

Wrestling

VACANT, Head Coach

Larry Larned, Assistant Coach

Winter Track

Dave Misselhorn, Head Coach

Joe Minch, Assistant Coach

Bowling

Ron Jones, Head Coach

Jason D'Annunzio, Assistant Coach

Step Team

Wilma Mitchell Carter, Head Coach

Baseball

Chris Glenn, Head Coach

Ernie Covington, Assistant Coach

Brian Guire, Assistant Coach

Mike Oliver, Assistant Coach

Softball

VACANT, Head Coach

Kara Lynch, Assistant Coach

Jason D'Annunzio, Assistant Coach

Spring Boys Track

Joseph Minch, Head Coach

David Misselhorn, Assistant Coach

Spring Girls Track

Bill Lloyd, Head Coach

Larry Carthan, Assistant Coach

Dennis Gatti, Assistant Coach

Golf

Ron Jones, Head Coach

Summer Weight Room Coaches

Steve Perry

Larry Larned

BRMS Boys Soccer

Christopher Glenn, Head Coach

BRMS Girls Field Hockey

Patricia Ridolfi, Head Coach

BRMS Girls Soccer

Jason D’Annunzio, Head Coach

BRMS Boys Basketball

Kristian Rivera, Head Coach

BRMS Girls Basketball

Rob Conlin, Head Coach

BRMS Wrestling

Charles Lynch, Head Coach

BRMS Cheerleading

Francine Rossi, Head Coach

BRMS Boys Baseball

Matthew Derby, Head Coach

BRMS Girls Softball

Matt Savoy, Head Coach

BRHS Site Managers

Fall: Bill Lloyd

Winter: Mike Brennan

Spring: Christopher O’Leary

BRMS Site Managers

Fall: Robert Conlin

Winter/Spring: Greg Poole

33. Motion to approve the following volunteer coaches for 2013-2014:

Gabby Evans: BRMS Field Hockey

Terrio Jenkins: BRMS Soccer and Basketball, BRHS Track

CJ Dixon: BRHS Soccer

Dean Kreiser: BRHS Soccer

William Moore: BRHS Wrestling

Larry Kipp: BRHS/BRMS Wrestling

Chris Garofolo: BRHS Wrestling

Michael Ann Carter: Dynasty Step Team

Marvin Carter: Dynasty Step Team

Barry Butler: BRMS Baseball

Kelly Kosak: BRMS Soccer

Mike Sulish, Golf

Larry Larned, Golf

Kim Limani, Bowling

Jessica Villalba, BRHS Girls Soccer

Mary Jordan, Golf

INFORMATION:

34. **+JOB POSTINGS:** Full-time Behavioral Specialist for the Child Study Team – BRMS Auditorium Coordinator – Elementary School Principal – Elementary School Teacher – Reposted, ESL part-time teacher – Child Study Team School Social Worker

35. +2012-2013 Tuition Reimbursement

O. BUSINESS, FINANCE & OPERATIONS

1. +Motion to accept Board Secretary's monthly certification: Budgetary Line Item Status and Budgetary major Account Fund Status for May 2013
2. +Motion to approve Transfer of Funds
3. Motion to correct Minutes 6/12/13 (N.5.j): Christina Zack as CST Coordinator, not Homeless Liaison, stipend of \$7,300 per year (prior year \$7,300)
4. Motion to correct Minutes 6/12/13 (N.5.a): The firm of John Maley, CPA, as the district's independent auditor, at a fee not to exceed \$32,120 (incorrectly stated \$31,160), a \$500 increase or 1.6% for the annual audit; any additional services requested will be billed at a standard rate of \$130 per hour
5. +Motion to engage Mission One to provide paraprofessional services on an as needed basis for school year 2013-2014, subject to satisfactory completion of contract review
6. Motion to sell/dispose on the open market of used textbooks returned by St. Mary's School, (a private school) on its closing. These books were deemed not useable by BRSD
7. Motion to approve the submission of an amendment of the 2012-13 NCLB Grant. As all SES and Professional Development payments have been accounted for, this amendment will recapture funds that were unallocated and carry them over to the 2013-14 NCLB Grant:
 - o Title IA carryover of \$56,870
 - o Title IIA carryover of \$19,712
 - o Title III carryover of \$6,982
8. Motion to approve Preferred Home Health Care & Nursing Services to provide services for an 8 hour day to one student at a rate of \$50 per hour by a LPN or \$55 per hour by a RN
9. Motion to approve employment of Solid Ground Pediatric Physical Therapy, LLC to provide physical therapy services to district student this summer. The contract will cover services to be provided during the ESY program at a rate of \$70/hr. and include therapy, consultation and evaluation
10. Motion to approve the following for Office of Special Services:
 - a. Therapeutic Rehabilitation Services – provide occupational therapy services to one student out of district at a rate of \$72 per session
11. Motion to approve the following for Office of Special Services:
 - a. Voorhees Pediatric Rehabilitation Services – provide speech services to one student out of district at a rate of \$95 per session
 - b. Pediatric Workshop – physical therapy provide to one out of district student at a rate of \$82 per session
 - c. Advancing Opportunities – provide evaluation as on-demand basis at a rate of \$880 per evaluation, travel, \$55/hr, round trip
12. +Motion to approve Joint Transportation Agreements for Special Education Summer Schools, Public, Non-Public and Vocational Schools, and Special Education Winter Bus Routes
13. Motion to approve services provided by the NJ Commission for the Blind and Visually Impaired for four students as follows:
 - Level 1 service – cost \$1,750 per student (one student)
 - Level 3 service – cost \$11,750 per students (three students)Copies of the contracts are kept on file in the Office of Special Services and the Business Office
14. Motion to approve services between Robert Fitzgerald and Bordentown School District to provide Orientation and Mobility services for one student for a cost of \$4,250 for the 2013-2014 school year
15. Motion to re-adopt price of athletic season passes for School Year 2013-14 to cover all Fall, Winter and Spring athletic events (no change over prior year):

General Admission:	\$4, season pass \$25
Student Admission:	\$2, season pass \$10
Senior Citizens (over 60 w/ID)	FREE
Children under 5	FREE

16. +Motion to approve the attached resolution supporting the proposed amendments to the ByLaws of the New Jersey School Boards Association Insurance Group (NJSBAIG) primarily concerning its operations. NJBAIG provides school leaders errors and omissions coverage to the Board. The changes were reviewed with the District’s Broker of Record who recommends approval.

P. POLICY

Q. DISCUSSION/INFORMATION ITEMS

1. +BRMS Newsletter

R. NEW HANOVER REPORT – MR. CHRISTOPHER SIRAK

S. PUBLIC COMMENTS

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